

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING
AGENDA**

Tuesday, September 27, 2022

7:00 pm

Spellman Education Center

- I. Call to Order President Tiernan
 Salute to the Flag (led by Paden River Muzi and
 Jada Monique McCollum of Glen Acres Elementary School)
- II. Roll Call Ms. Cherashore
- III. Public Comments on Agenda Items (Sign-in Required)..... Ms. Cherashore
- IV. Approval of Minutes of the August 22, 2022 School Board Meeting President Tiernan
- V. Approval of the September 27, 2022 School Board Meeting Agenda President Tiernan
- VI. Superintendent’s Report Dr. Sokolowski
 Student Representatives’ Report *Emily McElreavey, East High School*
 *Shaun Joseph, Henderson High School*
 *C.J. McCune, Rustin High School*
- VII. Approval of Personnel Recommendations Dr. Ulmer
- VIII. Approval of Consent Agenda President Tiernan
- IX. School Board Reports

Committee Reports

A. *Education*..... Director Shaw

*	1.	Approval to Establish the Following Account(s): -Henderson HS: Latin Appreciation Student Organization
*	2.	Approval of the following PSBA Officer Candidates: -Michael Gossert-Cumberland Valley School District, PSBA President (<i>one-year term</i>) -Allison Mathis-North Hills School District, PSBA Vice President (<i>one-year term</i>) -Amy Goldman-Radnor Township School District, E4 Sectional Advisor (<i>two-year term</i>) -Kathy K. Swope, PSBA Insurance Trust Trustee (<i>three-year term</i>) -Robert M. Marcus, PSBA Insurance Trust Trustee (<i>three-year term</i>)
*	3.	Approval of ELA Core Instructional Materials: -Amal Unbound by Saeed (Grade 6) -Finding Langston by Cline-Ransome (Grade 6) -A Long Walk to Water by Park (Grade 6) -The Night Diary by Veera Hiranandani (Grade 6) -A Story Like the Wind by Lewis & Weaver (Grade 7)

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\*Consent Agenda Items

|   |    |                                                                                                                                                               |
|---|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   |    | -Patron Saints of Nothing by Ribay (Grade 9)<br>-The Poet X by Acevedo (Grade 9) <i>(removed from Consent Agenda)</i><br>-The Four Winds by Hannah (Grade 11) |
| * | 4. | Approval of Revised Policy 137 – Home Education Programs, First Reading                                                                                       |
| * | 5. | Approval of Revised Policy 137.1 – Extracurricular Participation by Home Education Students, First Reading                                                    |
| * | 6. | Approval to Retire Administrative Guideline 137AG2: Participation in District Activities by Home Education Students, First Reading                            |

**B. Pupil Services** ..... Director Chester

|   |    |                                                                                                                                                                                                           |
|---|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| * | 1. | Approval of two (2) Special Education Settlement Agreements                                                                                                                                               |
| * | 2. | Approval of Armed Services Vocational Aptitude Battery (ASVAB) Program                                                                                                                                    |
| * | 3. | Approval of Annual Contract Renewals: <ul style="list-style-type: none"> <li>• Staffing: Deveraux Behavioral Services-School Psychologists</li> <li>• Interpreter/translator: Sherif Elhendawy</li> </ul> |

**C. Personnel**..... Director Herrmann

|   |    |                                                                                              |
|---|----|----------------------------------------------------------------------------------------------|
| * | 1. | Approval of Revised Board Policy 803, School Calendar, First Reading                         |
| * | 2. | Approval of Updated Job Description Administrative Assistant to the Assistant Superintendent |

**D. Property and Finance**..... Vice President Bevilacqua

|   |    |                                                                      |
|---|----|----------------------------------------------------------------------|
| * | 1. | Approval to Exonerate 2022-23 Property Taxes, East Bradford Township |
| * | 2. | Approval of E-Rate Consulting Services                               |
| * | 3. | Approval of 2023-24 Budget Calendar                                  |
| * | 4. | Approval of Revised Board Policy 808, Food Services, First Reading   |

**Other Reports**

- A. Intermediate Unit..... Director Durnell
- B. PSBA Report..... Director Herrmann
- C. Legislative Liaison..... Director Shaw
- D. Equity Report ..... Director Durnell

**X. Other Business** ..... President Tiernan

|   |    |                                                                                                                                                 |
|---|----|-------------------------------------------------------------------------------------------------------------------------------------------------|
| * | 1. | Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of August 1, 2022 to August 31, 2022 |
| * | 2. | Approval of the August 31, 2022 Financial Report                                                                                                |
|   | 3. | Approval of 2022-23 Board Goals                                                                                                                 |
|   | 4. | Approval of Final Payment to E.R. Stuebner in Accordance with the Terms Reached During the Commonwealth Court Mediation Session                 |

**XI. Comments from Residents (Sign-in Required)** ..... Ms. Cherashore

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*Consent Agenda Items

XII. Adjournment President Tiernan

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WEST CHESTER AREA SCHOOL BOARD—Meeting of August 22, 2022

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

I. Call to Order

The West Chester Area School Board met at 7:01 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Board President Tiernan called the meeting to order and led the public in the Pledge of Allegiance.

II. Roll Call

Members Present: Vice President Bevilacqua, Director Chester, Director Detre (via Zoom), Director Durnell, Director Fleming (via Zoom), Director Herrmann, Director Shaw, President Tiernan, Director Whomsley.

Members Absent:

III. Public Comments on Agenda Items

Name	Subject of Testimony
Emily Arnold	VII. Personnel Recommendations
Melissa Bennett	VII. Personnel Recommendations
Sara Getz	VII. Personnel Recommendations
Rich Eagles	VII. Personnel Recommendations
Lisa Dorsey	VII. Personnel Recommendations
Jodi Nawrocki	VII. Personnel Recommendations

IV. Approval of Minutes of the July 25, 2022 Monthly School Board Meeting

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Herrmann to approve the minutes of the July 25, 2022 Monthly School Board Meeting.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

President Tiernan announced that the Board met in Executive Session on Monday, August 15, 2022 regarding personnel and this evening, Monday, August 22, 2022 regarding negotiations.

V. Approval of the August 22, 2022 School Board Meeting Agenda

BOARD ACTION: It was moved by Director Shaw and seconded by Director Chester to approve the August 22, 2022 meeting agenda.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

VI. Assistant Superintendent’s Report

Assistant Superintendent Dr. Reynolds gave the monthly report for Superintendent Sokolowski.

VII. Approval of Personnel Recommendations—Dr. Reynolds (Copy In)

BOARD ACTION: It was moved by Director Durnell and seconded by Vice President Bevilacqua to approve the Personnel Recommendations as presented.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

VIII. Approval of Consent Agenda

BOARD ACTION: It was moved by Director Herrmann and seconded by Vice President Bevilacqua to approve the following Consent Agenda Items:

Education	
1.	Approval to terminate the following Student Activity Account(s): -Rustin HS - Class of 2022
2.	Approval of the following Study/Excursion Trip(s): -Henderson HS Cheerleading – Greeley, PA, August 22-25, 2022
3.	Approval of Vocal Broadway Core Instructional Materials
Pupil Services	
1.	Approval of three (3) Special Education Settlement Agreements
2.	Approval of the following Contract Renewals: Staffing- <ul style="list-style-type: none"> ○ Bayada Home Health Care, Inc. ○ CCRES ○ Chadds Ford Alternacare Inc. d/b/a CRITICARE ○ Delta-T Group, Inc. ○ Thomas Kalkiewicz, M.D. ○ Dr. David Montgomery DDS ○ Epic Health Services (PA), LLC. d/b/a AVEANNA Healthcare ○ General Healthcare Resources, LLC dba GHR Education ○ The JustiCorp Company d/b/a Justicorp ○ Kelly Services ○ KenCrest Services

	<ul style="list-style-type: none"> ○ Pediatric Services of America, LLC dba AVEANNA Healthcare ○ Sanare Today, LLC ○ Supportive Concepts for Families, Inc. ○ US Medical Staffing, Inc. <p>Interpreter/Translator Services-</p> <ul style="list-style-type: none"> ○ Favia Pernia ○ Hilda Matos ○ Kathleen Kutch ○ Marisol Alvarez ○ Mary Daniels ○ Morgan Jaffe ○ Nick Wang ○ Selene Lacayo ○ Saury A. Mejia ○ Keystone Deaf & Hard of Hearing Services ○ No Boundaries Language and Interpreting Services <ul style="list-style-type: none"> ○ Chester County Intermediate Unit 									
Personnel										
Property & Finance										
1.	Approval to Enter into the Board Minutes PDE’s Approval Letter of PLANCON-K, Project Refinancing for G.O.B. Series of 2022									
2.	<p>Approval of 2022-23 Transportation Schedules for public/private/parochial school students and authorization for the Transportation Department to make any changes when appropriate:</p> <p>On the Go Kids (Contract 1):</p> <ul style="list-style-type: none"> ● 57 bus routes both a.m. and p.m. for Special Education services and parochial/private schools; 1 regular education public school route ● 10 mid-day routes ● 16 aides <p>Krapf Bus Company (Contract 2 & 3):</p> <ul style="list-style-type: none"> ● 111 bus routes both a.m. and p.m. for public/parochial/private schools ● 7 late routes from non-public schools ● 4 mid-day routes 									
3.	Approval of 2022-23 Adult School Lunch Price Increase of \$3.95 in elementary school, \$4.20 in middle school, and \$4.25 in high school.									
4.	<p>Approval of Change Orders – Renovations and Additions to Glen Acres Elementary School:</p> <table border="1" data-bbox="342 1770 1523 1921"> <thead> <tr> <th data-bbox="342 1770 488 1816"></th> <th data-bbox="488 1770 1336 1816">Item</th> <th data-bbox="1336 1770 1523 1816">Cost</th> </tr> </thead> <tbody> <tr> <td data-bbox="342 1816 488 1854">GC-001</td> <td data-bbox="488 1816 1336 1854">Provide additional urinal screens in boys gang toilet room.</td> <td data-bbox="1336 1816 1523 1854">\$1,522.50</td> </tr> <tr> <td data-bbox="342 1854 488 1921">GC-002</td> <td data-bbox="488 1854 1336 1921">Install stud and drywall chase in new cafeteria to hide exposed ductwork.</td> <td data-bbox="1336 1854 1523 1921">\$1,604.40</td> </tr> </tbody> </table>		Item	Cost	GC-001	Provide additional urinal screens in boys gang toilet room.	\$1,522.50	GC-002	Install stud and drywall chase in new cafeteria to hide exposed ductwork.	\$1,604.40
	Item	Cost								
GC-001	Provide additional urinal screens in boys gang toilet room.	\$1,522.50								
GC-002	Install stud and drywall chase in new cafeteria to hide exposed ductwork.	\$1,604.40								

GC-003	Provide vision lites in two sets of exterior doors.	\$2,088.00
GC-004	Change LVT flooring material due to unavailability.	\$3,045.00
GC-005	Modify wall to add 8" of CMU wall.	\$473.00
GC-006	Add Metal Door Lite Kits to all doors in lieu of wood stops.	\$6,012.00
GC-007	Misc. repairs to existing walls at new bathrooms B017 and B019	\$1,948.00
GC-008	Install CMU chase for piping at room 135.	\$986.00
GC-009	Install metal stud and gypsum wall in classroom 133 to allow for plumbing in gyp wall, electrical panel in the CMU wall.	\$738.00
GC-010	Due to unforeseen conditions, the exterior framing needed to be revised to accommodate adherence of metal panels.	\$20,750.00
SC-001	Remove misc. playground structures	\$4,800.00
SC-002	Install temporary drive between additions	\$11,250.00

5. Approval of 2022 Reverse Assessment Appeals

Parcel #	Name	Sale Price	Original Assessment Appealed	Compare Original Assessed to Sales Value
41-6-4.2	KL LHB PHL AIV LLC	14,250,000.00	2,144,070	15.05%
41-5-159.2	Exeter 1 Tabas LLC	13,400,000.00	3,059,940	22.84%
52-7-25.2	REVA Matlack Owner LLC	65,000,000.00	20,121,360	30.96%
52-5-63	West Goshen Real Estate LLC	6,000,000.00	1,274,200	21.24%
41-4-31.29	KAGR John Young 491 LLC	9,721,000.00	3,105,900	31.95%
52-7-31.1	Exeter 931 S Matlack LP	20,225,000.00	7,438,500	36.78%
52-5F-19.7	Rockhill Real Estate XXII LP	2,800,000.00	249,070	8.9%
67-2-42.4	Westtown Randolph TIC LLC etal	23,500,000.00	8,754,310	37.25%
41-5-97.9	G&I X/GP4 Oaklands LLC	37,900,000.00	13,102,150	34.57%
41-5-57	Prov 21 5 Group LLC	4,195,000.00	403,330	9.61%

6.	Approval of 2022-23 Capital Reserve Project Award – Concrete Sidewalk and Curb Replacement in the amount of \$56,392.49 for concrete sidewalk and curb replacement at the following schools:	
	East Goshen Elementary School	\$28,776.55
	James R. Fugett Middle School	\$9,894.17
	East High School	\$11,561.55
	Hillsdale Elementary School	\$6,160.22
	Total Cost	\$56,392.49

X. Other Business

1.	Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of July 1, 2022 to July 31, 2022	
	GENERAL FUND DISBURSEMENTS	27,928,397.07
	includes Technology, Federal Programs and any Special State Funds	
	BILLS PAID	11,928,397.07
	INVESTMENTS	16,000,000.00
	CAPITAL RESERVE FUND	312,780.32
	CAPITAL PROJECTS FUND	385,826.44
	SPECIAL REVENUE - Athletics	1,644.42
	TRUST FUNDS	2,171.11
	CAFETERIA	21,394.71
	STUDENT ACTIVITY FUND DISBURSEMENTS	9,316.78
	TRUST AND AGENCY FUND DISBURSEMENTS	<u>16,288.62</u>
	TOTAL DISBURSEMENTS	<u>28,677,819.47</u>
	NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.	
2.	Approval of the July 31, 2022 Financial Report	

On roll call vote to approve the above Consent Agenda Items, all members present voted “aye.” Motion carried 9-0.

IX. School Board Reports

Education Committee— Director Shaw
Pupil Services Committee— Director Chester
Personnel Committee— Director Herrmann
Property and Finance Committee— Vice President Bevilacqua

X. Other Business

X-3. Approval of the New Position and Job Description, Administrative Assistant to the Assistant Superintendent

BOARD ACTION: It was moved by Director Herrmann and seconded Vice President Bevilacqua to approve the New Position and Job Description, Administrative Assistant to the Assistant Superintendent.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

XI. Comments from Residents

Name	Subject of Testimony
Joanne Yurchak	Pride Month
Rich Eagles	Communication
Amanda Greenberg	Health and Safety Plan
Jim Jacobs	Gay Pride Week
Melissa Bennett	Teacher retention
Daniel Gillin	SEL

XII. Adjournment

BOARD ACTION: On motion by Director Chester, seconded by Director Whomsley, the Board, on voice vote, agreed to adjourn at 8:13 p.m.

Board Secretary

I. Removal from Payroll

a.	Resignations
1.	Jennifer Franz, 1.0 Grade 5 Teacher at Starkweather ES, effective 6/14/22.
2.	Kristy Leddy, Staff Nurse at Peirce MS, effective 9/9/22.
3.	Mark McGuirk, 1.0 2 nd Shift Custodian at Hillsdale ES, effective 9/7/22.
4.	Robert Patterson, 1.0 Custodian at Rustin HS, effective 8/26/22.
b.	Retirements
1.	Donna Gosik, 1.0 Special Education Paraprofessional at Westtown-Thornbury ES, effective 9/8/22. 18 years of service.
2.	Robert Guihan, 1.0 Social Studies Teacher at East HS, effective 1/27/23. 18 years of service.
3.	Hal Ritter, Master HVAC Mechanic at Warehouse, effective 12/2/22. 19 years of service.
c.	Terminations
1.	Ray Johnson, 3 rd Shift Custodian at East HS, effective 9/27/22.

II. Additions to Payroll

a.	Professional Staff: Contract	
1.	Mairead Barrett	
	Placement	1.0 Music Teacher at Stetson MS, Temporary Professional Employee (Non-Tenured), effective 9/19/22, Level 6, Step 5, \$65,844.
	Education	Bachelor of Music from West Chester University 2014-2018, Master of Arts from West Chester University 2019-2021, Certificate Program from West Chester University 2021-2022
	Experience	General Music Teacher at Kennett Consolidated School District 8/2020 – current, Spanish Teacher at West Chester Area School District 7/2019 – 8/2020, Spanish Teacher at Owen J. Roberts School District 12/2018, 6/2019, Language Interpreter & Bilingual Intern at Upper Merion Area School District 8/2017 – 12/2018
	Certification	Instructional I, Spanish, Music, ESL Program Specialist, Administrative I, Principal K-12
2.	Janelle Hoole	
	Placement	1.0 Caseworker at .5 Henderson HS/.5 East Bradford ES, Temporary Professional Employee (Non-Tenured), effective TBD, Level 6, Step 8, \$69,134.
	Education	Bachelor of Arts from Wartburg College, IA 1989-1993, Master of Arts from University of Iowa 5/199, Certification from Aurora University 1/2001
	Experience	Family Connections Counselor at Catapult Learning 8/22/2016-current, School Social Worker at Hinckley Big Rock School District, ILL 8/2004 – 5/2010
	Certification	Educational Specialist I, Home and School Visitor PK-12
2.	Justin Horn	

Recommendations

Supplement to the Agenda – September 27, 2022 - p.2

	Placement	.2 Health/Physical Education Teacher at Peirce MS, Temporary Professional Employee (Non-Tenured), effective 9/9/22, Level 1, Step 1, \$10,334 (51,670 x 0.2)/.8 Health/Physical Education Teacher at Henderson HS, Level 1, Step 1, \$39,278 (49,087 x 8). During Mr. Kelly's leave of absence.
	Education	Bachelor of Science from West Chester University 2017 – 2021
	Experience	Head Baseball Coach at PA Rebels Travel Baseball 8/2020-current, Swimming Instructor and Lifeguard at Twin Spring Farm Day Camp 6/2018 – 8/2021
	Certification	Instructional I, Health & Physical Education
3. Tammy McHugh		
	Placement	1.0 Special Education Teacher (Autistic Support) at Fugett MS, Professional Employee (Tenured), effective TBD, Level 5, Step 9, \$68,656 + \$400 special education stipend.
	Education	Bachelor of Science from Wheelock College, MA 1988 – 1992, Master of Education from Walden University 2021
	Experience	Special Education Teacher at Coatesville Area School District 2016 – current, Autistic Support Paraprofessional at Owen J. Roberts School District 10/2015-4/2016, ESL Teacher at Sachsein, OW Switzerland 5/2009-12/2014
	Certification	Instructional II, Special Education PreK-8, Grades 4-8 English Language Arts
b. Professional Staff: Long Term Substitute		
1. Tara Condit		
	Placement	1.0 Grade 4 Teacher at Mary C. Howse ES, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$49,087. During Ms. Pohling's leave of absence.
	Education	Bachelor of Arts from University of Delaware 1995 – 1998, Masters of Education from Cabrini College 9/2007
	Experience	Building Substitute with Kelly Education Services 1/3/2022-curent, Long Term Substitute at Wayne Elementary School 9/2021-1/2022
	Certification	Instructional I, Elementary K-4
2. William Reardon		
	Placement	1.0 ELA Teacher at Stetson MS, Temporary Professional Employee (Non-Tenured), effective 9/7/22, Level 1, Step 1, \$49,087. During Ms. Claffey's leave of absence.
	Education	Bachelor of Arts from West Chester University 2013 – 2016, Master of Arts from Cabrini College 2020 - 2022
	Experience	ESY and LTS Itinerant Autistic Support at Great Valley High School 2021-2022, Personal Care Assistant at General Wayne Elementary School 1/2021-6/2021
	Certification	Instructional I, English 7-12
3. Kaitlyn Reilly		

Recommendations

Supplement to the Agenda – September 27, 2022 - p.3

	Placement	1.0 ELA Teacher at Stetson MS, Temporary Professional Employee (Non-Tenured), effective 9/19/22, Level 1, Step 1, \$49,087. During Ms. Pezone’s leave of absence.
	Education	Bachelor of Science from Indiana University of Pennsylvania 2016-2020
	Experience	Building Substitute with Kelly Education Services 11/2021 - 1/22/22
	Certification	Instructional I, Grades 4-8 English Language Arts
4. James Rudisill		
	Placement	1.0 Health/Physical Education Teacher at Henderson HS, Temporary Professional Employee (Non-Tenured), effective 9/13/22, Level 1, Step 1, \$49,087. During Ms. McClintock’s leave of absence.
	Education	Bachelor of Science from West Chester University 2015
	Experience	Substitute Teacher with STS 2020-2022, Health & PE Teacher at Charles F. Patton Middle School 2016-2017, Health & PE Teacher at Chadds Ford ES 2015-2016
	Certification	Instructional I, Health & Physical Education
5. Scott Taylor		
	Placement	1.0 Biology Teacher at Rustin HS, Temporary Professional Employee (Non-Tenured), effective 8/29/22, Level 1, Step 1, \$49,087. During Ms. Yabor’s special assignment.
	Education	Bachelor of Science from Virginia Commonwealth University 1990-1993, Master of Teaching from Virginia Commonwealth University 1990-1993
	Experience	Grade 8 Science Teacher at Brandywine School District 9/1/1999 – 7/2022
	Certification	PA Certification Pending
6. Emily Visco		
	Placement	1.0 Special Education Teacher at East HS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 1, \$49,087. During Ms. Lepish’s leave of absence.
	Education	Bachelor of Science from West Chester University 2015-2018
	Experience	ESY Teacher at Chester County Intermediate Unit 6/20/22 – 8/2022, Emotional Support Teacher at Collegium Charter School 8/2019-9/2022, ES/AS ESY Teacher at Vanguard School 6/2019-7/2019
	Certification	Instructional I, Special Education PreK-8, Elementary K-4
7. Ian Ziegler		
	Placement	1.0 Social Studies Teacher at Rustin HS, Temporary Professional Employee (Non-Tenured), effective 9/19/22, Level 1, Step 1, \$49,087. During Ms. Reidenberg’s leave of absence.
	Education	Associates from Philadelphia Community College 2017-2019, Bachelor of Science from Temple University 2019-2021
	Experience	Building Substitute at Rustin HS with Kelly Education 2/2022 - current
	Certification	Instructional I, Social Studies

Recommendations
 Supplement to the Agenda – September 27, 2022 - p.4

c.	Administrative Staff: Contract - None	
d.	Support Staff: Non Bargaining	
1.	Hilda Matos	
	Placement	1.0 Administrative Assistant to the Assistant Superintendent at Spellman Education Center, effective 9/21/22, \$68,000.
2.	Shane Moyer	
	Placement	1.0 Campus Safety Officer at Henderson Feeder, effective TBD, \$62,000.
e.	Support Staff: Contract	
1.	Noureen Akhtar	
	Placement	1.0 Security Greeter at East HS, 8 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 5, Step 2, \$21.06.
2.	Desmond Alston	
	Placement	1.0 Special Education Paraprofessional at Henderson HS, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 6, \$16.07.
3.	Thomas Aughey	
	Placement	1.0 Security Greeter at Henderson HS, 8 hrs./day, 5 days/week, 262 days/year, effective 10/3/22, Group 5, Step 2, \$21.06.
4.	Thomas Bucco	
	Placement	1.0 Security Greeter at Rustin HS, 8 hrs./day, 5 days/week, 262 days/year, effective 10/3/22, Group 5, Step 2, \$21.06.
5.	Aaliyah Davis-Richardson	
	Placement	1.0 Special Education Paraprofessional at Penn Wood ES, 7 hrs./day, 5 days/week, 182 days/year, effective 9/19/22, Group 1B, Step 6, \$16.07.
6.	Mary Jo Heck	
	Placement	1.0 Special Education Paraprofessional at Westtown-Thornbury ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 6, \$16.07.
7.	Jason Holland	
	Placement	1.0 2 nd Shift Custodian at East HS, 8 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 5, Step 2, \$21.06.
8.	Charles Lowery	
	Placement	1.0 Special Education Paraprofessional at Glen Acres ES, 7 hrs./day, 5 days/week, 182 days/year, effective 9/12/22, Group 1B, Step 6, \$16.07.
9.	Maxwell Rosier	
	Placement	1.0 Special Education Paraprofessional at Greystone ES, 7 hrs./day, 5 days/week, 182 days/year, effective 9/19/22, Group 1B, Step 6, \$16.07.
10.	Jennifer Shannon	
	Placement	1.0 Attendance Secretary at Fugett MS, 7.5 hrs./day, 5 days/week, 182 days/year, effective 9/7/22, Group 2, Step 5, \$17.76.
11.	James Schwartz	

Recommendations
 Supplement to the Agenda – September 27, 2022 - p.5

	Placement	1.0 2 nd Shift Custodian at District, 8 hrs./day, 5 days/week, 262 days/year, effective 9/19/22, Group 5, Step 2, \$21.06.
f.	Support Staff: Substitute	
1.	Jennifer Durborow	Substitute Custodian, effective 9/19/22, \$18.00/hr.
2.	Christina Geigel	Substitute Custodian, effective 9/13/22, \$18.00/hr.
3.	Mark Higgins	Substitute Custodian, effective 9/7/22, \$18.00/hr.
4.	Akilah Jones	Substitute Custodian, effective 9/12/22, \$18.00/hr.
5.	Janean Peterson	Substitute Custodian, effective 9/19/22, \$18.00/hr.
6.	Tina Sarmiento	Substitute Custodian, effective 9/19/22, \$18.00/hr.

III. Personnel Events

a. Status Change

	Name	Type	From	To	Effective Date
1.	Kellie Campbell	Non-Bargaining	1.0 Special Education Para at Greystone ES	1.0 Pupil Services Specialist at SEC	9/19/22, \$47,620
2.	Deborah Elam	Support	1.0 Special Education Para at Starkweather ES	1.0 Kindergarten Para at Starkweather ES	8/23/22, Group 1, Step 6, \$15.80/hr.
3.	Charles Hammond	Custodial	1.0 Head Custodian at Glen Acres ES	1.0 Head Custodian at Fugett MS	9/19/22, \$72,600
4.	James Loughin	Custodial	1.0 General Mechanic at Warehouse	1.0 Head Custodian at Glen Acres ES	10/3/22, \$69,500
4.	Yenys Mundell	Custodial	1.0 Head Custodian Apprentice at District	1.0 Head Custodial At Exton ES	9/19/22, \$58,000
5.	James Ronayne	Administrator	1.0 Social Studies Teacher at Stetson MS	1.0 Instructional Technology Coordinator at SEC	TBD, \$93,515
6.	Christopher Ross	Administrator	1.0 Network Administrator at SEC	1.0 Network Operations and Security Manager at SEC	9/28/22, \$116,514

b. Involuntary Transfer

	Name	Type	From	To	Effective Date
1.	Elizabeth Polchin	Professional	.8 School Psychologist at East Bradford ES/.2 School Psychologist at Peirce MS	1.0 School Psychologist at East Bradford ES	8/29/22

c. Voluntary Transfer

	Name	Type	From	To	Effective Date
1.	Paul Schaeffer	Custodian	1.0 2 nd Shift Custodian at East HS	1.0 2 nd Shift Custodian at Rustin HS	9/19/22

IV. Personnel Leave

a. Sabbatical Leave

	Name	Position	Effective Date	Ending Date
1.	Vaniah Peterson	1.0 Reading Teacher at Fugett MS	1/20/23	Last day of the 2022-2023 school year

b. Unpaid Leave - None

V. Additional Information

1.	Meghan Barlow's start date was 9/26/22.
2.	Koreem Bell's last day was 8/19/22.
3.	Molly Bond's start date will be 10/17/22.
4.	John Canterino, Campus Safety Officer will be at East Feeder, start date 9/6/22.
5.	LaKeya Gilliam's start date was 8/29/22.
6.	Keani Hindle's start date was 8/22/22.
7.	Daniel Karstetter's start date was 8/23/22.
8.	Alycia Love's start date was 8/29/22.
9.	Laura Menzel will receive a stipend for extra duties performed for the Teaching and Learning Department; \$750 in September and October, 2022, and \$200 in November, 2022.
10.	Alyssa Morin's start date will be 10/10/22.
11.	MOU for Special Education Teachers in WCAEA: stipend for special education responsibilities.
12.	Amy Mullen's last day in was 8/25/22.
13.	Kellie Nelson's start date was 8/25/22.
14.	John O'Hare, Campus Safety Officer will be at Rustin Feeder, start date 9/12/22.
15.	Jessica Payne, School Counselor at EBE, received tenure from previous employer.
16.	Sara Petrondi's start date was 8/29/22.
17.	Mary Platt's start date is 9/6/22. Salary is Group 2, Step 6, \$18.22/hr.
18.	Jennifer Rose's start date was 8/24/22.

Recommendations

Supplement to the Agenda – September 27, 2022 - p.7

19.	Sean Ryan, Assistant Principal at East High School, salary for the 2022-2023 school year should be \$119,052, effective 7/1/22.
20.	Madison Snell’s start date was 8/25/22.
21.	Hillary Soring’s last day in the district was 8/31/22.
22.	Special Education Stipend of \$400 will be added to the following Special Ed Teachers: Susan Gray and Amanda Renauro.
23.	Special Education Stipend of \$400 will be removed from Regular Education Teacher Kelsey Jensen.
24.	Erin Stephen will receive a stipend for extra duties performed for the Teaching and Learning Department; \$750 in September and October, 2022, and \$200 in November, 2022.
25.	Jacklyn Wellman’s start date will be 9/28/22.
26.	In accordance with the PA State Auditor’s recommendation, the following list of drivers, employed by our transportation contractors Krapf’s and On the Go Kids, require School Board approval. The credentials and security clearances for each of these drivers has been verified to be in compliance with our transportation carrier contracts and have been vetted through the WCASD Transportation Office:

KRAPF’S

First Name	Last Name	Driver/Aide
Ty	Anderson	Driver
Beverly	Bahm	Driver
Barbara	Bailey	Driver
Terre	Baker	Driver
Marybeth	Barrett	Driver
Tom	Bartlett	Driver
Steve	Bartos	Driver
Bert	Bellano	Driver
Courtney	Beyer	Driver
Kira	Biddle	Driver
Donna	Birkett	Driver
Joel	Blake	Driver
Charles	Booth	Driver
Thomas	Boyle	Driver
Vera	Brooks	Driver
Rosanna	Brown	Driver
Amanda	Buoni	Driver
Becky	Cagle	Driver
Patty	Carey	Driver
Katie	Chatman-Royce	Driver
Janice	Cirwithian-Barr	Driver
Carol	Cloud	Driver
Janet	Conlon	Driver
Janice	Conowal	Driver
Kelle	Corporal	Driver

Recommendations
 Supplement to the Agenda – September 27, 2022 - p.8

First Name	Last Name	Driver/Aide
Joanne	Cowan	Driver
Laurie	Crouse	Driver
Elijah	Dalie	Driver
Darren	Daughtry	Driver
Cherie	DeBeaupre	Driver
Glenn	Dieffenbach	Driver
Michelle	DiPretore	Driver
Eric	DiPretore	Driver
Richard	DiPretore	Driver
Brenda	Dolinger	Driver
Michele	Esworthy	Driver
Quincy	Fairy	Driver
Lisa	Festa	Driver
Giulia	Fetterman	Driver
Tom	Forsythe	Driver
Deven	Garvey	Driver
Alyssa	Gincley	Driver
Staci	Gincley	Driver
Linda	Hamilton	Driver
Shani	Hash	Driver
Meghann	Hatton	Driver
David	Hegedus	Driver
Dawn	Huskey	Driver
Bruce	Johnson	Driver
Crystal	Kahn	Driver
Jack	Kemery	Driver
Mary	Kirkner	Driver
Akira	Kitchener	Driver
Jason	Knight	Driver
Olive	Kosasih	Driver
Jim	Krause	Driver
Christina	Lear	Driver
Jean	Lewis	Driver
Shannon	Lewis	Driver
Rodney	Lomax	Driver
John	Lonsdale	Driver
Steve	Mandell	Driver
Lori	March	Driver
Vivian	Mariano	Driver
Tony	Marrongelli	Driver
Barbara	Martz	Driver
Carolynn	Masio	Driver
Terri	McFalls	Driver

Recommendations
 Supplement to the Agenda – September 27, 2022 - p.9

First Name	Last Name	Driver/Aide
Falisha	Medley	Driver
Phillip	Mentzer	Driver
Robert	Miller	Driver
Anna	Mooney	Driver
Richard	Moran	Driver
Albert	Morton	Driver
Brian	Moyer	Driver
Ashley	Murphy	Driver
Stephanie	Nechab	Driver
Lisa	Nicholas	Driver
Lori	O'Neal	Driver
Lynzie	Orlandi	Driver
Debbie	Pettit	Driver
Stacy	Pollard	Driver
Teyse	Pollard	Driver
Richard	Quinn	Driver
Donald	Rehrig	Driver
Stephanie	Reid	Driver
Jean	Ringsdorf	Driver
Alicea	Rodriguez	Driver
Mike	Rossiello	Driver
Tammy	Rutledge	Driver
Cheryl	Sabb	Driver
Joe	Santella	Driver
Stacey	Savard	Driver
Suzanne	Schaefer	Driver
Leonard	Shirk	Driver
Lisa	Sickler	Driver
Glenda	Smith	Driver
Dahmir	Smith	Driver
Rana	Soliman	Driver
Thamar	Speksnijder	Driver
Jody Ann	Tait	Driver
Donna	Taylor	Driver
Andi	Thomas	Driver
George	Thomas	Driver
Jackie	Thornton	Driver
Deb	Tinsman	Driver
Jimmy	Vansant	Driver
Tim	Vickrey	Driver
Sarah	Ward	Driver
Ravin	Wilkes	Driver
Melanie	Wilkie	Driver

First Name	Last Name	Driver/Aide
Stephanie	Wolff	Driver

ON THE GO KIDS

First Name	Last Name	Driver/Aide
Arlean	Abrams	Driver
Mark	Acelo	Driver
Kathleen	Allan	Driver
John	Ammon	Driver
John	Ashok	Driver
Mechelle	Axe	Driver
Alen	Bangoura	Driver
Mia	Bembry	Driver
Luis	Benetis-Figueroa	Driver
Michael	Bennett	Driver
Kiesha	Bond	Driver
Kiesha	Bond	Driver
Hasna	Bouzidi	Driver
Olivia	Boykin	Driver
Tonya	Brickus	Driver
Dorothy	Buchert	Driver
Isaac	Canenguez	Driver
Helen	Christensen	Driver
Shawnee	Christmas	Driver
Herb	Clader	Driver
Bridgette	Clark	Driver
Charlie	Copeland	Driver
Jesse	Cox	Driver
Alexandre	Da Silva	Driver
Brett	Deemer	Driver
Kathleen	DeLong	Driver
Charles	Devlin	Driver
Steven	Dilworth	Driver
Letha	DiSario	Driver
Frances	Eden	Driver
Fouzia	El Khiri	Driver
Vicki	Feehrer	Driver
Wayne	Findley	Driver
Noah	Fox	Driver
Cara	Fratick	Driver
Jennifer	Fried	Driver
Kacie	Furlong	Driver
Lameeka	Gaines	Driver
Richard	Gallagher	Driver

Recommendations

Supplement to the Agenda – September 27, 2022 - p.11

First Name	Last Name	Driver/Aide
Barry	Garvey	Driver
Davey	Graham	Aide
Elisa	Groff	Driver
Paul	Grossenbacher	Driver
Lisa	Hardy	Aide
Carol	Harris	Aide
Carol	Harris	Driver
Lori	Hugo	Driver
Lori	Jenkins	Driver
Felicia	Jones	Aide
Michelle	Jones	Driver
Osman	Kallie	Aide
Pamela	Kitchener	Driver
Johana	Kruse	Driver
Mona	Langham	Driver
Joleen	Leslie	Driver
Donna	Lewis	Driver
Mary	Lomax	Aide
Bill	Lowe	Driver
Kathy	McComsey	Aide
Steven	McIlvaine	Driver
William	McLaughlin	Driver
Kiera	McNicholas	Driver
Kiera	McNicholas	Driver
Brenda	Mendiola-Ortiz	Driver
Robert	Messier	Driver
Laurie	Micken	Driver
Philip	Micken	Driver
Nicholas	Miele	Driver
Joanne	Mozer	Driver
Jane	O'Gorman	Aide
Thomas	O'Hara	Driver
Pamela	Pierce	Driver
Trisha	Posey	Driver
Kimberly	Pulinka	Aide
Erica	Reyes	Driver
Jane	Rice	Driver
Ryan	Richard	Driver
Aisha	Richardson	Driver
Tiffany	Rodgers	Driver
Mitzi	Ruelas Brambila	Driver
Courtney	Ryan	Aide
Gerry	Ryan	Driver
Tracy	Sellers	Driver

Recommendations

Supplement to the Agenda – September 27, 2022 - p.12

First Name	Last Name	Driver/Aide
Renaë	Shultz	Driver
Dan	Silvestri	Driver
Sarah	Silvestri	Driver
Christina	Smaltz	Driver
Fred	Speers	Driver
Walt	Speier	Driver
Ruth	Stanley	Aide
Sara	Sunderland	Aide
George	Tamba	Driver
Bob	Toland	Driver
Michael	Trichoski	Driver
Loretta	Vanderslice	Driver
Cheryl	Vogelsang	Driver
Catherine	Wentworth	Driver
Lorraine	Williams	Driver
Georgette	Winkey	Aide
David	Woodall	Driver
Ilham	Yahiaoui	Aide

VI. Tutoring

Last Name	First Name	Location	Position Title
Replogle	Lisa	District	Homebound Tutoring
Rucci	Angelique	District	Homebound Tutoring

VII. Supplemental Contracts

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
'22-'23							
Additions: Fall & Annual							
Behlin	Akieda	PMS	Annual	N/A	100.00%	\$110/week	Saturday School
Bolner	Maria	EHS	Annual	N/A	100.00%	\$1,500.00	AP Coordinator
Bowen	Malina	FMS	Annual	N/A	100.00%	\$38.65/hr	Bus Duty
Bushnell	Erin	GES	Annual	1	100.00%	\$2,772.00	Science Advocate
Cermignano	Brian	PWE	Annual	2	50.00%	\$616.00	Student Council - Flex
Chin-Sang Hazel	Alyssa-Kellan	EHS	Fall	2	40.00%	\$1,848.00	Asst. Marching Band Director
Cini	Alanna	HDE	Annual	2	50.00%	\$616.00	Student Council - Flex
Conner	Jeffrey	EHS	Annual	1	50.00%	\$924.00	Sophomore Class Advisor
Conner	Jeffrey	EHS	Annual	2	100.00%	\$1,386.00	DECA Asst.
Corr	Maureen	HHS	Annual	N/A	100.00%	\$38.65/hr	Bus Duty

Recommendations
 Supplement to the Agenda – September 27, 2022 - p.13

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
Cross	Richard	PMS	Annual	1	34.00%	\$942.48	Drama Sponsor
Cummings	Joel	HHS	Annual	N/A	100.00%	\$38.65/hr	Bus Duty
DeHart	Alexandra	EHS	Fall	1	100.00%	\$3,696.00	Asst. Field Hockey Coach
Donoghue	Danielle	GES	Annual	1	50.00%	\$462.00	Safety Patrol Coordinator - Flex
Fisher	Colin	SMS	Fall	1	100.00%	\$2,772.00	Head Boys Soccer Coach
Fitch	Steven	HHS	Fall	1	100.00%	\$2,772.00	Game Manager - Fall
Fliegelman	Heidi	SMS	Annual	1	100.00%	\$2,772.00	Drama Sponsor
Flynn	Courtney	FMS	Fall	1	100.00%	\$2,156.00	Asst. Field Hockey Coach
Frechette	Jacob	RHS	Annual	11	100.00%	\$2,842.00	Debate Sponsor
Garvin	Kevan	EHS	Fall	1	100.00%	\$2,772.00	Game Manager - Fall
Giordano	Benjamin	FMS	Annual	N/A	100.00%	\$38.65/hr	Bus Duty
Halloran	Joseph	EHS	Annual	1	50.00%	\$924.00	Sophomore Class Advisor
Harker	Constance	GES	Annual	1	50.00%	\$462.00	Safety Patrol Coordinator - Flex
Hodgson	Victoria	PWE	Annual	1	100.00%	\$2,772.00	After School Intramurals
Hutchinson	Eileen	PMS	Annual	1	100.00%	\$2,464.00	Newspaper Sponsor
Kropp	Sarah	RHS	Fall	1	100.00%	\$2,772.00	Game Manager - Fall
Liebenthal	Eric	HHS	Fall	8	100.00%	\$5,520.00	Asst. Marching Band Director
Liebenthal	Eric	RHS	Fall	8	50.00%	\$2,760.00	Asst. Marching Band Director
Lobb	James	EHS	Fall	1	34.00%	\$1,570.80	Asst. Marching Band Director
Mangold	Jennifer	PWE	Annual	2	50.00%	\$616.00	Student Council - Flex
McCreesh	Kelly	RHS	Annual	1	50.00%	\$1,232.00	Junior Class Advisor
McLoone	Sara	PWE	Annual	2	100.00%	\$1,232.00	Garden Club - Flex
Morris	Alex	RHS	Fall	1	50.00%	\$2,310.00	Asst. Marching Band Director
Neff	Greta	HHS	Fall	8	100.00%	\$4,416.00	Asst. Volleyball Coach
Newton	Zaire	SMS	Fall	1	100.00%	\$2,772.00	Asst. Football Coach

Recommendations
 Supplement to the Agenda – September 27, 2022 - p.14

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
Niedziejko	Joseph	GES	Annual	1	100.00%	\$2,772.00	After School Intramurals
Nolen	Jack	SMS	Fall	1	100.00%	\$2,464.00	Head Cross Country Coach
Okolosi	Geraldine	HHS	Annual	1	100.00%	\$2,156.00	Debate Sponsor
Payton	Lauren	EHS	Annual	2	100.00%	\$2,772.00	Model UN Sponsor - Flex
Phillips	Michele	SMS	Annual	2	100.00%	\$2,464.00	Art Club Sponsor - Flex
Prinzo	Anthony	EHS	Annual	N/A	100.00%	\$38.65/hr	Bus Duty
Shells	Brian	SMS	Fall	1	100.00%	\$2,772.00	Asst. Football Coach
Stephens	Gabriela	SMS	Fall	1	100.00%	\$2,156.00	Asst. Boys Soccer Coach
Taylor	Scott	RHS	Annual	1	100.00%	\$2,156.00	Science Olympiad Asst.
Tibbs-Brown	Stephanie	HDE	Annual	2	50.00%	\$616.00	Student Council - Flex
Vanegas	Ashley	GES	Annual	2	50.00%	\$462.00	Student Council - Flex
Van Emburg	Lucas	HHS	Annual	N/A	100.00%	\$38.65/hr	Bus Duty
Van Wyk	Christine	GES	Annual	1	100.00%	\$924.00	Grade Level Leader: 5th
Walsh	Jacquelyn	HHS	Annual	1	33.30%	\$2,153.84	Yearbook Sponsor
Weaver	Kaitlyn	GES	Annual	2	50.00%	\$462.00	Student Council - Flex
Westley	Cynthia	FMS	Annual	N/A	100.00%	\$38.65/hr	Bus Duty
'22-'23 Additions: Winter							
Boccio	Leslie Ann	EHS	Winter	8	100.00%	\$5,152.00	Cheerleading Sponsor
Boyd	James	EHS	Winter	11	100.00%	\$5,684.00	Asst. Boys Basketball Coach
Carozza	Beth Ann	EHS	Winter	13	50.00%	\$4,094.50	Head Swimming Coach
Carozza	Beth Ann	EHS	Winter	13	50.00%	\$2,586.00	Asst. Swimming Coach
Chafetz	Marc	EHS	Winter	13	100.00%	\$6,034.00	Asst. Wrestling Coach
Clifford	Morgan	EHS	Winter	2	100.00%	\$3,080.00	Asst. Cheerleading Coach
Costin	Doug	EHS	Winter	13	100.00%	\$1,293.00	Winter Intramurals

Recommendations
 Supplement to the Agenda – September 27, 2022 - p.15

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
Costin	Douglas	EHS	Winter	1	100.00%	\$3,388.00	Game Manager
Duncan	Rodney	EHS	Winter	7	50.00%	\$2,576.00	Asst. Boys Basketball Coach
Durant	Tom	EHS	Winter	8	100.00%	\$6,992.00	Head Boys Basketball Coach
Gallo	John	EHS	Winter	15 plus	100.00%	\$8,740.00	Head Wrestling Coach
Garvin	Kevan	EHS	Winter	9	100.00%	\$5,334.00	Asst. Boys Basketball Coach
Kneis	Viktoria	EHS	Winter	1	100.00%	\$4,312.00	Asst. Girls Basketball Coach
Lanier	Kareem	EHS	Winter	8	100.00%	\$5,520.00	Head Boys Track Coach
Listrani	Erin	EHS	Winter	13	100.00%	\$8,189.00	Head Girls Basketball Coach
Mazzarelli	Nina	EHS	Winter	5	100.00%	\$4,536.00	Asst. Girls Basketball Coach
McCormick	David	EHS	Winter	7	50.00%	\$3,496.00	Head Swimming Coach
McCormick	David	EHS	Winter	9	50.00%	\$2,286.00	Asst. Swimming Coach
Nee	Joanna	EHS	Winter	13	100.00%	\$5,172.00	Asst. Swimming (Diving) Coach
Ridgeway	Ethan	EHS	Winter	1	50.00%	\$2,156.00	Asst. Boys Basketball Coach
Stephen	Scott	EHS	Winter	9	100.00%	\$1,143.00	Winter Intramurals
Wiggins	James	EHS	Winter	8	100.00%	\$5,520.00	Head Girls Track Coach
Young	Jessica	EHS	Winter	8	100.00%	\$3,680.00	Asst. Cheerleading Coach
Ziegler	Matthew	EHS	Winter	13	100.00%	\$6,034.00	Asst. Wrestling Coach
Adger	Briheem	HHS	Winter	7	100.00%	\$5,152.00	Asst. Boys Basketball Coach
Beighley	Robert	HHS	Winter	8	100.00%	\$6,992.00	Head Wrestling Coach
Bott	Jeffrey	HHS	Winter	15 plus	100.00%	\$8,740.00	Head Swimming Coach
Buda	Amy	HHS	Winter	8	100.00%	\$5,152.00	Asst. Girls Basketball Coach
Clark	Kathleen	HHS	Winter	9	100.00%	\$4,572.00	Asst. Swimming Coach

Recommendations
 Supplement to the Agenda – September 27, 2022 - p.16

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
Clay	Charles	HHS	Winter	9	100.00%	\$1,143.00	Winter Intramurals
Edwards	Caleb	HHS	Winter	8	100.00%	\$5,152.00	Asst. Wrestling Coach
Fitch	Steven	HHS	Winter	1	100.00%	\$3,388.00	Game Manager
Johnson	David	HHS	Winter	8	100.00%	\$5,152.00	Asst. Girls Basketball Coach
Kelly	Kevin	HHS	Winter	15 plus	100.00%	\$6,900.00	Head Boys Track Coach
Kelly	Kevin	HHS	Winter	15 plus	20.00%	\$1,380.00	Head Girls Track Coach
Lind	Cody	HHS	Winter	7	50.00%	\$2,576.00	Asst. Wrestling Coach
Marabella	Brendon	HHS	Winter	9	100.00%	\$1,143.00	Winter Intramurals
Maturani	Morgan	HHS	Winter	2	100.00%	\$4,312.00	Asst. Girls Basketball Coach
McDonald	Rachael	HHS	Winter	1	100.00%	\$4,312.00	Cheerleading Sponsor
Muzi	Jarrett	HHS	Winter	11	100.00%	\$5,684.00	Asst. Boys Basketball Coach
Neff	Greta	HHS	Winter	8	100.00%	\$6,992.00	Head Girls Basketball Coach
Ritter	Jason	HHS	Winter	8	100.00%	\$6,992.00	Head Boys Basketball Coach
Ronayne	Jennifer	HHS	Winter	9	100.00%	\$4,572.00	Asst. Swimming (Diving) Coach
Taylor	Jacob	HHS	Winter	5	50.00%	\$2,268.00	Asst. Wrestling Coach
Whitehead	Megan	HHS	Winter	1	100.00%	\$3,080.00	Asst. Cheerleading Coach
Wilson	Charles	HHS	Winter	3	80.00%	\$3,780.00	Head Girls Track Coach
Alvanitakis	John	RHS	Winter	13	100.00%	\$1,293.00	Winter Intramurals
Bacon	Anthony	RHS	Winter	5	100.00%	\$4,536.00	Asst. Girls Basketball Coach
Brown	Shaz	RHS	Winter	15 plus	100.00%	\$6,900.00	Head Boys Track Coach
Callahan	Kiera	RHS	Winter	2	100.00%	\$5,852.00	Head Swimming Coach
Carey	Grace	RHS	Winter	3	100.00%	\$3,780.00	Asst. Swimming Coach

Recommendations
 Supplement to the Agenda – September 27, 2022 - p.17

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
Collins	James	RHS	Winter	8	100.00%	\$5,520.00	Head Girls Track Coach
Falcone	Jim	RHS	Winter	5	50.00%	\$2,268.00	Asst. Girls Basketball Coach
Harkins	Brad	RHS	Winter	15 plus	100.00%	\$6,440.00	Asst. Wrestling Coach
Hazinsky	Thomas	RHS	Winter	2	100.00%	\$4,312.00	Asst. Boys Basketball Coach
Leviston	LeRoi	RHS	Winter	2	100.00%	\$4,312.00	Asst. Boys Basketball Coach
Marra	Samantha	RHS	Winter	1	100.00%	\$3,080.00	Asst. Cheerleading Coach
Mohring	Michael	RHS	Winter	13	100.00%	\$1,293.00	Winter Intramurals
Mostardi	Vincent	RHS	Winter	2	100.00%	\$5,852.00	Head Boys Basketball Coach
Shain	Samantha	RHS	Winter	1	100.00%	\$4,312.00	Head Cheerleading Coach
St. Clair	Michael	RHS	Winter	15 plus	100.00%	\$6,440.00	Asst. Boys Basketball Coach
Stackhouse	Lauren	RHS	Winter	5	100.00%	\$6,156.00	Head Girls Basketball Coach
White	Aston	RHS	Winter	5	100.00%	\$6,156.00	Head Wrestling Coach
Colley	Ryan	FMS	Winter	1	100.00%	\$3,080.00	Head Wrestling Coach
Dunn	Michael	FMS	Winter	9	100.00%	\$3,048.00	Head Boys Basketball Coach
Giordano	Benjamin	FMS	Winter	5	100.00%	\$2,268.00	Asst. Boys Basketball Coach
Hughes	Miriam	FMS	Winter	5	100.00%	\$2,268.00	Asst. Girls Basketball Coach
Lindsay	Charles	FMS	Winter	11	100.00%	\$3,248.00	Asst. Wrestling Coach
Washington	Reginald	FMS	Winter	15 plus	100.00%	\$1,380.00	6 th Grade Intramurals
Webb	Corey	FMS	Winter	2	100.00%	\$2,464.00	Asst. Wrestling Coach
Wilson	Lindsay	FMS	Winter	11	100.00%	\$3,248.00	Head Girls Basketball Coach
Bruno	Christopher	PMS	Winter	15 plus	100.00%	\$3,680.00	Head Girls Basketball Coach

Recommendations
 Supplement to the Agenda – September 27, 2022 - p.18

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
Chambers	Paul	PMS	Winter	13	100.00%	\$3,017.00	Asst. Boys Basketball Coach
Dumas	Michael	PMS	Winter	13	100.00%	\$4,310.00	Head Wrestling Coach
McNichol	Michael	PMS	Winter	8	100.00%	\$2,944.00	Asst. Wrestling Coach
Nolen	Jack	PMS	Winter	1	100.00%	\$2,156.00	Asst. Girls Basketball Coach
Wiegner	Harry	PMS	Winter	11	100.00%	\$3,248.00	Head Boys Basketball Coach
Wiegner	Harry	PMS	Winter	13	100.00%	\$1,293.00	6th Grade Intramurals
Wildermuth	Timothy	PMS	Winter	3	100.00%	\$2,520.00	Asst. Wrestling Coach
Ascareggi	James	SMS	Winter	15 plus	100.00%	\$3,680.00	Head Girls Basketball Coach
Busz	Gerald	SMS	Winter	9	100.00%	\$2,667.00	Asst. Girls Basketball Coach
Loescher-Velazquez	David	SMS	Winter	1	100.00%	\$924.00	6th Grade Intramurals
Schwartz	Robert	SMS	Winter	2	100.00%	\$2,156.00	Asst. Boys Basketball Coach
Stolzer	Peter	SMS	Winter	15 plus	100.00%	\$3,680.00	Head Boys Basketball Coach
'22-'23 Removals:							
Berardi	Henry	EHS	Fall	13	100.00%	\$5,172.00	Asst. Boys Soccer Coach
Graham	Marya	RHS	Annual	5	100.00%	\$2,916.00	Equity Advocate
Graham	Marya	RHS	Annual	9	50.00%	\$1,524.00	Junior Class Advisor
Hurley	Shane	PMS	Annual	2	34.00%	\$942.48	Drama Sponsor
Owens	Dean	EHS	Annual	N/A	100.00%	38.65/hr	Bus Duty
Walleekendeh	Bill	SMS	Fall	1	100.00%	\$2,772.00	Head Boys Soccer Coach
'22-'23 Adjustments:							
Antal	Madelyn	HHS	Annual	1	66.60%	\$4,307.68	Yearbook Sponsor
Clark	Kathleen	HHS	Annual	9	65.00%	\$1,485.90	Sophomore Class Advisor
Johnson	Bryan	HHS	Annual	9	50.00%	\$2,857.50	Head Girls Cross Country Coach
McClintock	Whitney	HHS	Annual	9	35.00%	\$800.10	Sophomore Class Advisor

Recommendations
Supplement to the Agenda – September 27, 2022 - p.19

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
Ronayne	Jennifer	HHS	Fall	9	50.00%	\$2,857.50	Head Girls Cross Country Coach

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Tuesday, September 27, 2022

7:00 PM

Spellman Education Center

CONSENT AGENDA

I recommend the Board approve the following consent agenda items:

IX. School Board Reports

Education	
1.	Approval to Establish the Following Account(s): -Henderson HS: Latin Appreciation Student Organization
2.	Approval of the following PSBA Officer Candidates: -Michael Gossert-Cumberland Valley School District, PSBA President (<i>one-year term</i>) -Allison Mathis-North Hills School District, PSBA Vice President (<i>one-year term</i>) -Amy Goldman-Radnor Township School District, E4 Sectional Advisor (<i>two-year term</i>) -Kathy K. Swope, PSBA Insurance Trust Trustee (<i>three-year term</i>) -Robert M. Marcus, PSBA Insurance Trust Trustee (<i>three-year term</i>)
3.	Approval of ELA Core Instructional Materials: -Amal Unbound by Saeed (Grade 6) -Finding Langston by Cline-Ransome (Grade 6) -A Long Walk to Water by Park (Grade 6) -The Night Diary by Veera Hiranandani (Grade 6) -A Story Like the Wind by Lewis & Weaver (Grade 7) -Patron Saints of Nothing by Ribay (Grade 9) -The Poet X by Acevedo (Grade 9) -The Four Winds by Hannah (Grade 11)
4.	Approval of Revised Policy 137 – Home Education Programs, First Reading
5.	Approval of Revised Policy 137.1 – Extracurricular Participation by Home Education Students, First Reading
6.	Approval to Retire Administrative Guideline 137AG2: Participation in District Activities by Home Education Students, First Reading

Pupil Services	
1.	Approval of two (2) Special Education Settlement Agreements
2.	Approval of Armed Services Vocational Aptitude Battery (ASVAB) Program
3.	Approval of Annual Contract Renewals: <ul style="list-style-type: none">• Staffing: Deveraux Behavioral Services-School Psychologists• Interpreter/translator: Sherif Elhendawy

Personnel	
1.	Approval of Revised Board Policy 803, School Calendar, First Reading
2.	Approval of Updated Job Description Administrative Assistant to the Assistant Superintendent

Property & Finance	
1.	Approval to Exonerate 2022-23 Property Taxes, East Bradford Township
2.	Approval of E-Rate Consulting Services
3.	Approval of 2023-24 Budget Calendar
4.	Approval of Revised Board Policy 808, Food Services, First Reading

X. Other Business

1.	Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of August 1, 2022 to August 31, 2022
2.	Approval of the August 31, 2022 Financial Report

Responsible Staff: Dr. Sokolowski***Background***

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.



WEST CHESTER AREA SCHOOL DISTRICT

Education Committee
September 27, 2022

Action Items

Approval to establish the following Student Activity Account(s):

- Henderson HS - Latin Appreciation Student Organization

Approval is requested to establish the following Student Activity Account(s):

- Henderson HS - Latin Appreciation Student Organization

I so move.

Approval of the Election of the following PSBA Officer Candidates:

- Michael Gossert-Cumberland Valley School District, PSBA President (one-year term)
- Allison Mathis-North Hills School District, PSBA Vice President (one-year term)
- Amy Goldman-Radnor Township School District, E4 Sectional Advisor (two-year term)
- Kathy K. Swope, PSBA Insurance Trust Trustee (three-year term)
- Robert M. Marcus, PSBA Insurance Trust Trustee (three-year term)

Approval is requested of the Election of the following PSBA Officer Candidates:

- Michael Gossert-Cumberland Valley School District, PSBA President (one-year term)
- Allison Mathis-North Hills School District, PSBA Vice President (one-year term)
- Amy Goldman-Radnor Township School District, E4 Sectional Advisor (two-year term)
- Kathy K. Swope, PSBA Insurance Trust Trustee (three-year term)
- Robert M. Marcus, PSBA Insurance Trust Trustee (three-year term)

I so move.

Approval of ELA Core Instructional Materials:

- Amal Unbound by Saeed (Grade 6)
- Finding Langston by Cline-Ransome (Grade 6)
- A Long Walk to Water by Park (Grade 6)
- The Night Diary by Veera Hiranandani (Grade 6)
- A Story Like the Wind by Lewis & Weaver (Grade 7)
- Patron Saints of Nothing by Ribay (Grade 9)
- The Poet X by Acevedo (Grade 9)
- The Four Winds by Hannah (Grade 11)

Approval is requested of the following ELA Core Instructional Materials:

- Amal Unbound by Saeed (Grade 6)
- Finding Langston by Cline-Ransome (Grade 6)
- A Long Walk to Water by Park (Grade 6)
- The Night Diary by Veera Hiranandani (Grade 6)
- A Story Like the Wind by Lewis & Weaver (Grade 7)
- Patron Saints of Nothing by Ribay (Grade 9)
- The Poet X by Acevedo (Grade 9)
- The Four Winds by Hannah (Grade 11)

I so move.

Approval of Revised Policy 137 – Home Education Programs, First Reading

Approval is requested of Revised Policy 137 – Home Education Programs, First Reading

I so move.

Approval of Revised Policy 137.1 – Extracurricular Participation by Home Education Students, First Reading

Approval is requested of Revised Policy 137.1 – Extracurricular Participation by Home Education Students, First Reading

I so move.

Approval to Retire Administrative Guideline 137AG2 – Participation in District Activities by Home Education Students

Approval to Retire Administrative Guideline 137AG2 – Participation in District Activities by Home Education Students

I so move.



**WEST CHESTER AREA SCHOOL DISTRICT
Combined Education/Pupil Services Committee Meeting Minutes**

**September 12, 2022
Spellman Education Center Board Room
Start: 6:31 pm – Finish: 7:31 pm**

Attending Committee Members:

Kate Shaw (Chair-EDU) Joyce Chester (Chair-PS) Daryl Durnell Laura Detre

Other Board Members:

Gary Bevilacqua Karen Fleming Karen Herrmann Sue Tiernan Stacey Whomsley

Administration:

Robert Sokolowski Kalia Reynolds Wayne Birster Melissa Kleiman
 Sara Missett John Scully Jeff Ulmer

Public Comment:

Name	Subject of Testimony
Judi DiFonzo	Policy 137
Mike Winterode	ELA Core Instructional Materials
Amanda Greenberg	ELA Core Instructional Materials
Alexis Cooper	ELA Core Instructional Materials
Marion Oliver	ELA Core Instructional Materials

Items on Agenda:

- Approval of the August 15, 2022 Combined Education/Pupil Services Committee Meeting Minutes
- Approval of the following ELA Core Instructional Materials:
 - Amal Unbound by Saeed (Grade 6)
 - Finding Langston by Cline-Ransome (Grade 6)
 - A Long Walk to Water by Park (Grade 6)
 - The Night Diary by Veera Hiranandani (Grade 6)
 - A Story Like the Wind by Lewis & Weaver (Grade 7)
 - Patron Saints of Nothing by Ribay (Grade 9)
 - The Poet X by Acevedo (Grade 9)
 - The Four Winds by Hannah (Grade 11)
- Approval of Revised Policy 137 – Home Education Programs
- Approval of Revised Policy 137.1 – Extracurricular Participation by Home Education Students
- Approval to Retire Administrative Guideline 137AG2: Participation in District Activities by Home Education Students
- Approval of Revised Policy 803 – School Calendar
- ASVAB Presentation
- Approval of annual contract renewal

Committee Actions/Outcomes to be placed on the September 27, 2022 Board Agenda for Approval:

Agenda Item	Vote
Approval of the August 15, 2022 Combined Education/Pupil Services Committee Meeting Minutes	4-0
Approval of the following ELA Core Instructional Materials: -Amal Unbound by Saeed (Grade 6) -Finding Langston by Cline-Ransome (Grade 6) -A Long Walk to Water by Park (Grade 6) -The Night Diary by Veera Hiranandani (Grade 6) -A Story Like the Wind by Lewis & Weaver (Grade 7) -Patron Saints of Nothing by Ribay (Grade 9) -The Poet X by Acevedo (Grade 9) -The Four Winds by Hannah (Grade 11)	4-0
Approval of Revised Policy 137 – Home Education Programs	4-0
Approval of Revised Policy 137.1 – Extracurricular Participation by Home Education Students	4-0
Approval to Retire Administrative Guideline 137AG2: Participation in District Activities by Home Education Students	4-0
Approval of Revised Policy 803 – School Calendar	4-0
Approval of Armed Services Vocational Aptitude Battery (ASVAB) Program	4-0
Approval of annual Contract Renewals: <ul style="list-style-type: none"> • Staffing • Interpreter/translator 	4-0

Board Consent Agenda Items:

See consent agenda memo

Items to be discussed at a later date: None



**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

To: Board of School Directors
From: Sara M. Missett, Ed.D
Kalia Reynolds, Ed.D
Michael Wagman
Cc: Robert Sokolowski, Ed.D
Date: September 15, 2022
Re: Consent Agenda Items for September 27, 2022 Board Approval

Consent agenda items are action items that are routine, high consensus, or policies the board has 1st reading approved with no changes for the 2nd reading. These usually do not require discussion by the Board. If any Board member wishes to discuss any item below, please request that it be placed on the regular agenda as a non-consent item.

Unless we hear otherwise, the following will appear under the Education Committee as consent item(s) for the September 27, 2022 School Board agenda:

Approval to establish the following Student Activity Account(s):

- Henderson HS - Latin Appreciation Student Organization

Approval of the following PSBA Officer Candidates:

(all are running unopposed so no action is necessary at the committee level)

- Michael Gossert-Cumberland Valley School District, PSBA President (*one-year term*)
- Allison Mathis-North Hills School District, PSBA Vice President (*one-year term*)
- Amy Goldman-Radnor Township School District, E4 Sectional Advisor (*two-year term*)
- Kathy K. Swope, PSBA Insurance Trust Trustee (*three-year term*)
- Robert M. Marcus, PSBA Insurance Trust Trustee (*three-year term*)

If after reviewing this information you have any questions, please feel free to contact Kalia Reynolds: kreynolds@wcasd.net or 484.266.1016.



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Check appropriate box:

Date: 7-Sep

Student Activity Account (Fund 50)

Building: Henderson High School

Trust Account (Fund 51)

Name of Account: Latin Appreciation Student Organization

State the purpose for which this account is intended:

Club Account for LASO

List Source(s) of revenue:

Fundraisers, Grants

List types of expenses to be incurred:

Activity fees for group events

How long do you plan to keep this account active: indefinite

Ruby Ekin
Student Officer's Signature

Ruby Fain
Student Officer's Name Printed

Laura Fredd-Maxwell
Faculty Sponsor's Signature

Laura Fredd-Maxwell
Faculty Sponsor's Name Printed

[Signature]
Principal's Signature

[Signature]
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: APPROVED

DISAPPROVED


by the Board of Education at their meeting held on : _____
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date

WEST CHESTER AREA SCHOOL DISTRICT
School Board Secretary

TO: Board of School Directors
Cc: Bob Sokolowski, EdD
FROM: Linda Cherashore 
DATE: September 8, 2022
RE: PSBA Election – 2023 slate of candidates

Each year, as a member of the Pennsylvania School Board Association (PSBA), our district elects PSBA leadership positions as well as insurance trustees. PSBA Policy 303- Nomination and Campaign Procedures (attached for your reference) require each district's school board to cast their votes in a public meeting by October 29th. Each entity votes locally on each candidate and the vote is then cast electronically. The slate of candidates with links for more information about each candidate.

Leadership Positions up for Election

President-Elect (*one-year term*): Michael Gossert*, Cumberland Valley School District

Vice President-Elect (*one-year term*): Allison Mathis*, North Hills School District

E4 Sectional Advisor (*two-year term*): Amy Goldman*, Radnor Township School District
(*E4 counties: Philadelphia, Bucks, Chester, Delaware, and Montgomery*)

PSBA Insurance Trustees

Trustee (*term ends Dec. 31, 2025*) includes two candidates for a 3-year term:

- Kathy K. Swope
- Roberta M. Marcus

**Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for "endorsement" by the Nominating Committee and the determination shall be noted on the slate of candidates. (PSBA Bylaws, Section 300 – Policy 303)*

Typically, a discussion and vote takes place during an Education Committee Meeting. This year all candidates are running unopposed. Unless we hear otherwise, approval of the above listed candidates will appear as consent agenda items on the September 27 board agenda.

As the person authorized to register votes on behalf of our school entity, I will do so after the board meeting and as required, will send you the PSBA voting receipt.

If you have any questions, please let me know.



Policy 303

Nomination and Campaign Procedures: Election of Officers, Zone Representatives & Sectional Advisors

*Section 300 Governing Board/Executive Committee
Adopted*

The Governing Board adopts this policy to establish guidelines necessary to carry out the process of electing PSBA officers, Zone Representatives and Sectional Advisors.

The procedures set forth in this policy apply to the election of the following elected positions of the association:

President-Elect.

Vice President.

Treasurer.

East Zone Representative.

Central Zone Representative.

West Zone Representative.

Sectional Advisors (8), PSBA Sections 1 through 8.

SUCCESSION

The President-Elect shall automatically assume the office of President in the year following the term as President-Elect, without needing to stand for election, unless the President-Elect was appointed to fill a vacancy. In that case, a President will be nominated and elected by the Governing Board upon obtaining a three fourths affirmative vote of all eligible members of the Governing Board. In the event a vacancy in the office of President occurs, the President-Elect shall serve as Acting President for the remainder of the term, shall assume the office of President the following year in the normal course, and the term of the Immediate Past President shall be extended for one year.

TERMS

The term of office for the offices of President, President-Elect, and Vice President is one (1) calendar year, commencing on the first day of January following the election (although not elected, the term of an Immediate Past President is also one (1) year). The term for each Zone Representative is three (3) years, staggered such that one is elected each year. The Treasurer shall serve a term of three (3) years. The elections of the Treasurer and Zone Representatives shall take place every three (3) years calculated from the year in which elected for the first full three-year term. For reference purposes, the first full three-year terms of the Treasurer and Zone Representatives commenced as follows:

Treasurer elected for three-year term commencing January 1, 2021, 2024, 2027...

West Zone Representative elected for a three-year term commencing January 1, 2021, 2024, 2027...

East Zone Representative elected for a three-year term commencing January 1, 2022, 2025, 2028...

Central Zone Representative elected for a three-year term commencing January 1, 2023, 2026, 2029...

The three (3) zones of the state from which each Zone Representative is elected are defined as follows:

The Eastern Zone consists of PSBA Sections 4 and 8.

The Central Zone consists of PSBA Sections 2, 3, 6 and 7

The Western Zone consists of PSBA Sections 1 and 5.

Sectional Advisors serve a two-year term.

NOMINATION

The nominating process shall be overseen by a Nominating Committee as outlined in the PSBA Bylaws and consistent with this policy. The function of the Nominating Committee is to seek and consider, on behalf of the membership of the Association, a slate of candidates to fill the several elected positions of the Association, to carefully evaluate the qualifications of the applicants for office and identify for benefit of the voting membership those the Committee believes will best govern the Association. The committee shall engage in appropriate activities to increase awareness among the membership about Association leadership opportunities, and to identify members whose background, experiences, talents, training, involvement in Association activities and other pertinent attributes indicate potential for valuable contributions to the success of the Association at increasing levels of Association leadership and responsibility.

A candidate shall not apply for or be slated for more than one elected position in any year.

Committee Composition

The Nominating Committee consists of:

The Immediate Past President serving as committee chair

The president-elect;

One sectional advisor appointed by and from among the sectional advisors;

One individual member of the Association from each PSBA zone, appointed by the president from among at least three persons nominated by each zone representative;

Two current members of the Governing Board other than officers appointed by the Governing Board;

Two past presidents of the Association appointed jointly by the president and the immediate past president;

Two school directors who are individual voting members of the Association not otherwise holding an elected position of the Association, appointed by the president;

The Governing Board and Sectional Advisors each shall designate one alternate who, in the event an appointee is unable to participate in the Committee meeting at which candidate interviews take place, will replace that appointee without need to convene the appointing body. The alternate does not become a member of the Committee until the original appointee they are to replace has resigned. A Committee member who discovers that he or she will be unable to participate in the interview meeting in person or via alternative means shall immediately notify the chairperson and tender his or her resignation so that an alternate may be activated.

All appointees and alternates to the Nominating Committee should be active members who exhibit an understanding of PSBA's organizational structure, programs, and services. The President and Immediate Past President shall confer with the Governing Board and the Sectional Advisors and department heads to ensure that in selecting persons to serve on the Nominating Committee, an appropriate geographical balance and balance of current Governing Board members and others not holding positions of leadership in the Association is sought in constituting the membership of the committee each year.

Committee Meetings

The Governing Board shall establish a timeline with deadlines for submission of Applications for Nomination, completion of candidate interviews and preparation and publication of the slate of candidates, such that the Association membership can be notified of the result of the nomination slating process no later than July 31 of each year. The approved timeline shall be widely published to the membership. The approved timeline shall remain in effect for succeeding years until amended or replaced by the Governing Board.

A quorum of the Nominating Committee shall be a minimum of nine members.

Electronic participation by Committee members may be permitted, at the discretion of the Committee chairperson, for the annual meeting at which the Committee conducts interviews and deliberations. In the event a member of the Committee becomes aware that the member will be unable to attend that meeting in person, the member should notify the Committee chairperson immediately, so that alternative arrangements can be made for participation in the meeting. The Committee also may meet at the call of the chairperson at such other times and places, including via electronic means, as necessary to carry out the other functions of the Committee.

Only members or an alternate of the Committee may attend or observe the committee meeting at which interviews, deliberations and voting occur. However, the President may attend as an observer without right of participation. The Corporate Secretary of the Association (and/or their designee) may attend the meetings for the purpose of providing staff support and creating a record of the proceedings. When the President and/or Corporate Secretary attends as an observer, they may be designated by the Committee chair to take notes of the meeting, and to serve as tellers for counting ballots and reporting results of balloting in the event the Committee elects to use confidential written ballots.

Eligibility for elected positions

Eligibility for election to the PSBA Governing Board requires that the candidate be a voting member of the Association in good standing (a member of the local board of a school entity having current PSBA membership) and having completed four years of service on their local board.

Eligibility for election to a Zone Representative position requires that the candidate be an elected member of the Governing Board of a school entity having current PSBA membership that is situated in a section included in the East, Central or West zone of the state represented by the Zone Representative position being sought.

To be eligible for election as a Zone Representative or an officer other than Treasurer, a candidate shall have completed a minimum of four (4) years of service as a school director in the state of Pennsylvania prior to taking office. No person may hold at the same time more than one (1) of the elected positions of the association.

Candidates for the office of Treasurer must have fiscal acumen and experience in finance and accounting, enabling an understanding of the association's financial issues including but not limited to, accounting standards, financial reports, financial statements, audits, budgets, and financial record keeping requirements.

Eligibility for election to a Sectional Advisor position requires that the candidate be a member of the Governing Board of a school entity having current PSBA membership that is situated in that PSBA section of the state. There is no requirement for years of service.

No person is eligible to be slated as a candidate for any officer, Zone Representative or Sectional Advisor position in any year for which such person accepted appointment as a member of the Nominating Committee.

To be eligible for election as an officer, Zone Representative or Sectional Advisor, the current year membership dues of the entity from which a candidate's individual membership is derived must be paid in full prior to the slating of candidates.

An individual school director is ineligible to stand for election if they are no longer serving in an elected local director position. The only exception being an individual elected to the position of president-elect may complete the succession to president and immediate past president.

Applications

Position descriptions detailing the qualifications and responsibilities of officer and Zone positions, and Application for Nomination forms shall be approved by the Governing Board and widely distributed to members. Position descriptions are listed in Policy 100. Application forms may be updated from year to year to reflect current interview dates, the positions that are up for election and other administrative elements, without further action of the Governing Board, if no substantive aspects of a form are changed.

Persons seeking consideration for an elected position of the association shall file at PSBA headquarters to the attention of the Corporate Secretary an Application for Nomination on a form approved by the PSBA Governing Board, accompanied by a photograph, letters of recommendation and such other supporting materials as may be specified on the Application for Nomination form for the purpose of further documenting the candidate's involvement in activities of the association, relevant community service and leadership experiences or other qualifications.

Applications may be submitted via hand delivery, electronically or via United States Postal Service. Applications for Nomination must be marked received at PSBA headquarters no later than the application deadline specified in the timeline approved by the Governing Board in order to be considered as timely filed.

During interviews of applicants, the Committee shall also confirm whether a candidate continues to meet minimum eligibility requirements for the position sought.

Process

The Nominating Committee shall review all Applications for Nomination that meet TIER 1 criteria to make a preliminary determination that applicants meet minimum eligibility requirements established in the Association Bylaws for the positions sought. The Nominating Committee shall apply a three-tiered

eligibility process to the selection of a candidate(s) for each open position:

TIER 1 – Application for a position must be received by the established deadline. The member-district must be considered in good standing and be current with PSBA dues. Candidates must meet the minimum years of service on their local board (as outlined in this policy and bylaws) and be current with all state-required training for school directors. In addition, the candidate must supply evidence that their local school board has officially adopted the PSBA Principles for Effective Governance and Leadership.

Any application received that does not meet these minimum criteria will not be provided to the Nominating Committee by the Corporate Secretary. PSBA staff will notify the committee chair of all applications received. PSBA staff will notify all applicants of their application status.

TIER 2 – Applications for nomination shall be reviewed by the Nominating Committee and all slated candidates must meet the following criteria to be slated:

A demonstrated record of service to their local board

Consistent participation in PSBA programs and services

Familiarity with PSBA structures, bylaws, and resources

A record of promoting PSBA and maintaining their fiduciary duty during past PSBA service

Exhibits ongoing support of PSBA, the platform and professional staff

All candidates meeting TIER 2 requirements shall be slated by the nominating committee.

TIER 3 - Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for “endorsement” by the Nominating Committee and the determination shall be noted on the slate of candidates.

At the conclusion of the process, the Chair of the Nominating Committee shall provide, in writing, feedback to all applicants regarding the strengths and weaknesses of their application based on the committee review.

LOSS OF ELIGIBILITY

If it appears that a candidate has ceased to meet minimum eligibility requirements after being slated, the matter shall be referred to the Credentials Committee for determination of whether the candidate remains eligible for election. The determination of the Credentials Committee shall be considered final. The applicant shall not be slated as a candidate if the Credentials Committee determines the applicant has ceased to meet eligibility requirements.

If the Credentials Committee determines that the candidate no longer is eligible for election and thus is disqualified, the candidate’s name shall be removed from subsequently published slates and ballots and other measures shall be taken to inform members of the Association of the change to the slate for that position.

On July 20, the staff will provide the Credentials Committee with a list of the candidates and the date their district paid the current year’s dues and any candidate whose district dues have not been paid will be deemed ineligible by the Committee and disqualified from the election, regardless of subsequent dues payment.

Loss of eligibility by the only candidate slated for an office after the nomination process, such that no eligible candidate remains slated and no candidate thus can be elected, results in a vacancy in that position effective upon the commencement of the term of office. The vacancy will be filled by the incoming Governing Board in accordance with the Bylaws.

PUBLISHED SLATES AND BALLOTS

As soon as practicable following the Nominating Committee's candidate interviews and determinations of candidates to be designated as endorsed, and in any event no later than July 31, a slate reflecting the candidates shall be prepared and published in PSBA publications and on the Association website.

DISSEMINATION OF CANDIDATE INFORMATION TO THE MEMBERSHIP

Information about slated candidates shall be disseminated to the membership as follows:

The slate with brief candidate profiles shall be published on the PSBA website.

In addition to the publication of slates and ballots, the following candidate information shall be published on the Association's website if provided by the candidate:

A good quality head shot of the candidate.

Biography and written statement from the candidate summarizing the candidate's interest in, qualifications for and goals of serving the Association in an elected position, not to exceed five hundred (500) words in length.

A video of the candidate delivering a statement addressing a brief series of points developed by the Nominating Committee, not to exceed three (3) minutes in total length.

VOTING PROCEDURES

Voting and registering of votes shall take place during a period commencing eight (8) weeks prior to the annual meeting of the Delegate Assembly and ending one (1) week prior to the annual meeting of the Delegate Assembly, unless the PSBA Governing Board declares a shorter voting period. Specific dates for the first and last day of voting shall be widely publicized to the membership.

Sufficiently prior to the voting window, printed slates of candidates, along with instructions for voting, shall be distributed to the board secretary of the Governing Board of each member entity eligible to cast votes. For purposes of the PSBA election process and this policy, a Joint Operating Committee is regarded as that entity's Governing Board.

Casting of votes by member entities

Each member entity whose current year PSBA dues have been paid in full shall be entitled to cast one (1) vote for each elected position presented for election.

An entity may cast a vote only for an Zone Representative position for the zone of the state to which the entity is assigned. An entity may cast a vote only for a Sectional Advisor position for the section of the state to which the entity is assigned.

The vote of the entity for each position shall be determined by simple majority vote of the entity's Governing Board (majority of a quorum), cast at a public meeting of the Board.

A candidate must receive a majority of votes of a quorum of the entity's Governing Board present and voting in order for an entity's vote to be cast for that candidate. A plurality of votes by an entity's

Governing Board for any candidate is not sufficient. If no candidate for a position receives at least a majority of votes of the quorum present and voting, a run-off shall be conducted between the two (2) candidates previously receiving the most votes. If the Board is unable to produce a majority vote for a candidate, no vote is cast by the entity for that elected position.

The secretary of each entity's Board shall record the Board's vote as to each elected position on the ballot. The selections of each member entity's Board for the elected positions on the ballot cast for that entity shall be registered with the PSBA Credentials Committee via the PSBA election system by the secretary of each entity's Board.

Tallying of votes

The Corporate Secretary, or designee, shall implement an electronic voting system. The system may be either an internal system or provided by an external vendor. The Credentials Committee shall meet as necessary prior to the annual meeting of the Delegate Assembly to review, verify and certify the tallying of votes for the elected positions of the Association.

The Credentials Committee shall determine whether a voting entity was ineligible to vote because the entity's current year dues were not paid in full prior to the close of the voting window and shall declare void votes cast by entities that were ineligible to vote. The decision of the Credentials Committee shall be considered final.

Plurality and tie votes (reference General Counsel legal opinion dated September 9, 1987, and thereafter incorporated in PSBA policy): In any election year when two (2) or more candidates are on the ballot for a specific elected position, the winner shall be determined by a plurality of the votes cast by the member entities casting votes (i.e. the one who gets the largest number of the votes for that position cast by member entities).

In the case of a tie vote for a PSBA elected position, the winner shall be determined by a flip of a coin. The Credentials Committee chairperson shall conduct the coin toss in the presence of a majority of the committee when practical and the tied candidates or those candidates' designees shall be invited to attend.

Results of voting shall be announced at the Delegate Assembly or other suitable membership gathering following the tabulation of the election results.

PROHIBITED PRACTICES

Slated candidates are encouraged to campaign actively and consistently with the provisions of this policy and the Expectations of Fairness and Civility expressed within the Information and Instructions for Candidates Seeking PSBA Elected Positions document provided to all applicants for elected positions.

Other than those staff functions necessary for the dissemination of candidate information as described in this policy, no PSBA staff or organizational support of any kind may be used for the campaign of any candidate with the exception of promoting the endorsed candidates via PSBA publications.

Other than the tasks necessary to carry out the informational aspects of the election process as outlined in this policy, PSBA staff members shall not engage in any activities supporting the campaign of any candidate and must avoid activities or making statements that might create that appearance in their

official capacities. However, PSBA staff are permitted to express personal views.

PSBA resources supplied to any candidate as part of their existing organization duties shall not be used for campaign purposes. Officers, zone representatives, sectional advisors, advisory council members and members of the Nominating Committee are not permitted to use the privileges or functions of their official positions to campaign for themselves or for others.

The foregoing provisions are not intended to limit otherwise permissible campaign activities by such officials as individuals when not performing official functions or speaking in an official capacity, nor to discourage persons holding such PSBA elected positions from speaking generally about the PSBA election process or encouraging participation in the process.

ALTERNATE CANDIDATE RECRUITING PROCESS

If no person meeting eligibility requirements has filed a timely Application for Nomination for an elected position, or if the only applicant for a position ceases to meet all eligibility requirements for the position sought after the application is received, the following alternate candidate recruiting procedure shall be implemented to assist the Nominating Committee in seeking applications by interested candidates.

Not later than one week after the application submission deadline, the Nominating Committee chair shall notify the Governing Board of any position(s) for which no candidate has filed an Application for Nomination by the deadline.

Members of the Committee, the Governing Board and the Sectional Advisors will engage in appropriate activities to find and recruit interested candidates for the position lacking any applicant.

Second round Applications for Nomination must be marked received at PSBA headquarters not later than the alternate recruiting application deadline specified in the approved election timeline.

Should no applicants come forward under the alternate procedure for seeking out interested candidates, the incoming Governing Board shall fill resulting vacancies in accordance with the Bylaws and appropriate policy.



Frequently Asked Questions

The answers below are drawn primarily from PSBA Bylaws and PSBA Policy 303 – Procedures and Campaign Policy for Election of Officers and At-Large Representatives)

- **How many affirmative votes are needed to select a candidate?**
A candidate must receive a simple majority of votes of a quorum of the entity's governing board in order for an entity's vote to be cast for that candidate.
- **What happens if a school board is deadlocked and cannot select one candidate for a particular office?**
If the board is unable to produce a majority vote for a candidate, no vote is cast by the entity for that elected position.
- **Does the school board need to vote at a public meeting to elect PSBA officers?**
Yes. PSBA Policy 303 specifies that votes of an entity's board are to be cast at a public meeting.
- **Is a roll call vote needed?**
A roll call vote is not required. However, that procedure may be used if it appears necessary in order to accurately determine the outcome of a vote that is not unanimous.
- **Are governing boards of intermediate units (IU), career and technical centers (CTC), and community colleges also entitled to cast votes in PSBA elections?**
Yes. The boards of all PSBA member entities whose current-year membership dues are paid in full are eligible to cast that entity's votes in PSBA elections.
- **If I am also on the IU board or CTC joint operating committee, does that mean I am able to participate in the voting of each entity?**
Yes.
- **May a board abstain from voting on a particular office?**
There is no general rule that requires a vote to be cast for every office on a ballot, so as a practical matter abstention is allowed, but of course, not encouraged.
- **Our board secretary never received an email from Simply Voting with the login password to the online ballot.**
This email will not arrive until voting opens on September 9. Be sure your firewall security is allowing the email vote@simplyvoting.com to get through. Additionally, you can notify your IT staff that email blasts from Simply Voting will originate from the IP address: 198.21.6.73 or 184.173.105.83.



Ask them to add these to your firewall safe lists. **PLEASE NOTE:** Only member entities in good standing may vote. If your dues have not arrived by July 15, you will not receive the email with the link to the ballot. Passwords will be released once we receive dues for 2022-23.

➤ **Why do some candidates have an asterisk next to their name on the ballot?**

The Leadership Development Committee may, by majority vote, determine that one or more candidates for any elected position will be designated on the ballot as a candidate the Leadership Development Committee considers to be highly qualified. (PSBA Bylaws, Section 6 C – Nominations)

Below is an excerpt from PSBA Policy 303, addressing how votes are cast by member entity boards.

Voting procedures.

1. *Voting procedures. Voting and registering of votes shall take place during a period commencing eight (8) weeks prior to the annual meeting of the Delegate Assembly and ending one (1) week prior to the annual meeting of the Delegate Assembly, unless the PSBA Governing Board declares a shorter voting period. Specific dates for the first and last day of voting shall be widely publicized to the membership.*
2. *Sufficiently prior to the voting window, printed slates of candidates, along with instructions for voting, shall be distributed to the board secretary of the Governing Board of each member entity eligible to cast votes. For purposes of the PSBA election process and this policy, a Joint Operating Committee is regarded as that entity's Governing Board.*
3. *Casting of votes by member entities.*
 - a. *Each member entity whose current year PSBA dues have been paid in full shall be entitled to cast one (1) vote for each elected position presented for election.*
 - b. *An entity may cast a vote only for an Zone Representative position for the zone of the state to which the entity is assigned. An entity may cast a vote only for a Sectional Advisor position for the section of the state to which the entity is assigned.*
 - c. *The vote of the entity for each position shall be determined by simple majority vote of the entity's Governing Board (majority of a quorum), cast at a public meeting of the Board.*
 - d. *A candidate must receive a majority of votes of a quorum of the entity's Governing Board present and voting in order for an entity's vote to be cast for that candidate. A plurality of votes by an entity's Governing Board for any candidate is not sufficient. If no candidate for a position receives at least a majority of votes of the quorum present and voting, a run-off shall be conducted between the two (2) candidates previously receiving the most votes. If the Board is unable to produce a majority vote for a candidate, no vote is cast by the entity for that elected position.*
 - e. *The secretary of each entity's Board shall record the Board's vote as to each elected position on the ballot. The selections of each member entity's Board for the elected positions on the ballot cast for that entity shall be registered with the PSBA Credentials Committee via the PSBA election system by the secretary of each entity's Board.*

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

108AG2 - CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Kevin Liebsch, Jenni Southmayd, Ashley Melanson, Robbi Giuliano, Katie Mesi, Connie Rosenberger, Melissa Bennett, Kristen Swift, Miruna Vasilescu	
Core Instructional Materials Considered: Amal Unbound by Aisha Saeed	
Instructional Material(s) Being Recommended:	
Title: Amal Unbound	
Author: Aisha Saeed	
Publisher: Puffin Publishing	Latest Revision: 2018
List Price: \$9	Copyright Date: 2018
Recommended for subject(s): English Language Arts	
Grade(s): 6	
Recommended for students with high, average, low reading ability: All	
Results of Committee Voting:	
<u>6</u> Affirmative Comments:	
<u>0</u> Negative Comments:	

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND
ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

CONTENT AND METHOD	EXC.	GOOD	FAIR	POOR	N/A
Theoretical foundation	3	2			2
Research-based Content	4				2
Standards-aligned	5				1
Learning Objectives	4				2
Lesson Implementation/Preparation (for educators)	3	1			2
Tech integration	2				4
Target Audience	5	1			
Reflection of Diversity	5				1
Respect for Diversity	6				
Multiple Viewpoints	3	3			
Reading Level	5	2			
Organization	6				
Style of material	5				1
Instructions	2				4
Activities	4				2
Levels of Rigor	3				3
Cost of implementation	1	1			4

CONTENT AND METHOD

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
8. Reflection of Diversity: Reflects the diversity of the intended audience. Includes multilingual handouts and educational reinforcements when appropriate.
9. Respect for Diversity: Ideas and principles included in the materials respect all aspects of diversity.
10. Multiple Viewpoints: The materials present a balanced view of the topic, recognizing any aspects that are not yet clearly understood or open to debate.
11. Reading Level: All terminology is clear, correctly used and spelled throughout content. The materials are written at grade level which is appropriate for the intended audience.
12. Organization: Is logically and sequentially organized.
13. Style of material: Content displays evidence of understanding of principles of literacy and plain language (format, font, visuals, color, text construction, depth, detail, complexity).
14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: _____ Date: _____ Approved: ____ Disapproved: ____ Return to _____
Committee

Superintendent

Education Committee

Final Board Action: _____

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

108AG2 - CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Dionne Fears, Kristen Barnello, Katie Enns, Robbi Giuliano, Katie Mesi, Michelle West, Kristen Thrift, Melissa Mortisch	
Core Instructional Materials Considered: Finding Langston by Lesa Cline-Ransome	
Instructional Material(s) Being Recommended:	
Title: Finding Langston	
Author: Lesa Cline-Ransome	
Publisher: Holiday House	Latest Revision: 2021
List Price: \$8	Copyright Date: 2018
Recommended for subject(s): English Language Arts	
Grade(s): 6	
Recommended for students with high, average, low reading ability: All	
Results of Committee Voting:	
<u>6</u> Affirmative Comments:	
<u>1</u> Negative Comments:	

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND
ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

CONTENT AND METHOD	EXC.	GOOD	FAIR	POOR	N/A
Theoretical foundation	2	2			3
Research-based Content	3	2			3
Standards-aligned	4	2			1
Learning Objectives	3	1			3
Lesson Implementation/Preparation (for educators)	3	1			3
Tech integration	2	2			4
Target Audience	5	1			1
Reflection of Diversity	6				1
Respect for Diversity	6				1
Multiple Viewpoints	5	1			1
Reading Level	4	2			1
Organization	3	1			3
Style of material	4				3
Instructions	2	1			4
Activities	3	1			3
Levels of Rigor	4	2			1
Cost of implementation	3	1			3

CONTENT AND METHOD

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
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14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: _____ Date: _____ Approved: _____ Disapproved: _____ Return to _____
Committee

Superintendent

Education Committee

Final Board Action: _____

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

108AG2 - CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Kara Bailey, Ashley Melanson, Tracy Gomez, Katie Mesi, Loralynne Yost, Theresa Phethean, Kristen Thrift, Amanda Howe	
Core Instructional Materials Considered: A Long Walk to Water by Linda Sue Park	
Instructional Material(s) Being Recommended:	
Title: A Long Walk to Water	
Author: Linda Sue Park	
Publisher: Clarion Books	Latest Revision: 2010
List Price: \$9	Copyright Date: 2010
Recommended for subject(s): English Language Arts	
Grade(s): 6	
Recommended for students with high, average, low reading ability: All	
Results of Committee Voting:	
<u>7</u> Affirmative Comments:	
<u>0</u> Negative Comments:	

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

CONTENT AND METHOD	EXC.	GOOD	FAIR	POOR	N/A
Theoretical foundation	2	4			1
Research-based Content	5	2			
Standards-aligned	6	1			
Learning Objectives	5	2			
Lesson Implementation/Preparation (for educators)	5	2			
Tech integration	2	1	1		3
Target Audience	6	1			
Reflection of Diversity	6	1			
Respect for Diversity	6	1			
Multiple Viewpoints	6	1			
Reading Level	5	2			
Organization	6	1			
Style of material	5	1	1		
Instructions	4				3
Activities	6				1
Levels of Rigor	5	2			
Cost of implementation	3	3			1

CONTENT AND METHOD

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
8. Reflection of Diversity: Reflects the diversity of the intended audience. Includes multilingual handouts and educational reinforcements when appropriate.
9. Respect for Diversity: Ideas and principles included in the materials respect all aspects of diversity.
10. Multiple Viewpoints: The materials present a balanced view of the topic, recognizing any aspects that are not yet clearly understood or open to debate.
11. Reading Level: All terminology is clear, correctly used and spelled throughout content. The materials are written at grade level which is appropriate for the intended audience.
12. Organization: Is logically and sequentially organized.
13. Style of material: Content displays evidence of understanding of principles of literacy and plain language (format, font, visuals, color, text construction, depth, detail, complexity).
14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: _____ Date: _____ Approved: _____ Disapproved: _____ Return to _____
Committee

Superintendent

Education Committee

Final Board Action: _____

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

108AG2 - CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Erin Stephen, Kara Bailey, Sharon Mongeluzi, Robbi Giuliano, Katie Mesi, Michele Curay-Cramer, Stephanie Anderson, Briana Latta, Siyona Gupta, Addison Grote	
Core Instructional Materials Considered: The Night Diary by Veera Hiranandani	
Instructional Material(s) Being Recommended:	
Title: The Night Diary	
Author: Veera Hiranandani	
Publisher: Puffin Publishing	Latest Revision: 2018
List Price: \$9	Copyright Date: 2018
Recommended for subject(s): English Language Arts	Grade(s): 6
Recommended for students with high, average, low reading ability: All	
Results of Committee Voting:	
<u> 9 </u> Affirmative Comments:	
<u> 0 </u> Negative Comments:	

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

CONTENT AND METHOD	EXC.	GOOD	FAIR	POOR	N/A
Theoretical foundation	4	2			3
Research-based Content	4	3			2
Standards-aligned	5	2			2
Learning Objectives	5	2			2
Lesson Implementation/Preparation (for educators)	3	3			3
Tech integration		2			7
Target Audience	8				1
Reflection of Diversity	8				1
Respect for Diversity	8				1
Multiple Viewpoints	4	5			
Reading Level	4	4			1
Organization	5	3			1
Style of material	7	2			
Instructions	2	1			6
Activities	2	1			6
Levels of Rigor	3	4			2
Cost of implementation	3	2	1		3

CONTENT AND METHOD

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
8. Reflection of Diversity: Reflects the diversity of the intended audience. Includes multilingual handouts and educational reinforcements when appropriate.
9. Respect for Diversity: Ideas and principles included in the materials respect all aspects of diversity.
10. Multiple Viewpoints: The materials present a balanced view of the topic, recognizing any aspects that are not yet clearly understood or open to debate.
11. Reading Level: All terminology is clear, correctly used and spelled throughout content. The materials are written at grade level which is appropriate for the intended audience.
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14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: _____ Date: _____ Approved: _____ Disapproved: _____ Return to _____
Committee

Superintendent

Education Committee

Final Board Action: _____

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

108AG2 - CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Joe DiAntonio, Ashley Melanson, Cindy Claffey, Katie Mizak, Amberlee Haggerty, Becky Blair, Meghan Reikob, Priyanka Gupta	
Core Instructional Materials Considered: A Story Like the Wind by Gill Lewis and Jo Weaver	
Instructional Material(s) Being Recommended:	
Title: A Story Like the Wind	
Author: Gill Lewis and Jo Weaver	
Publisher: Oxford University Press	Latest Revision: 2018
List Price: \$16	Copyright Date: 2017
Recommended for subject(s): English Language Arts	
Grade(s): 7	
Recommended for students with high, average, low reading ability: All	
Results of Committee Voting:	
<u>7</u> Affirmative Comments:	
<u>0</u> Negative Comments:	

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

CONTENT AND METHOD	EXC.	GOOD	FAIR	POOR	N/A
Theoretical foundation	1				6
Research-based Content	2	2			3
Standards-aligned	5	3			
Learning Objectives	3	2			2
Lesson Implementation/Preparation (for educators)	2	1	1		3
Tech integration		1	2		4
Target Audience	1	4	1		1
Reflection of Diversity	5	2			
Respect for Diversity	5	1	1		
Multiple Viewpoints	6	1			
Reading Level	4	2	1		
Organization	5	1			1
Style of material	4	3			
Instructions		1			6
Activities		2			5
Levels of Rigor	3	3	1		
Cost of implementation	1	3	2		1

CONTENT AND METHOD

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
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108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
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16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: _____ Date: _____ Approved: ____ Disapproved: ____ Return to _____
Committee

Superintendent

Education Committee

Final Board Action: _____

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

108AG2 - CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Sean Ryan, Kristen Barnello, Jessica Pribish, Connie Rosenberger, Jennifer Ozgur, Katie Enns, Stephanie Anderson, Brianna Latta, Isabella Richardson, Abby O'Connor	
Core Instructional Materials Considered: Patron Saints of Nothing by Randy Ribay	
Instructional Material(s) Being Recommended:	
Title: Patron Saints of Nothing	
Author: Randy Riby	
Publisher: Penguin Books	Latest Revision: 2019
List Price: \$11	Copyright Date: 2019
Recommended for subject(s): English Language Arts	
Grade(s): 9	
Recommended for students with high, average, low reading ability: All	
Results of Committee Voting:	
<u> 5 </u> Affirmative Comments:	
<u> 1 </u> Negative Comments:	

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND
ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

CONTENT AND METHOD	EXC.	GOOD	FAIR	POOR	N/A
Theoretical foundation	1		1	1	3
Research-based Content	2		1		3
Standards-aligned	2	1			3
Learning Objectives	1		1		4
Lesson Implementation/Preparation (for educators)	1	1			4
Tech integration					
Target Audience	3	1	1		2
Reflection of Diversity	6		1		
Respect for Diversity	4	1	1		
Multiple Viewpoints	5		1		
Reading Level	4	1		1	
Organization		1	1		4
Style of material	3	1	1		1
Instructions				1	6
Activities				1	6
Levels of Rigor	2	1		1	2
Cost of implementation	2		1		3

CONTENT AND METHOD

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
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(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: _____ Date: _____ Approved: _____ Disapproved: _____ Return to _____
Committee

Superintendent

Education Committee

Final Board Action: _____

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

108AG2 - CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Jason Sherlock, Kara Bailey, Natalie Cardamone, Erica Feeko, Michele Curay-Cramer, Katie Enns, Priyanka Gupta, Nancy Wood, Miruna Vasilescu, Ariyana Rivera	
Core Instructional Materials Considered: The Poet X by Elizabeth Acevedo	
Instructional Material(s) Being Recommended:	
Title: The Poet X	
Author: Elizabeth Acevedo	
Publisher: Harper Collins	Latest Revision: 2018
List Price: \$13	Copyright Date: 2018
Recommended for subject(s): English Language Arts	Grade(s): 9
Recommended for students with high, average, low reading ability: All	
Results of Committee Voting:	
<u>7</u> Affirmative	
Comments:	
<u>0</u> Negative	
Comments:	

**108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND
ADOPTION FORM**

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

CONTENT AND METHOD	EXC.	GOOD	FAIR	POOR	N/A
Theoretical foundation	2				5
Research-based Content	1	1			5
Standards-aligned	4	1			2
Learning Objectives	3	2			2
Lesson Implementation/Preparation (for educators)	3				4
Tech integration	1	1			5
Target Audience	5	2			
Reflection of Diversity	7				
Respect for Diversity	7				
Multiple Viewpoints	5	2			
Reading Level	6	1			
Organization	6				1
Style of material	7				
Instructions	2				5
Activities	2				5
Levels of Rigor	3	3			1
Cost of implementation	3	1			3

CONTENT AND METHOD

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
8. Reflection of Diversity: Reflects the diversity of the intended audience. Includes multilingual handouts and educational reinforcements when appropriate.
9. Respect for Diversity: Ideas and principles included in the materials respect all aspects of diversity.
10. Multiple Viewpoints: The materials present a balanced view of the topic, recognizing any aspects that are not yet clearly understood or open to debate.
11. Reading Level: All terminology is clear, correctly used and spelled throughout content. The materials are written at grade level which is appropriate for the intended audience.
12. Organization: Is logically and sequentially organized.
13. Style of material: Content displays evidence of understanding of principles of literacy and plain language (format, font, visuals, color, text construction, depth, detail, complexity).
14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: _____ Date: _____ Approved: _____ Disapproved: _____ Return to _____
Committee

Superintendent

Education Committee

Final Board Action: _____

WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE

APPROVED: August 1, 2015

REVISED: July 19, 2018

108AG2 - CORE INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION FORM

Committee Members: Stephen Brown, Samantha Zang, Jennifer Bannister, Lindsay Giunta, Amy Chessock, Jessica Knox, Nancy Wood, Jodi Nawrocki, Abby DeMaioribus	
Core Instructional Materials Considered: The Four Winds by Kirstin Hannah	
Instructional Material(s) Being Recommended:	
Title: The Four Winds	
Author: Kristin Hannah	
Publisher: St. Martin's Publishing Group	Latest Revision: 2021
List Price: \$29	Copyright Date: 2021
Recommended for subject(s): English Language Arts	
Grade(s): 11	
Recommended for students with high, average, low reading ability: All	
Results of Committee Voting:	
<u>6</u> Affirmative	
Comments:	
<u>0</u> Negative	
Comments:	

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 2 of 3

Below is the composite evaluation of the recommended materials by the CIM Selection and Adoption Committee. An explanation of the terms used follows the evaluation checklist.

CONTENT AND METHOD	EXC.	GOOD	FAIR	POOR	N/A
Theoretical foundation	3	2			1
Research-based Content	4	2			
Standards-aligned	4	2			
Learning Objectives	2	3			1
Lesson Implementation/Preparation (for educators)	2	3			3
Tech integration	1	1	1		4
Target Audience	5		1		
Reflection of Diversity	1	3	2		
Respect for Diversity	2	2	1	1	
Multiple Viewpoints	2	3	2		
Reading Level	2	3	1	1	
Organization	4	2			
Style of material	5	1			
Instructions		3			3
Activities		3			3
Levels of Rigor	3	2	1		
Cost of implementation	2	2	1	1	1

CONTENT AND METHOD

1. Theoretical Foundation: The material is based on current education and behavioral change theory and research. The theoretical underpinnings contained within the resources are described.
2. Research-based Content: The resources provide content that is research-based, accurate, and current.
3. Standards-aligned: The resources provide clear connections to the appropriate state and national standards
4. Learning Objectives: Includes clear, measurable learning and behavioral objectives. Objectives are clearly linked to theoretical underpinnings.

108AG2 - TEXTBOOK AND CORE NOVEL/NON-FICTION BOOK SELECTION AND ADOPTION FORM

Pg. 3 of 3

5. Lesson Implementation/Preparation (for educators): Includes all the materials and information needed for implementing the lesson, acquiring support materials, and preparing for the class (including guidelines for lessons).
6. Tech-integration: The program offers interactivity that highlights various technologies.
7. Target Audience: Identifies the intended audience and is tailored to this audience.
8. Reflection of Diversity: Reflects the diversity of the intended audience. Includes multilingual handouts and educational reinforcements when appropriate.
9. Respect for Diversity: Ideas and principles included in the materials respect all aspects of diversity.
10. Multiple Viewpoints: The materials present a balanced view of the topic, recognizing any aspects that are not yet clearly understood or open to debate.
11. Reading Level: All terminology is clear, correctly used and spelled throughout content. The materials are written at grade level which is appropriate for the intended audience.
12. Organization: Is logically and sequentially organized.
13. Style of material: Content displays evidence of understanding of principles of literacy and plain language (format, font, visuals, color, text construction, depth, detail, complexity).
14. Instructions: All instructions are easy to understand and follow.
15. Activities: Any activities used to reinforce the educational messages are practical to implement.
16. Levels of Rigor: The materials provide a means to offer students a varying level of rigor through differentiation.
17. Cost of implementation: Fiscally responsible pricing options exist.

(Any other points of special merit or omissions may be given on a separate and attached page.)

Reviewed by: _____ Date: _____ Approved: _____ Disapproved: _____ Return to _____
Committee

Superintendent

Education Committee

Final Board Action: _____



Book	Policy Manual
Section	100 Programs
Title	Home Education Programs
Code	137
Status	First Reading
Adopted	August 1, 2015
Last Reviewed	August 24, 2015

Authority

Home education programs for students **of compulsory school age** residing in the school district shall be conducted in accordance with state law and regulations. [\[1\]](#)[\[2\]](#)[\[3\]](#)

Definitions

Appropriate Education - a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program. [\[2\]](#)

Hearing Examiner - shall not be an officer, employee, or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.

Home Education Program - a program conducted in compliance with law by the parent/guardian or person having legal custody of a child. A home education program shall not be considered a nonpublic school under the provisions of law.

Supervisor - the parent/guardian or person having legal custody of a child who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.

Delegation of Responsibility

The Superintendent or designee shall develop and distribute administrative guidelines for registering and monitoring home education programs.

Guidelines

Eligibility/Affidavits

~~A notarized affidavit of the parent/guardian or person having legal custody of the child shall be filed~~
~~p~~**Prior to commencement of the home education program and annually thereafter on August 1, the parent/guardian or person having legal custody of the child shall file a notarized affidavit with the Superintendent or designee setting forth the information required by law. An unsworn declaration made under penalty of perjury may be submitted when compliant with and**

permitted by law. The document The affidavit shall set forth:[2]

1. Name of the supervisor of the home education program who will be responsible for the provision of instruction.
2. Name and age of each child who will participate in the home education program.
3. Address and telephone number of the home education program site.
4. That subjects required by law are offered in the English language, including an outline of proposed education objectives by subject area.
5. Evidence that the child has been immunized and has received the health and medical services required for students of the child's age or grade level.[4][5]
6. Certification signed by the supervisor that the supervisor, all adults in the home, and persons having legal custody of a child in the home education program have not been convicted of criminal offenses as enumerated in the School Code.[6]
7. **That the home education program shall comply with the provisions of Section 1327.1, 24 P.S. §13-1327.1.**

Transfers

~~When a home education program is relocating to another school district, the supervisor is responsible to follow the requirements of law.~~[2]

If a home education program is relocating to another Pennsylvania school district, the supervisor must request from the Superintendent or designee a letter of transfer for the home education program. The request must be made by registered mail thirty (30) days prior to relocation.[3]

The Superintendent or designee shall issue the letter of transfer within thirty (30) days after receipt of the supervisor's registered mail request.[3]

The supervisor shall file the letter of transfer with the superintendent of the new district of residence.[3]

If a home education program is out of compliance, the Superintendent or designee shall inform the home education supervisor and superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[3]

If a home education program is in hearing procedures, the Superintendent or designee shall inform the home education supervisor, hearing examiner and superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[3]

If the Superintendent or designee is informed of pending proceedings related to a home education program relocating to the district, s/he shall continue the home education program until the appeal process is finalized.[3]

Instructional Program

The instructional program for home education students shall include such courses as required by law.[3]

~~A student who is enrolled in a home education program shall be deemed to have met the requirements if the program provides a minimum of one hundred eighty (180) days of instruction, or nine hundred~~

~~(900) hours of instruction per year at the elementary level, or nine hundred ninety (990) hours per year at the secondary level.~~[\[2\]](#)

~~At the elementary level, the following courses shall be taught: English, to include spelling, reading, and writing; arithmetic; science; geography; history of the United States and Pennsylvania; civics; safety education, including regular and continuous instruction in the dangers and prevention of fires; health and physiology; physical education; music; and art.~~

~~At the secondary level, the following courses shall be taught: English, to include language, literature, speech, and composition; science; geography; social studies, to include civics, world history, history of the United States and Pennsylvania; mathematics, to include general mathematics, algebra and geometry; art; music; physical education; health; and safety education, including regular and continuous instruction in the dangers and prevention of fires.~~

~~Courses of study may include, at the discretion of the supervisor: economics; biology; chemistry; foreign languages; trigonometry; or other age appropriate courses required by the State Board of Education.~~

Requirements of Supervisor

~~In order to demonstrate that appropriate education is occurring, the supervisor shall provide and maintain on file for each student enrolled in the home education program a portfolio of records and materials.~~[\[2\]](#)

~~The portfolio shall consist of a log, made contemporaneously with the instruction, that designates by title the reading materials used; samples of any writings; worksheets, workbooks or creative materials used or developed by the student; and in grades three, five and eight results of nationally normed standardized achievement tests in reading, language arts, and mathematics or results of statewide tests administered in these grade levels.~~

~~The supervisor shall ensure that the nationally normed standardized tests or the statewide tests are not administered by the child's parent/guardian.~~

Evaluation Requirements

~~A teacher or administrator who evaluates a portfolio at the elementary level or secondary level shall meet the requirements established in law.~~[\[2\]](#)

~~An annual written evaluation of the student's educational progress as determined by a licensed clinical or school psychologist, a teacher certified by the Commonwealth, or a nonpublic school teacher or administrator is required. The evaluation shall also be based on an interview of the child and a review of the portfolio and shall certify whether or not an appropriate education is occurring. At the request of the supervisor, persons with other qualifications may conduct the evaluation with the prior consent of the Superintendent. In no event shall the evaluator be the supervisor or his/her spouse.~~

~~Documentation required by this policy shall be provided to the district Superintendent or designee at the conclusion of each school year. The Superintendent shall determine whether the child is receiving appropriate education, as defined in this policy and law, as a program consisting of instruction in the required subjects for the time required and in which the student demonstrates sustained progress in the overall program.~~

~~If the Superintendent or designee has a reasonable belief that, at any time during the school year, appropriate education may not be occurring in the home education program, s/he may require documentation pertaining to the portfolio to be submitted to the district by certified mail with return receipt requested within fifteen (15) days, and the evaluation to be submitted within thirty (30) days.~~

~~If the Superintendent or designee determines, based on documentation, that appropriate education is not occurring, s/he shall send a letter to the supervisor stating that in his/her opinion appropriate education is not occurring in the home education program and shall return all documentation, specifying what aspect(s) of the documentation are inadequate.~~

~~The supervisor of the program shall have twenty (20) days from receipt of the certified letter to submit additional documentation demonstrating that appropriate education is taking place. If documentation is not submitted within that time, the home education program shall be out of compliance; and the student shall be promptly enrolled in the public or a nonpublic school.~~

~~If the supervisor of the program feels agreed, s/he can request a hearing with the Superintendent about the program process. The student shall be enrolled in a public or nonpublic school during the hearing process.~~

Appropriate Education/Compliance Determination

A home education evaluator shall certify that an appropriate education is occurring in the home education program. The supervisor shall submit the certification to the Superintendent or designee by June 30 of each year. If the supervisor fails to submit the certification, the Superintendent or designee shall send a letter to the supervisor notifying the supervisor that s/he has ten (10) days to submit the certification. [3]

If the Superintendent or designee has a reasonable belief at any time during the school year that appropriate education may not be occurring in the home education program, s/he may submit a letter to the supervisor requiring an evaluation be conducted and that an evaluator's certification stating that an appropriate education is occurring be submitted to the district by the supervisor within thirty (30) days. The letter shall include the basis for the Superintendent's or designee's reasonable belief. [3]

If the Superintendent or designee has a reasonable belief that the home education program is out of compliance with the School Code requirements, s/he shall submit a letter to the supervisor requiring a certification be submitted within thirty (30) days indicating the program is in compliance. The letter shall include the basis for the Superintendent's or designee's reasonable belief. [3]

As required by law, all letters shall be sent by certified mail, return receipt requested, and the time for submission of the requested documentation begins upon receipt of the letter. [3]

Right of Hearing(s)

~~**If the supervisor fails to submit a certification as required,** the Board shall provide for a proper hearing by a duly qualified and impartial hearing examiner within thirty (30) days of the request for a hearing. The examiner shall render a decision within fifteen (15) days of the hearing, except that s/he may require the establishment of a remedial education plan, mutually agreed to by the Superintendent and supervisor of the home education program, which shall continue the home education program. The decision of the examiner may be appealed by either the supervisor or the Superintendent to the Secretary of Education or Commonwealth Court. [2]~~

~~If the hearing examiner finds that the documentation does not indicate that **an** appropriate education is **not** taking place in the home education program, the home education program shall **will** be **determined** out of compliance; and the student shall **will** be promptly enrolled in a public **district school, a** or nonpublic school **or a licensed private academic school.**~~

Appeal

~~**The supervisor or Superintendent may appeal the decision of the hearing examiner to the Secretary of Education, Commonwealth Court or Court of Common Pleas. The home education**~~

program may continue during the appeals process.[3]

Loan of Instructional Materials

The district shall, at the request of the supervisor, lend to the home education program copies of the school's planned courses, textbooks, and other curriculum materials appropriate to the student's age and grade level.[2]

Student Portfolio and Evaluations

For each student participating in the home education program, the supervisor shall:[3]

- 1. Maintain a portfolio of records and materials as set forth in the School Code.**
- 2. Provide an annual written evaluation of the student's educational progress by a home education evaluator as set forth in the School Code.**

Requirements of Supervisor

In order to demonstrate that appropriate education is occurring, the supervisor shall provide and maintain on file for each student enrolled in the home education program a portfolio of records and materials.[2]

The portfolio shall consist of a log, made contemporaneously with the instruction, that designates by title the reading materials used; samples of any writings; worksheets, workbooks or creative materials used or developed by the student; and in grades three, five and eight results of nationally-normed standardized achievement tests in reading, language arts, and mathematics or results of statewide tests administered in these grade levels.

The supervisor shall ensure that the nationally-normed standardized tests or the statewide tests are not administered by the child's parent/guardian.

Evaluation Requirements

A teacher or administrator who evaluates a portfolio at the elementary level or secondary level shall meet the requirements established in law.[2]

An annual written evaluation of the student's educational progress as determined by a licensed clinical or school psychologist, a teacher certified by the Commonwealth, or a nonpublic school teacher or administrator is required. The evaluation shall also be based on an interview of the child and a review of the portfolio and shall certify whether or not an appropriate education is occurring. At the request of the supervisor, persons with other qualifications may conduct the evaluation with the prior consent of the Superintendent. In no event shall the evaluator be the supervisor or his/her spouse.

Graduation Requirements

The following minimum courses in grades 9 through 12 are established as a requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; and two (2) years of arts and humanities.[2]

The school district shall not award a diploma or acknowledge completion of a student's education in a home education program.

Diplomas

~~The school district shall not award a diploma or acknowledge completion of a student's education in a home education program.~~

Students who complete all of the graduation requirements of the home education program shall receive a high school diploma issued by the supervisor or a Pennsylvania Department of Education approved diploma-granting organization.[3]

Students With a Disability

A home education program shall meet compulsory attendance requirements for a student with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid **Pennsylvania** education certificate ~~from the Commonwealth~~ to teach special education, or a licensed clinical or certified school psychologist. Written notice of such approval must be submitted with the required affidavit.[1]

The supervisor may request that the school district or intermediate unit of residence provide services that address the specific needs of a student with a disability.

When the provision of services is agreed to by both the supervisor and the school district or intermediate unit, all services shall be provided in the public schools or in a private school licensed to provide such programs and services.

Participation in Curricular Nondistrict Programs

~~The Board shall permit s~~ Students in home education programs to **may** participate in CCIU Technical College High School programs in accordance with 137AG1 Home Education Program Administrative Guidelines.

Extracurricular Participation in District Programs

~~The Board shall permit s~~ Students in home education programs to **may** participate in the following extracurricular programs ~~only~~ (in accordance with **137.1 Extracurricular Participation by Home School Students**, 137AG2 Home Education Program Participation in District Activities Guidelines):[7]

- ~~1. Performing and visual arts activities, including band, chorus, theatre, art, and the Arts and Enrichment Program.~~
- ~~2. Interscholastic athletic teams at the middle school and high school levels only.~~

Legal

1. 24 P.S. 1327
2. 24 P.S. 1327.1
3. 22 PA Code 11.31a
4. Pol. 203
5. Pol. 209
6. 24 P.S. 111
7. Pol. 137.1

Book	Policy Manual
Section	100 Programs
Title	Extracurricular Participation by Home Education Students
Code	137.1
Status	First Reading
Adopted	August 1, 2015
Last Reviewed	November 24, 2014

Authority

The Board shall approve participation in the district's extracurricular activities and interscholastic athletic programs by a student enrolled in a home education program who meets all the conditions stated in Board policy.[1][2][3][4][5]

The Board shall not provide individual transportation for students enrolled in home education programs who participate in the district's extracurricular activities or interscholastic athletic programs. When the district provides transportation to and from an away competition, game, event or exhibition and requires district students to use district transportation, home education students shall be required to use the transportation provided by the district.

The Board shall establish and collect student activity fees for participation in extracurricular activities in accordance with Board policy.[6]

Guidelines

Students attending home education programs shall be given an equal opportunity to compete for positions and participate in district extracurricular activities and interscholastic athletic programs.

A home education student may participate in extracurricular activities and interscholastic athletic programs only at the school building the student would be assigned to if s/he was enrolled in the school district **except where the activities or programs which are located in other school buildings are otherwise open to district students from schools located in the same attendance areas where the home school student resides. Home education students may only participate in activities or programs which are open to their grade level.**

Prior to trying-out or joining an activity, a home education student shall submit required documents and written verification of eligibility to the building principal or designee.

To be considered in attendance in accordance with Board policy, the home education student must participate in a full, normally scheduled academic program, in accordance with the planned home education program ~~and submitted documentation.~~[5][7]

The following conditions shall govern participation in the district's extracurricular activities and interscholastic athletic programs by home education students, who shall:

1. Be a resident of the school district.
2. Meet the required eligibility criteria.[3][4]
3. Maintain appropriate insurance coverage, consistent with the coverage requirements for district students.[4]
4. Comply with Board policies and school rules and regulations regarding extracurricular activities, interscholastic athletics, and student discipline.[3][4][8]
5. Comply with policies, rules and regulations, or their equivalent, of the activity's governing organization.[1][2].
6. Meet attendance and reporting requirements established for all participants of the activity or program.[7]
7. Meet the requirements for physical examinations and physical fitness and any height and/or weight restrictions.[2][4]
8. Comply with all requirements and directives of the district staff, coaches and administrators involved with the extracurricular activity or interscholastic athletic program.
9. **Home education students shall come to district property solely for the purpose of participating in the programs and activities and will leave the district property when the activity, program or event is completed, except for those period of times when the public is generally admitted to district property or buildings.**

~~The Board shall permit~~ Students in home education programs to **may** participate in the following extracurricular and interscholastic programs only:

1. Performing and visual arts activities, including band, chorus, theatre, art and the Arts and Enrichment Program.
2. Interscholastic athletic teams ~~at the middle school and high school levels only.~~
3. **Extracurricular clubs**

If a class for credit held during the school day by the school district is required for participation in activities that take place outside of the class, home education students shall not be eligible to participate in such activities.

Delegation of Responsibility

The building principal or designee shall receive and review verification from the parent/guardian that a student has met and continues to meet the established eligibility criteria for an extracurricular activity or interscholastic athletic program.

Legal

1. [24 P.S. 511](#)
2. [24 P.S. 1327.1](#)
3. Pol. 122
4. Pol. 123
5. Pol. 137
6. Pol. 122.1
7. Pol. 204
8. Pol. 218



Book	Policy Manual
Section	100 Programs
Title	Home Education Program - Participation in District Activities Guidelines
Code	137AG2 to be retired
Status	Review
Adopted	August 1, 2015

Students in home education programs who participate in district activities shall abide by all guidelines, regulations, and conditions as determined by the administration and approved by the Superintendent and shall include the following requirements:

1. Regular academic eligibility determinations similar to those required of the students within the West Chester Area School District.
2. Compliance with the Disciplinary Policy and with directions and requirements of all teachers, coaches, or administrators involved with the programs.
3. Transportation to and from the schools for home educated students shall be the sole responsibility, expense, risk, and liability of the home educated students.
4. Home educated students shall come to school buildings solely for the purpose of participating in the programs and will leave the school building and property when the program or event is completed, except to the extent of times when the public is generally admitted to school district property or buildings.
5. Payment of any fees paid by regularly enrolled students shall also apply to home education students.

Home Education students may only participate in programs offered in the school located in the attendance areas that home educated students would attend if they were enrolled in the West Chester Area School District and programs which are eligible for their similar grade level, except where programs which are located in other school buildings are otherwise open to West Chester Area School District students from schools located in the same attendance areas where the Home School students reside.

WEST CHESTER AREA SCHOOL DISTRICT
Pupil Services Committee
September 27, 2022

ACTION ITEMS

Approval of two (2) Special Education Settlement Agreements

Approval is requested of two (2) Special Education Settlement Agreements.

I so move.

Approval of the Armed Services Vocational Aptitude Battery (ASVAB) Program

Approval is requested of the Armed Services Vocational Aptitude Battery (ASVAB) Program.

I so move.

Approval of the following Contract Renewals:

- **Staffing: Deveraux Behavioral Services-School Psychologists**
- **Interpreter/Translator Services- Sherif Elhendawy**

Approval is requested of the following contract renewals:

- Staffing: Deveraux Behavioral Services-School Psychologists
- Interpreter/Translator Services: Sherif Elhendawy

I so move.



**WEST CHESTER AREA SCHOOL DISTRICT
Combined Education/Pupil Services Committee Meeting Minutes**

**September 12, 2022
Spellman Education Center Board Room
Start: 6:31 pm – Finish: 7:31 pm**

Attending Committee Members:

Kate Shaw (Chair-EDU) Joyce Chester (Chair-PS) Daryl Durnell Laura Detre

Other Board Members:

Gary Bevilacqua Karen Fleming Karen Herrmann Sue Tiernan Stacey Whomsley

Administration:

Robert Sokolowski Kalia Reynolds Wayne Birster Melissa Kleiman
 Sara Missett John Scully Jeff Ulmer

Public Comment:

Name	Subject of Testimony
Judi DiFonzo	Policy 137
Mike Winterode	ELA Core Instructional Materials
Amanda Greenberg	ELA Core Instructional Materials
Alexis Cooper	ELA Core Instructional Materials
Marion Oliver	ELA Core Instructional Materials

Items on Agenda:

- Approval of the August 15, 2022 Combined Education/Pupil Services Committee Meeting Minutes
- Approval of the following ELA Core Instructional Materials:
 - Amal Unbound by Saeed (Grade 6)
 - Finding Langston by Cline-Ransome (Grade 6)
 - A Long Walk to Water by Park (Grade 6)
 - The Night Diary by Veera Hiranandani (Grade 6)
 - A Story Like the Wind by Lewis & Weaver (Grade 7)
 - Patron Saints of Nothing by Ribay (Grade 9)
 - The Poet X by Acevedo (Grade 9)
 - The Four Winds by Hannah (Grade 11)
- Approval of Revised Policy 137 – Home Education Programs
- Approval of Revised Policy 137.1 – Extracurricular Participation by Home Education Students
- Approval to Retire Administrative Guideline 137AG2: Participation in District Activities by Home Education Students
- Approval of Revised Policy 803 – School Calendar
- ASVAB Presentation
- Approval of annual contract renewal

Committee Actions/Outcomes to be placed on the September 27, 2022 Board Agenda for Approval:

Agenda Item	Vote
Approval of the August 15, 2022 Combined Education/Pupil Services Committee Meeting Minutes	4-0
Approval of the following ELA Core Instructional Materials: -Amal Unbound by Saeed (Grade 6) -Finding Langston by Cline-Ransome (Grade 6) -A Long Walk to Water by Park (Grade 6) -The Night Diary by Veera Hiranandani (Grade 6) -A Story Like the Wind by Lewis & Weaver (Grade 7) -Patron Saints of Nothing by Ribay (Grade 9) -The Poet X by Acevedo (Grade 9) -The Four Winds by Hannah (Grade 11)	4-0
Approval of Revised Policy 137 – Home Education Programs	4-0
Approval of Revised Policy 137.1 – Extracurricular Participation by Home Education Students	4-0
Approval to Retire Administrative Guideline 137AG2: Participation in District Activities by Home Education Students	4-0
Approval of Revised Policy 803 – School Calendar	4-0
Approval of Armed Services Vocational Aptitude Battery (ASVAB) Program	4-0
Approval of annual Contract Renewals: <ul style="list-style-type: none"> • Staffing • Interpreter/translator 	4-0

Board Consent Agenda Items:

See consent agenda memo

Items to be discussed at a later date: None

WEST CHESTER AREA SCHOOL DISTRICT

September 27, 2022

Personnel Committee

ACTION ITEMS

Approval of Revised Board Policy 803, School Calendar, First Reading

Approval is requested of Revised Board Policy 803, School Calendar, First Reading

I so move.

Approval of Updated Job Description Administrative Assistant to the Assistant Superintendent

Approval is requested of Updated Job Description Administrative Assistant to the Assistant Superintendent.

I so move.

Committee Meeting Minutes
 WEST CHESTER AREA SCHOOL DISTRICT
 Combined Personnel and Property & Finance Committee
 September 19, 2022

Attending Committee Members: Director Bevilacqua-Chair, Director Herrmann – Chair, Director Fleming, Director Whomsley
Other Board Members: Director Detre, Director Durnell, Director Shaw, Director Tiernan
Administration: Mr. John Scully, Dr. Jeffrey Ulmer, Dr. Robert Sokolowski, Mr. Wayne Birster, Mr. Justin Matys, Mr. Michael Wagman
Also Present: Members of the public

Action or outcomes from the meeting: (Unless noted, all votes were 4-0.)	
Public Comment was made by the following residents on agenda items as indicated: None	
Personnel Committee	
Dr. Ulmer provided the Committee with an update to Board Policy 803, School Calendar. The District is adding Juneteenth to the list of Federal holidays observed by the District. The committee recommended approval of revised Board Policy 803, School Calendar.	Dr. Ulmer
Dr. Ulmer provided the Committee with a 2022-23 hiring report update.	Dr. Ulmer
Dr. Ulmer reviewed the updated job description for the Administrative Assistant to the Assistant Superintendent. The committee recommended approval of the updated job description for the Administrative Assistant to the Assistant Superintendent.	Dr. Ulmer
Property and Finance Committee	
The committee approved the August 15, 2022 Property & Finance Committee Minutes.	Mr. Bevilacqua
Mr. Wagman recommended to the committee that the District engage the services of E-Rate Consulting, Inc. for the 2022-2023 school year at a flat fee of \$6,000. E-Rate applications and rules are complex and subject to revisions. Most school districts engage consulting services for advice, guidance, and the completion and filing of the appropriate forms. Consultants offer other advantages, including: expertise in the application review process, increased efficiency, in-depth knowledge of the eligible products and services often resulting in higher reimbursement rates, representation during inquiries as the application is in the review process, and management of the billing for eligible products and services. E-Rate Consulting, Inc. is recommended by our State Coordinator of E-Rate for Pennsylvania's eligible schools and libraries. Because its fees are not based on a percentage of our reimbursement, a practice common in the industry, E-Rate Consulting is exceptionally price-competitive. The committee recommended approval of E-Rate Consulting Services, Inc. for consulting services.	Mr. Wagman
Mr. Scully reviewed the Budget Forecast Model and the changes from the previous model. The 2022-23 changes to expenses include reductions in expenses for average teacher salaries and benefits of \$985,533 and a reduction in debt service in the amount of \$100,000. Changes to revenues include an increase in the projection for EIT in the amount of \$250,000, and an increase in Investment Income of \$250,000 and a decrease in State revenue related to Social Security and PSERS in the amount of \$147,958. The net increase in 2022-23 revenue projections total \$1,437,575 increase in fund balance designation for future millage increases. The changes to the 2023-24 projections are an increase in Investment Income of \$250,000 which will reduce the budget gap. The summary of all funds, page 24,	Mr. Scully

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shows the budget gap after an ACT 1 tax increase to be \$3,174,000. This is an informational item and no Board action is required.	
Mr. Scully reviewed the 2023-24 Budget Calendar. The calendar reflects the timeline for September 2022 through budget adoption at the May 2023 board meeting. At the December 19, 2022 board meeting, the board will need to vote to either reserve the right to apply for Act 1 exceptions or approve a resolution indicating they will not raise taxes above the Act 1 index for the 2023-24 budget. The committee recommended approval of the 2023-24 Budget Calendar.	Mr. Scully
Mr. Scully advised the committee that Act 55 of 2022 amended Pennsylvania Public School Code. Among its various amendments was a revision to Section 1337 pertaining to school food service programs. Section 1337 of PA School code was amended such that school entities who operate nonprofit school food programs are now required to offer assistance to parents/guardians with applying for free/reduced-price school meal benefits. Mr. Scully advised the committee that past practice in the District has always been to offer assistance to families with completing the application process. This change in school code requires a change to our School Board policy related to food service. The committee recommended approval of the revision to Board Policy 808.	Mr. Scully
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Items to be placed on board agenda September 27, 2022: <ul style="list-style-type: none"> • Approval of Revised Board Policy 803, School Calendar, First Reading • Approval of Updated Job Description, Administrative Assistant to the Assistant Superintendent • Approval of E-Rate Consulting Services • Approval of 2023-24 Budget Calendar • Approval of Revised Board Policy 808, Food Services, First Reading MEMO items for board agenda September 27, 2022: <ul style="list-style-type: none"> • Approval to Exonerate 2022-23 Property Taxes, East Bradford Township 	
Items to discuss at a later date:	

Next Meeting Date: **Monday, October 17, 2022**



Book	Policy Manual
Section	800 Operations
Title	School Calendar
Code	803
Status	First Reading
Adopted	August 1, 2015
Last Reviewed	July 27, 2015

Purpose

The Board recognizes that preparation of an annual school calendar is necessary for the efficient operation of the district.

Authority

The Board shall determine annually the days and the hours when the schools shall be in session for instructional purposes, in accordance with state law and regulations. In certain situations, the state Secretary of Education may approve a district's request for a change in this regulation.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)

Approval of the school calendar by the Board shall require a first and second reading.

The school calendar shall normally consist of a minimum of 180 student days and the number of teacher days contracted by the bargaining unit.[\[1\]](#)[\[5\]](#)[\[6\]](#)

The Board reserves the right to alter the school calendar when it is in the best interests of the district.

Delegation of Responsibility

The Superintendent shall submit a proposed calendar for the succeeding year by the March Board meeting.

Guidelines

Starting Dates

School will begin for students no earlier than seven (7) days prior to and no later than seven (7) days after Labor Day.

Non-Classroom Days

The following non-classroom days shall be scheduled on the day designated by the federal government: Labor Day, Thanksgiving Thursday and Friday, Martin Luther King Jr. Day, Presidents' Day, ~~and~~ Memorial Day, **and Juneteenth**.

There shall be a winter vacation generally incorporating the period between December 24 and January 1. Classes shall resume on the first weekday after the New Year's legal holiday unless that day is a Thursday or Friday, in which case classes shall resume the following Monday.

There shall be a spring vacation preceding Easter Sunday.

The Superintendent can recommend days to be made up due to inclement weather.

Staff Days

There will be teacher in-service days preceding the first student day and during the school year.

Parent/Teacher conferences ~~will~~ **may** be scheduled once in the fall semester and once in the spring semester.

The calendar shall reflect student attendance requirements by law and state regulation.[7]

Legal

1. 24 P.S. 1501
2. 24 P.S. 1502
3. 24 P.S. 1503
4. 24 P.S. 1504
5. 22 PA Code 4.4
6. 22 PA Code 11.1
7. Pol. 204



WEST CHESTER AREA SCHOOL DISTRICT

POSITION DESCRIPTION

POSITION TITLE:	Administrative Assistant to the Assistant Superintendent	DATE:	July 26, 2022
DEPARTMENT:	Superintendent's Office	LOCATION:	Administration Building
FLSA:	Exempt (Non-Bargaining Support)		

SUMMARY:

The Administrative Assistant to Assistant Superintendent performs administrative tasks by planning, organizing and performing the administrative operations relating to the Assistant Superintendent. The scope and diversity of operations of the office demand independent decision-making, versatility and resourcefulness. Typically, assignments involve confidential Governing Board materials and have district-wide implications. This position requires interpersonal, technology and communication skills, in addition to a professional manner, and will have intricate involvement in the bargaining process.

REPORTING RELATIONSHIPS:

- Reports directly to the Assistant Superintendent
- Works cooperatively with other administrators, supervisors, staff, and others to perform job responsibilities as outlined

TERMS OF EMPLOYMENT:

1. 12 month (260-262 days)
2. Salary & Benefits are as described in the current Compensation, Benefits, and Work Environment Guide for Supervisory, Technical, and Confidential Employees.

QUALIFICATIONS & PHYSICAL REQUIREMENTS:

To successfully perform this position, a person must be able to perform each essential duty satisfactorily. The qualification requirements listed below represent minimum levels of educational achievement, training, skill and/or ability necessary.

- High school diploma or equivalent necessary
- Demonstrated responsible executive-level administrative experience, preferably in an educational environment; Strong ability to multi-task with excellent organization skills
- Proficiency in the use of technology for individual communication and research
- Proficient in the use of Microsoft Office including Excel, Word, Outlook and Power Point; as well as financial and student software systems
- Proficient in math, budgeting and accounting concepts and financial recordkeeping
- Possess effective interpersonal skills with the ability to interface diplomatically with teachers, administrators, parents, students, support staff and outside professional contacts

Qualified candidate will be required to use hands to finger, handle or feel objects, tools or controls, and to talk and hear; Sit and occasionally be required to stand, walk, stoop, kneel and crouch; Have specific vision abilities, to include close vision, color vision, and the ability to adjust focus; Have the ability to lift and/or move up to 25 pounds; and possess effective communication, judgmental, planning and human relations skills, and will be required to work under periods of stress due to the level of the position responsibility.



Job Description – Administrative Assistant to Assistant Superintendent (cont'd)

ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list is intended to be illustrative rather than complete and serves to show major duties and responsibilities and does not express or imply that these are the only duties to be performed by the incumbent in this position. The employee will be required to perform any other position-related duties requested by the supervisor.

1. Renders confidential administrative support to Assistant Superintendent including but not limited to managing routine requests and other matters; opening and processing incoming correspondence to flag priority/sensitive mail in order to expedite; spreadsheet, word processing and presentation assistance, filing, answering telephone calls; maintaining calendars, schedules and coordinating arrangements for meetings, maintains and updates room reservations for conference rooms.
2. Responds to the day-to-day priorities, supporting the Assistant Superintendent with task lists and deadlines for routine operations and special projects.
3. Provides effective oral and written communication with district personnel & outside community, giving information where judgment, knowledge & interpretation of policies, procedures & regulations are necessary. Keeps Assistant Superintendent apprised of potential problems and concerns. Returns calls as requested by the Assistant Superintendent.
4. Proficiency in Microsoft Office. Creates and processes various letters, reports, memorandums, documents & statistical data.
5. Maintains Assistant Superintendent filing and electronic recordkeeping system for current correspondence, reports and other documents.
6. Maintains Assistant Superintendent's budget, reviews budget account status, makes transfers and revises when necessary. Prepares supply requisitions, purchase orders, monitors receipt of materials and processes invoices for purchases.
7. Provides support to the Administrative Assistant to the Superintendent in covering the Superintendent's phone, mail and office communications when needed.
8. Schedules meetings; orders and coordinates all materials for the Assistant Superintendent, including Instructional Leadership Team, Education Committee, and Curriculum Committee meetings.
9. Processes & maintains records for staff development programs & Act 48 credit.
10. Maintains records and prepares reports for students enrolled in Dual Enrollment program in coordination with West Chester University.



Job Description – Administrative Assistant to Assistant Superintendent (cont'd)

11. Completes and processes registrations, trip pre-approvals and expense reports for Assistant Superintendent.
12. Completes and processes monthly mileage reports for Assistant Superintendent's district travel.
13. Prepares and maintains yearly budget & monthly account status for Assistant Superintendent, curriculum proposals, staff development & grants. Knowledge of the district finance system to access budget information.
14. Acts as Secretary to Education Committee; Collects information and prepares Education Committee meeting agendas, meeting minutes, consent agenda, action items and all back up documents for monthly electronic distribution to the Committee, School Board and Cabinet members.
15. Prepares new School Board policies & revises existing policies for School Board approval. Assists in uploading new/revised school board policies for public view.
16. Updates and distributes yearly Management Team confidential contact list.
17. Provides reports and assists the Assistant Superintendent in confidential bargaining processes, including but not limited to salary reports, step and column reporting, and any other negotiations information that the Assistant Superintendent may need.

SECONDARY EDUCATION DUTIES AND RESPONSIBILITIES:

1. Creates and processes various letters, reports, memorandums, documents & statistical data through proficient use of Microsoft Office.
2. Maintains the Assistant Superintendent's filing and electronic recordkeeping systems for current correspondence, reports and other documents.
3. Completes registrations and trip pre-approvals for conferences, seminars, etc. Prepares and processes expense reports for the Assistant Superintendent.
4. Processes payment of bus duty and cafeteria duty blue cards.
5. Prepares and processes sign in sheets and blue cards for Secondary Education meeting participants; awards Act 48 hours in Frontline Education system as necessary.
6. Prepares and maintains budget and monthly account status updates for Secondary Education, Athletics, Comprehensive Plan, Summer School and Cyber School.
7. Accesses budgets through district finance system to maintain the Assistant Superintendent budget, review budget account status, make transfers and revise when necessary. Prepares supply requisitions, purchase orders, monitors receipt of materials and processes invoices for purchases.



Job Description – Administrative Assistant to Assistant Superintendent (cont'd)

8. Supervises purchases made with the Assistant Superintendent procurement card; submits monthly reconciliation to business office.
9. Handles administration of district Activity Fees; collecting and depositing cash/check payments, updating student Pay Schools accounts; processing and acknowledging refund requests and processing and acknowledging waiver requests. Revises Activity Fee form as needed. Coordinates posting of necessary updates to District website.
10. Handles administration of Home Education program; including phone and email correspondence with district parents, staff and administration; collects and approves required documents, processes and acknowledges acceptance into program; enters and maintains student information and generates enrollment reports as needed. Prepares annual PDE Homeschool Enrollment Report. Responsible for updates to Home Education documents and updates to Home Education webpage on District website.
11. Processes Secondary Field Trip forms; verifies accuracy before submitting to the Assistant Superintendent for approval. Prepares and distributes approved forms to Transportation Office for bus scheduling, uploads electronic copies of overnight trips for Education Committee Consent Agenda, and returns copies to staff members or groups.
12. Responsible for obtaining and distributing Secondary Athletic cash advances for trips and competitions. Verifies accuracy before submitting request to business office, coordinates distribution of funds, processes returned expense reports and reconciles cash advance with business office.
13. Assists with support of Summer School program. Provides information or redirects calls from WCASD community, collects and deposits payments, processes and acknowledges refunds. Coordinates with business office to track enrollment and payments.
14. Assists with planning, coordination and implementation of yearly Spellman Humanitarian Awards, Mary C. Croll Scholarship, Spellman Holiday Luncheon & Auction and other occasions as needed.
15. Provides weekly Saturday School enrollment report to the Assistant Superintendent for distribution to staff.
16. Maintains and updates District webpages for Home Education Program, Activity Fee, Attendance & Discipline (Attendance Exception Forms), Volunteer Clearances, Discipline & Records, Military Opt-Out Forms and Field Trip Permission Forms.

The West Chester Area School District is an equal opportunity employment, educational and service organization.

WEST CHESTER AREA SCHOOL DISTRICT
Property & Finance Committee
September 27, 2022 – ACTION ITEMS

Approval to Exonerate 2022-23 Property Taxes, East Bradford Township

Approval is requested to exonerate the 2022-23 school taxes in the amount of \$106.12 from parcel 51-04-0047-0000 located in East Bradford Township.

I so move.

Approval of E-Rate Consulting Services

Approval is requested for E-rate consulting services from E-Rate Consulting, Inc. for a fee of \$6,000 for the 2022-23 school year.

I so move.

Approval of 2023-24 Budget Calendar

Approval is requested for the 2023-24 Budget Calendar.

I so move.

Approval of Revised Board Policy 808, Food Services, First Reading

Approval is requested for revised Board Policy 808, Food Services, First Reading.

I so move.

Committee Meeting Minutes
 WEST CHESTER AREA SCHOOL DISTRICT
 Combined Personnel and Property & Finance Committee
 September 19, 2022

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Items to discuss at a later date:	

Next Meeting Date: **Monday, October 17, 2022**

WEST CHESTER AREA SCHOOL DISTRICT

2023-24 BUDGET CALENDAR

<ul style="list-style-type: none"> • Review of Budget Calendar • Budget Forecast Model Review 	<p style="text-align: center;">September 19, 2022 P&FC</p>	<p style="text-align: center;">* If Board adopts Resolution of intent to not raise rate of tax by more than its index, use alternative calendar:</p>	
<ul style="list-style-type: none"> • Budget Forecast Model Review • 2023-24 Enrollment Projection (Info Item) • 2023-24 Per Pupil Allocation Recommendation 	<p style="text-align: center;">October 17, 2022 P&FC</p>		
<ul style="list-style-type: none"> • Budget Forecast Model Review • Staffing/Employee Benefits/Teacher Substitutes • Debt Service & Capital Reserve 	<p style="text-align: center;">November 21, 2022 P&FC</p>		
<ul style="list-style-type: none"> • Budget Forecast Model Review • Review of Draft Resolutions for: (1) Authorizing Display & Advertising of 2023-24 Proposed Preliminary Budget & (2) <u>Notice of Intent</u> to File for Budget Exceptions (Act 1 Mandate 2/23/23) • Board Approval of <u>Resolution</u> Authorizing the Display of 2023-24 Proposed Preliminary Budget in PDE format (by 1/3/23) & Advertising our Intent to Adopt 10 Days Prior (by 1/13/23) to Adoption Date 1-23-23 (adoption deadline 2/15/23) * Board Approval of <u>Resolution</u> to Publicize the District's Intent to <u>Request</u> Approval of 2023-24 Budget Exceptions 1 week prior to Filing Exceptions by 2/23/23 	<p style="text-align: center;">December 19, 2022 P&FC</p> <p style="text-align: center;">December 19, 2022 Board Meeting</p>	<ul style="list-style-type: none"> • Budget Forecast Model Review • Board Approval of Resolution (Accelerated Budget Opt Out Resolution) indicating the District will NOT raise taxes above the state's index (by 1/26/23). No later than 5 days after resolution adoption, District must submit information on proposed increase to PDE for approval together with the resolution (by 1/31/23). 	<p style="text-align: center;">December 19, 2022 P&FC</p> <p style="text-align: center;">December 19, 2022 Board Meeting</p>
<ul style="list-style-type: none"> • Display (1/03/23) & Advertise (1/13/23) the Proposed Preliminary Budget in PDE Format & Publish Notice of Intent to Obtain PDE Approval of 2023-24 Budget Exceptions at least 7 days (one week) prior to filing (ACT 1 Mandate for Exceptions publication by 2/23/23; also must post on website) 	<p style="text-align: center;">January 2023</p>	<ul style="list-style-type: none"> • Budget Forecast Model Review & Budget Work Session 	<p style="text-align: center;">(Tuesday) January 17, 2023 P&FC</p>

<ul style="list-style-type: none"> Budget Forecast Model Review Capital & Capital Reserve Fund Projects for 2023-24 Technology Projects in Capital Reserve Fund for 2023-24 Special Board Work Session <ul style="list-style-type: none"> Adoption of Preliminary Budget (deadline 2/15/23) File for Budget Exceptions by 3/2/23 	<p>(Tuesday) January 17, 2023 P&FC</p> <p>January 23, 2023 Board Meeting</p>		
<ul style="list-style-type: none"> Budget Forecast Model Review Budget Work Session 	<p>(Tuesday) February 21, 2023 P&FC Board Work Session</p>	<ul style="list-style-type: none"> Budget Forecast Model Review & Budget Work Session 	<p>(Tuesday) February 21, 2023 P&FC</p>
<ul style="list-style-type: none"> Budget Forecast Model Review & Budget Work Session 	<p>March 20, 2023 P&FC</p>	<ul style="list-style-type: none"> Budget Forecast Model Review & Budget Work Session 	<p>March 20, 2023 P&FC</p>
<ul style="list-style-type: none"> Budget Work Session & Public Hearing Board Approval of <u>Resolution</u> authorizing the Display of 2023-24 Proposed Final Budget in PDE Format & Advertising Intent to Adopt (ACT 1 Mandate: 30 days prior to adoption – no later than 4/24/23) Deadline to <u>Display</u> in PDE Format the Proposed Final Budget (ACT 1 Mandate: 20 days prior to adoption) no later than 5/4/23. 	<p>April 17, 2023 P&FC</p> <p>April 24, 2023 Board Meeting</p>	<ul style="list-style-type: none"> Budget Work Session & Public Hearing Board approval of <u>Resolution</u> authorizing the Display of 2023-24 Proposed Budget in PDE format & Advertising Intent to Adopt (by 4/24/23)-must be at least 30 days before final budget adoption on 5/24/23 & be available for public inspection in PDE format at least 20 days prior to adoption (by 5/4/23). 	<p>April 17, 2023 P&FC</p> <p>April 24, 2023 Board Meeting</p>
<ul style="list-style-type: none"> Publish Legal Notice of Intent to Adopt the Final Budget (ACT 1 Mandate: 10 days prior to adoption) no later than 5/14/23. ADOPTION of FINAL 2023-24 BUDGET 	<p><i>Must Publish by</i> May 14, 2023</p> <p>(Wednesday) May 24, 2023 Board Meeting</p>	<ul style="list-style-type: none"> Publish Legal Notice of Intent to Adopt Final Budget (10 days prior to adoption) no later than 5/14/23. ADOPTION of FINAL 2023-24 BUDGET 	<p><i>Must Publish by</i> May 14, 2023</p> <p>(Wednesday) May 24, 2023 Board Meeting</p>



Book	Policy Manual
Section	800 Operations
Title	Food Services
Code	808
Status	First Reading
Adopted	August 1, 2015
Last Revised	February 26, 2018

Purpose

The Board recognizes that students require adequate, nourishing food and beverages in order to grow, learn, and maintain good health. The Board directs that students shall be provided with adequate space and time to eat meals during the school day.

Authority

The Board shall provide food service for school breakfasts and for school lunches that meets the standards required by state and federal school breakfast and lunch programs.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[25\]](#)

A statement of receipts and expenditures for cafeteria funds shall be presented monthly to the Board for its approval.[\[1\]](#)

Food sold by the school may be purchased by students, district employees, and cafeteria employees but only for consumption on school premises or in designated areas. School meal prices charged to students and adults shall be established annually by the district in compliance with state and federal laws.[\[1\]](#)[\[9\]](#)

Non-program food shall be defined as food or beverage, other than a reimbursable meal or snack, that is sold at the school and purchased using funds from the child's nutrition account. **Non-program foods** include, but are not limited to, adult meals and a la carte items.[\[9\]](#)[\[23\]](#)

Delegation of Responsibility

Operation and supervision of the contracted food services program shall be the responsibility of the Director of Business Affairs or his/her designee.

Cafeterias shall be operated through a contracted food service provider on a nonprofit basis. A review of the cafeteria accounts shall be made by the Director of Business Affairs periodically and the auditor annually.[\[1\]](#)[\[3\]](#)

The Superintendent or his/her designee shall comply with state and federal requirements for conducting cafeteria health and safety inspections and ensuring employee participation in appropriate inspection services and training programs.[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[21\]](#)

Guidelines

To reinforce the district's commitment to nutrition and student wellness, foods served in school cafeterias shall:[13]

1. Be carefully selected to contribute to students' nutritional well-being and health.
2. Meet the nutritional standards specified in laws and regulations and approved by the Board.
3. Be prepared by methods that will retain nutritive quality, appeal to students, and foster lifelong healthy eating habits.
4. Be served in age-appropriate quantities, at reasonable prices.

Unless excused by the principal, all students shall be expected to remain in school for lunch.

The district's elementary and middle schools shall participate in the National School Lunch and School Breakfast Programs.

Provisions shall be made for free and reduced-price meals as prescribed by law. **The district shall offer assistance to parents/guardians with applying for free/reduced-price school meal benefits.**

The district shall offer meals to all students without regard to race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability.[14][24]

Free/Reduced-Price Meals

The district shall provide free and reduced-price meals to students in accordance with the terms and conditions of the National School Lunch Program and the School Breakfast Program.[15][16]

Accommodating Students With Special Dietary Needs

The district shall make appropriate food service and/or meal accommodations to students whose handicap entitles them special dietary meals in accordance with applicable law and regulations.[17][18][19]

Food service or meal accommodations will be solely based on the student's IEP or Section 504 Service Agreement.

Parents/Guardians requesting food service or meal accommodations based on the student's handicap shall contact the Pupil Services Department. The Pupil Services Department will send the proper paperwork to the parent/guardian and alert the building principal and Director of Food Service of the parent's/guardian's request.

All food service or meal accommodations shall be communicated to the Director of Food Service by the Pupil Services Department through an IEP or Section 504 Service Agreement evaluation.

The Director of Food Service will implement the special accommodations in the IEP or Section 504 Service Agreement within five (5) days after receiving an initial or updated evaluation.

School Food Safety Inspections

The district shall obtain at least two (2) safety inspections per year in accordance with all local, state, and federal laws and regulations.[11][20][21]

The district shall post the most recent inspection report in a visible location and release a copy of the report to members of the public, upon request.

School Food Safety Program

The district shall comply with federal requirements in developing a food safety program that enables district schools to take systematic action to prevent or minimize the risk of foodborne illness among students.[\[6\]](#)[\[7\]](#)[\[21\]](#)

The district shall maintain proper sanitation and health standards in food storage, preparation, and service, in accordance with all applicable state and local laws and regulations and federal food safety requirements.[\[11\]](#)[\[20\]](#)[\[22\]](#)

School Meal Accounts

Individual accounts shall be assigned to each student for accounting purposes for the purchase of meals served in school cafeterias.

The Superintendent or designee shall develop and disseminate administrative regulations that establish procedures to control school meal accounts. Administrative regulations should include the following:

1. Procedures for collecting money for individual student accounts which ensure that the identity of each student is protected.
2. Procedures for how students and parents/guardians are notified when the student's account reaches a negative balance.
3. Procedures for providing students with meals when the student forgets or loses his/her money or when his/her account has insufficient funds.[\[3\]](#)

Students and parents/guardians shall be notified annually concerning the contents of this policy and district procedures.

Legal

1. 24 P.S. 504
 2. 24 P.S. 1335
 3. 24 P.S. 1337
 4. 42 U.S.C. 1751 et seq
 5. 42 U.S.C. 1773
 6. 7 CFR Part 220
 7. 7 CFR Part 210
 8. 7 CFR Part 215
 9. 42 U.S.C. 1760
 10. 3 Pa. C.S.A. 5713
 11. 7 CFR 210.13
 12. 7 CFR 210.30
 13. Pol. 246
 14. FNS Instruction 113-1 (USDA)
 15. 7 CFR Part 245
 16. 42 U.S.C. 1758
 17. Pol. 103.1
 18. 7 CFR 15b.40
 19. Pol. 113
 20. 7 CFR 220.7
 21. 42 U.S.C. 1758(h)
 22. 7 CFR 210.9
 23. 7 CFR 210.14
 24. 7 CFR 210.23
 25. 24 P.S. 807.1
- 7 CFR Part 15
- P.L. 111-296
- Pol. 000
- Pol. 103
- Pol. 610
- Pol. 626

WEST CHESTER AREA SCHOOL DISTRICT

September 27, 2022 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

**Approval of School Board Treasurer's Report and Statement of Disbursements Summary
Schedule for the Period of August 1, 2022 to August 31, 2022**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of August 1 to August 31, 2022 totaling \$124,701,644.68.

This amount includes transfers in the amount of \$104,000,000 into the District investment account.

I so move.

The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at www.wcasd.net. Please contact the School Board Secretary for any hard copies of the report.

John T. Scully
School Board Treasurer

WEST CHESTER AREA SCHOOL DISTRICT
CASH BALANCE STATEMENT
AUGUST 31, 2022

CASH BALANCE JULY 31, 2022 \$ 22,472,111.38

RECEIPTS AUGUST 1, 2022 - AUGUST 31, 2022

GENERAL FUND	\$ 133,547,018.49
CAPITAL RESERVE FUND	\$ 82,374.00
CAPITAL RESERVE FUND- FACILITIES	\$ -
CAPITAL PROJECTS FUND	\$ -
SPECIAL REVENUE FUND-ATHLETICS	\$ 11,047.00
TRUST FUNDS	\$ 278.24

TOTAL RECEIPTS AUGUST 1, 2022 - AUGUST 31, 2022 \$ 133,640,717.73

AVAILABLE FUNDS AUGUST 1, 2022 - AUGUST 31, 2022 \$ 156,112,829.11

DISBURSEMENTS AUGUST 1, 2022 - AUGUST 31, 2022

CHECKS & EFT'S APPROVED SEPTEMBER 26, 2022 ck #40088435-40088510,ck #40088511-40088618,ck #40088619-40088621,ck #40088622-40088697,ck #40088698-40088796,ck #40088797-4008889,eft #V1005846-V1005862,eft #V1005863-V1005882,eft #V1005883-V1005899,eft #V1005900-V1005923,eft #V1005924-V1005945

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	6,112,479.40	370,108.49	6,482,587.89
CAPITAL RESERVE FUNDS	408,929.63	91,720.75	500,650.38
CAPITAL PROJECTS FUND	1,585,432.09	5,215.46	1,590,647.55
SPECIAL REVENUE FUND-ATHLETICS	-	-	-
TRUST FUNDS	180.00	-	180.00
TOTAL	<u>8,107,021.12</u>	<u>467,044.70</u>	<u>8,574,065.82</u>

VOIDS AND OTHER DISBURSEMENTS AUGUST 1, 2022 - AUGUST 31, 2022

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(97,720.68)	12,184,270.68	104,000,000.00	116,086,550.00
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(40,171.28)	-	-	(40,171.28)
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	-	-	-	-
TOTAL	<u>(137,891.96)</u>	<u>12,184,270.68</u>	<u>104,000,000.00</u>	<u>116,046,378.72</u>

TOTAL DISBURSEMENTS AUGUST 1, 2022 - AUGUST 31, 2022

	<u>CHECKS/VOIDS</u>	<u>EFT'S/DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	6,014,758.72	12,554,379.17	104,000,000.00	122,569,137.89
CAPITAL RESERVE FUND	408,929.63	91,720.75	-	500,650.38
CAPITAL PROJECTS FUND	1,545,260.81	5,215.46	-	1,550,476.27
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	180.00	-	-	180.00
TOTAL	<u>7,969,129.16</u>	<u>12,651,315.38</u>	<u>104,000,000.00</u>	<u>124,620,444.54</u>

CASH BALANCE AUGUST 31, 2022 \$ 31,492,384.57

WEST CHESTER AREA SCHOOL DISTRICT
DISBURSEMENT APPROVAL REPORT
AUGUST 31, 2022

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(97,720.68)	12,184,270.68	104,000,000.00	116,086,550.00
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(40,171.28)	-	-	(40,171.28)
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	-	-	-	-
TOTAL	(137,891.96)	12,184,270.68	104,000,000.00	116,046,378.72

CHECKS & EFT'S APPROVED SEPTEMBER 26, 2022 ck #40088435-40088510,ck #40088511-40088618,ck #40088619-40088621,ck #40088622-40088697,ck #40088698-40088796,ck #40088797-40088889,eft #V1005846-V1005862,eft #V1005863-V1005882,eft #V1005883-V1005899,eft #V1005900-V1005923,eft #V1005924-V1005945

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	6,112,479.40	370,108.49	6,482,587.89
CAPITAL RESERVE FUND	408,929.63	91,720.75	500,650.38
CAPITAL PROJECTS FUND	1,585,432.09	5,215.46	1,590,647.55
SPECIAL REVENUE FUND-ATHLETICS	-	-	-
TRUST FUNDS	180.00	-	180.00
TOTAL	8,107,021.12	467,044.70	8,574,065.82

TOTAL DISBURSEMENTS FOR APPROVAL SEPTEMBER 26, 2022

	<u>CHECKS/ VOIDS</u>	<u>DEBIT MEMOS/ EFT'S</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	6,014,758.72	12,554,379.17	104,000,000.00	122,569,137.89
CAPITAL RESERVE FUND	408,929.63	91,720.75	-	500,650.38
CAPITAL PROJECTS FUND	1,545,260.81	5,215.46	-	1,550,476.27
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	180.00	-	-	180.00
TOTAL	7,969,129.16	12,651,315.38	104,000,000.00	124,620,444.54

INVESTMENT BALANCE STATEMENT

Page 3

END-OF-MONTH: August 31, 2022

INSTRUMENT	INSTITUTION	PURCHASE DATE	DUE DATE	% RATE	PREVIOUS Mo. Balance	INTEREST MONTH	AMOUNT
<u>GENERAL FUND</u>							
PSDLAF-General Fund Acct.	PSDMAX-9101063		*	1.747%	122,908.80	182.39	123,091.19
INVEST-Tax Appeals Fund	INVEST 4-001		*	2.111%	287,069.24	514.64	287,583.88
INVEST-General Fund	INVEST 6-001		*	2.111%	26,091,063.23	54,469.39	34,814,822.96
CRIMs General Fund	Fulton Financial		*		<u>72,619,601.14</u>	197,463.74	<u>176,817,064.88</u>
	<i>TOTAL GENERAL FUND AT INTEREST =</i>				99,120,642.41		212,042,562.91
 <u>CAPITAL RESERVE FUND</u>							
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	2.04%	5,041.27	147.61	5,188.88
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	2.04%	57,882.73	1,775.49	59,658.22
G.O.B. Series of 2021	PLGIT/ARM 0077	4/30/21	*	2.04%	82,830.47	48,570.23	131,400.70
CRIMs Capital Projects	Fulton Financial		*		<u>19,134,537.96</u>	36,233.15	<u>19,170,771.11</u>
	<i>TOTAL CAPITAL RESERVE FUND AT INTEREST =</i>				19,280,292.43		19,367,018.91
 <u>CAPITAL PROJECT FUND INVESTMENTS</u>							
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	2.04%	80,328.50		80,328.50
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	2.04%	968,991.10		968,991.10
G.O.B. Series of 2021	PLGIT/ARM 0077	4/30/21	*	2.04%	<u>28,008,334.87</u>		<u>28,008,334.87</u>
	<i>TOTAL CAPITAL PROJECT FUND AT INTEREST =</i>				29,057,654.47		29,057,654.47

*Investment Accounts with Average % Yield for the period

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088435	08/03/2022	1008943	AMAZON	\$2,017.58
	40088436	08/03/2022	006640	AMPRO SPORTS	\$571.20
	40088437	08/03/2022	011440	BECKER'S SCHOOL SUPPLIES	\$4.24
	40088438	08/03/2022	1009215	BEDOLLA, JORGE	\$225.00
	40088439	08/03/2022	014300	BLICK ART MATERIALS	\$31.20
	40088443	08/03/2022	023755	CHESTER COUNTY INT UNIT # 24	\$1,169,788.15
	40088444	08/03/2022	024770	CHILDREN'S BOOK WORLD	\$20.98
	40088445	08/03/2022	1009030	COOPER, MR. & MRS. DARYL	\$15,330.00
	40088446	08/03/2022	029668	COYLE, LYNCH & COMPANY	\$6,500.00
	40088447	08/03/2022	029706	SAGE PUBLICATIONS, INC.	\$40.90
	40088448	08/03/2022	1006843	D. ARMSTRONG INSTALLATIONS	\$8,125.00
	40088450	08/03/2022	1008353	EI US LLC / LEARN WELL SERVICES	\$94.50
	40088452	08/03/2022	090920	FERRARO, LARRY & ANTHONY	\$28.00
	40088454	08/03/2022	049450	GOPHER SPORT	\$71.96
	40088455	08/03/2022	050075	GREAT AMERICA FINANCIAL SERVICES	\$181.00
	40088457	08/03/2022	1000345	KADES-MARGOLIS CAPITAL	\$400.00
	40088458	08/03/2022	061990	KAPLAN SCHOOL SUPPLY CORP.	\$336.75
	40088460	08/03/2022	1009073	KELLY SERVICES INC	\$21,584.42
	40088461	08/03/2022	1009589	KIRSCHNER, BILL & MCCALL, COLLEEN	\$12,525.00
	40088462	08/03/2022	065200	KRAPF JR & SON INC GEORGE	\$1,920.37
	40088463	08/03/2022	065710	LAKESHORE LEARNING MATERIALS	\$2,540.81
	40088464	08/03/2022	065915	LANGUAGE SERVICES ASSOCIATES	\$356.35
	40088465	08/03/2022	069582	MACKIN EDUCATIONAL RESOURCES /	\$70.00
	40088466	08/03/2022	1009611	MCDONOUGH TREE SERVICE	\$800.00
	40088467	08/03/2022	073860	METROPOLITAN COMMUNICATIONS	\$1,140.00
	40088468	08/03/2022	1000348	METROPOLITAN LIFE INSURANCE CO.	\$100.00
	40088477	08/03/2022	079550	OFFICE DEPOT	\$30,818.75
	40088478	08/03/2022	079961	ORIENTAL TRADING CO., INC	\$931.46
	40088479	08/03/2022	1006543	PAPCO, INC.	\$1,188.25
	40088480	08/03/2022	080887	PEDIATRIC THERAPEUTICS SVC INC	\$39,143.37
	40088481	08/03/2022	081550	PEPPER & SON INC J W	\$2,073.89
	40088482	08/03/2022	082475	PLANK ROAD PUBLISHING INC	\$132.45
	40088483	08/03/2022	1009624	PSYCHOED SPECIALIST LLC	\$4,500.00
	40088484	08/03/2022	1004513	PURE HEALTH SOLUTIONS INC	\$44.00
	40088485	08/03/2022	085325	ROBERTS OXYGEN COMPANY INC	\$246.10
	40088486	08/03/2022	085750	ROTHWELL DOCUMENT SOLUTIONS	\$1,169.96
	40088488	08/03/2022	085995	SADDLEBACK EDUCATIONAL, INC	\$2,098.04
	40088489	08/03/2022	086650	SCHOLASTIC INC	\$1,272.00
	40088490	08/03/2022	1002904	SCHOOL DISTRICT OF PHILADELPHIA	\$2,200.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088494	08/03/2022	1008459	SHELLER OIL COMPANY	\$256.00
	40088495	08/03/2022	087815	SHOP RITE OF W.C.	\$197.54
	40088496	08/03/2022	1004736	SPRINGDALE PROPERTIES	\$1,160.39
	40088499	08/03/2022	1008829	STRIVVEN MEDIA LLC	\$3,602.40
	40088500	08/03/2022	1009599	SULPIZIO INC	\$330.00
	40088501	08/03/2022	091582	TALK INC	\$15,155.83
	40088502	08/03/2022	092390	TRISTATE HVAC EQUIPMENT, LLP	\$835.00
	40088503	08/03/2022	093600	UNITED REFRIGERATION CO	\$1,290.35
	40088504	08/03/2022	093395	US GAMES	\$248.77
	40088505	08/03/2022	1001316	WASHINGTON MUSIC CENTER, INC.	\$5,631.90
	40088506	08/03/2022	1008367	WEGMANS	\$152.63
	40088507	08/03/2022	1000058	TRUMARK FCU	\$2,378.09
	40088508	08/03/2022	1009087	WHITE MANOR COUNTRY CLUB	\$810.00
	40088509	08/03/2022	097960	WIGGINS SHREDDING	\$35.00
40088510	08/03/2022	098060	WILSON LANGUAGE TRAINING CORP	\$23,986.04	
01	- Total				\$1,386,691.62
22	40088477	08/03/2022	079550	OFFICE DEPOT	\$849.97
22	- Total				\$849.97
27	40088449	08/03/2022	035100	DI ROCCO BROS. CO.	\$9,750.00
	40088453	08/03/2022	048205	GILBERT ARCHITECTS	\$900.00
	40088497	08/03/2022	1007453	STANTEC CONSULTING SERVICES, INC.	\$309.25
	40088498	08/03/2022	1000221	STARLITE PRODUCTIONS	\$14,845.79
27	- Total				\$25,805.04
30	40088440	08/03/2022	1008879	BLUEFIN LLC	\$2,587.50
	40088449	08/03/2022	035100	DI ROCCO BROS. CO.	\$95,050.13
	40088451	08/03/2022	040215	ENERG TEST, LLC	\$4,250.00
	40088456	08/03/2022	1006736	JBM MECHANICAL, INC.	\$196,292.92
	40088459	08/03/2022	1004476	KCBA ARCHITECTS	\$4,429.80
	40088487	08/03/2022	1009313	S & S ELECTRICAL SERVICES INC	\$7,618.05
	40088491	08/03/2022	1007059	SCHOOL SAFETY SOLUTION, LLC	\$1,727.30
	40088492	08/03/2022	1009545	SEVINVEST PROPERTIES LLC	\$26,791.93
	40088493	08/03/2022	1007154	SHA-NIC, INC.	\$209,170.80
30	- Total				\$547,918.43
40	40088462	08/03/2022	065200	KRAPF JR & SON INC GEORGE	\$80.00
40	- Total				\$80.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
50	80040010	08/03/2022	1008943	AMAZON	\$353.99
50 - Total					\$353.99
51	80040011	08/03/2022	1008214	PATELMOS PIZZERIA	\$332.31
51 - Total					\$332.31
Overall - Total					\$1,962,031.36

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1005846	08/03/2022	017340	BSN SPORTS LLC	\$1,802.30
	V1005847	08/03/2022	026352	COLLINS SPORTS MEDICINE	\$360.13
	V1005848	08/03/2022	030310	CRISIS PREVENTION INSTITUTE	\$3,699.00
	V1005849	08/03/2022	032952	DENNEY ELECTRIC SUPPLY	\$434.07
	V1005850	08/03/2022	043605	FOX ROTHSCHILD LLP	\$3,633.00
	V1005851	08/03/2022	1008195	INK TONER STORE	\$209.40
	V1005852	08/03/2022	061630	JUNIOR LIBRARY GUILD	\$16.00
	V1005853	08/03/2022	075220	MUSIC & ARTS CENTERS	\$856.50
	V1005854	08/03/2022	002820	RIDDELL ALL AMERICAN SPORTS CORP	\$7,320.00
	V1005855	08/03/2022	086660	SCHOLASTIC MAGAZINES	\$19.80
	V1005856	08/03/2022	086710	SCHOOL SPECIALTY LLC	\$5,151.23
	V1005857	08/03/2022	1000679	SHERWIN WILLIAMS	\$5,180.83
	V1005858	08/03/2022	092000	TAYLORS MUSIC STORE	\$533.75
	V1005859	08/03/2022	1001416	ULINE	\$516.68
	V1005860	08/03/2022	094345	UNRUH, TURNER, BURKE & FREES	\$16,078.50
	V1005861	08/03/2022	098915	WORTHINGTON DIRECT	\$17,903.44
	V1005862	08/03/2022	093345	YALE ELECTRIC SUPPLY CO	\$116.93
01 - Total					\$63,831.56
Overall - Total					\$63,831.56

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088511	08/09/2022	1009618	15M MEDIA LLC	\$1,000.00
	40088512	08/09/2022	006775	A ANCHOR TOILETS PORTABLE	\$95.00
	40088513	08/09/2022	1006947	A. G. MAURO COMPANY	\$1,140.00
	40088514	08/09/2022	1000800	ABDO PUBLISHING CO.	\$437.00
	40088515	08/09/2022	1003432	AHOLD FINANCIAL SERVICES	\$29.44
	40088516	08/09/2022	1007172	ALL AMERICAN FLAGS AND BANNERS LLC	\$211.00
	40088517	08/09/2022	1008943	AMAZON	\$3,120.81
	40088518	08/09/2022	1000236	AMER ASSOC OF TEACHERS OF GERMAN	\$135.00
	40088519	08/09/2022	004110	AMERICAN ASSOC OF SCHOOL	\$225.00
	40088520	08/09/2022	1009248	ANXIETY & OCD CENTER	\$2,720.00
	40088523	08/09/2022	007075	AQUA PA	\$21,000.54
	40088524	08/09/2022	007351	ARAMARK UNIFORM SERVICES	\$57.47
	40088525	08/09/2022	091740	TAX REFUNDS	\$114,469.30
	40088526	08/09/2022	1006471	ASAP HYDRAULICS EXTON LLC	\$225.75
	40088527	08/09/2022	008510	ASCD	\$89.00
	40088528	08/09/2022	078560	ASSOC. FOR MIDDLE LEVEL EDUCATION	\$398.99
	40088529	08/09/2022	011860	BENCHMARK SCHOOL	\$59,990.00
	40088530	08/09/2022	1006948	BEST LINE EQUIPMENT	\$170.22
	40088532	08/09/2022	014300	BLICK ART MATERIALS	\$5,620.94
	40088534	08/09/2022	015300	BOROUGH OF WEST CHESTER	\$565.20
	40088535	08/09/2022	1003030	BRAINPOP	\$30,932.00
	40088536	08/09/2022	1008443	CALICO PACKAGING LLC	\$12,358.20
	40088537	08/09/2022	1008454	CASTLE PAINTING INC	\$20,000.00
	40088538	08/09/2022	092508	CENGAGE LEARNING	\$18,414.98
	40088539	08/09/2022	023650	CHESTER COUNTY FAMILY ACADEMY	\$21,295.43
	40088540	08/09/2022	023755	CHESTER COUNTY INT UNIT # 24	\$651,241.00
	40088541	08/09/2022	027220	COMCAST CABLE	\$99.09
	40088542	08/09/2022	1009622	CROOK, TODD & CRYSTAL	\$351.98
	40088543	08/09/2022	1009033	DANIELS, MARY	\$762.68
	40088545	08/09/2022	1000482	DELAWARE VALLEY FRIENDS SCHOOL	\$39,000.00
	40088547	08/09/2022	1001584	DELTA-T GROUP, INC.	\$4,387.32
	40088548	08/09/2022	1005210	DIRECT ENERGY BUSINESS	\$2.95
	40088549	08/09/2022	037020	EAST GOSHEN TOWNSHIP	\$1,154.02
	40088550	08/09/2022	1008659	EDPUZZLE INC	\$5,880.00
	40088552	08/09/2022	091740	TAX REFUNDS	\$4.21
	40088553	08/09/2022	042490	FEDERAL EXPRESS CORP	\$33.66
	40088554	08/09/2022	042520	FERGUSON ENT., INC. #501	\$10,150.23
	40088555	08/09/2022	090920	FERRARO, LARRY & ANTHONY	\$67.46
	40088556	08/09/2022	1007608	FICK EDUCATIONAL SERVICES, LLC	\$7,912.50

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088557	08/09/2022	1002259	G & R BIO-MED SERVICE INC	\$317.00
	40088558	08/09/2022	1006249	GENERAL HEALTHCARE RESOURCES INC	\$1,153.60
	40088559	08/09/2022	070854	GILMAN GEAR	\$100.00
	40088561	08/09/2022	053795	HENDERSON GIRLS SOCCER BOOSTER	\$400.00
	40088562	08/09/2022	1009318	HILDA R MATOS PEREZ	\$138.36
	40088564	08/09/2022	055560	HOME DEPOT CREDIT SERVICES	\$1,581.75
	40088565	08/09/2022	056400	HOUGHTON MIFFLIN HARCOURT CO	\$111,435.75
	40088566	08/09/2022	1009558	HOWIES ATHLETIC TAPE	\$1,300.43
	40088567	08/09/2022	053480	HSLC	\$4,700.00
	40088568	08/09/2022	1007808	IMPERIAL BAG & PAPER	\$51,976.97
	40088569	08/09/2022	058225	INDUSTRIAL DIESEL POWER INC	\$1,842.51
	40088570	08/09/2022	1008994	KAJEET, INC.	\$9,482.40
	40088571	08/09/2022	1007627	KAMOR-BARNES, HEATHER	\$3,100.00
	40088572	08/09/2022	1008188	KATHERINE AZAR PHOTOGRAPHY LLC	\$72.00
	40088574	08/09/2022	1009401	KENDALL ELECTRIC INC	\$399.47
	40088575	08/09/2022	1007377	KONA ICE OF SOUTHERN CHES CTY	\$632.50
	40088576	08/09/2022	1009260	KURZWEIL EDUCATION INC	\$500.00
	40088577	08/09/2022	1009562	LACAYO, SELENE	\$1,694.91
	40088578	08/09/2022	065710	LAKESHORE LEARNING MATERIALS	\$2,738.36
	40088579	08/09/2022	065850	LANCASTER-LEBANON INT UNIT #13	\$620.00
	40088580	08/09/2022	1005554	LEADER SERVICES	\$39,545.00
	40088581	08/09/2022	1000250	LINDAMOOD BELL LEARNING PROCESSES	\$8,447.40
	40088582	08/09/2022	1007056	LOCKDOWN MAGNET.COM	\$162.50
	40088583	08/09/2022	1004209	LOWES COMMERCIAL SERVICES	\$261.64
	40088584	08/09/2022	1008444	M. SCHNOLL & SONS INC	\$24,270.00
	40088585	08/09/2022	069582	MACKIN EDUCATIONAL RESOURCES /	\$10,500.00
	40088586	08/09/2022	1005143	MAILROOM SYSTEMS, INC.	\$652.93
	40088587	08/09/2022	072080	MCCALL'S, INC., T. FRANK	\$2,301.75
	40088589	08/09/2022	077500	NASCO	\$2,003.20
	40088590	08/09/2022	1001857	NATIONAL ENERGY CONTROL CORP.	\$4,701.11
	40088591	08/09/2022	1007917	NEWSOLA INC.	\$30,320.00
	40088592	08/09/2022	1009483	NO BOUNDARIES FOR LANGUAGE AND	\$90.00
	40088594	08/09/2022	1008577	N-TECH SYSTEMS INC	\$414.68
	40088595	08/09/2022	079660	OCCUPATIONAL HEALTH CENTER	\$293.20
	40088596	08/09/2022	079701	OLIVER FIRE PROTECTION AND SECURITY	\$6,840.00
	40088597	08/09/2022	1009459	ONE IDENTITY LLC	\$28,412.89
	40088598	08/09/2022	1009606	ONE WAY BACKFLOW LLC	\$270.00
	40088599	08/09/2022	080065	PA PRINCIPALS ASSOCIATION	\$1,200.00
	40088600	08/09/2022	1006543	PAPCO, INC.	\$4,347.41

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088601	08/09/2022	077475	NAPA AUTO PARTS	\$996.22
	40088602	08/09/2022	080435	PASPA	\$50.00
	40088603	08/09/2022	1004467	PIAA DISTRICT ONE	\$2,100.00
	40088604	08/09/2022	081155	PIAA FOUNDATION	\$2,525.00
	40088605	08/09/2022	1009146	PICKUP PATROL LLC	\$976.14
	40088606	08/09/2022	082445	PIPE LINE PLASTICS, INC	\$62.96
	40088607	08/09/2022	082424	PITSCO INC	\$459.50
	40088608	08/09/2022	1008094	POSTMASTER OF EXTON	\$275.00
	40088609	08/09/2022	1007324	PROGRAPH INC	\$43.25
	40088610	08/09/2022	1008210	PTCFAST.COM	\$340.00
	40088611	08/09/2022	1005115	PURE WATER TECH OF CENTRAL PA INC	\$98.00
	40088612	08/09/2022	008190	QUADIENT LEASING USA INC	\$1,276.64
	40088613	08/09/2022	1007519	RAINBOW PRINTING AND ULTRA PLASTIC	\$669.36
	40088614	08/09/2022	1008207	SYSCLOUD INC	\$30,040.00
	40088615	08/09/2022	1008380	TELCO HOLDINGS INC	\$165.37
	40088616	08/09/2022	093070	TREASURER OF CHESTER COUNTY	\$250.00
	40088617	08/09/2022	1007699	US MEDICAL STAFFING, INC.	\$1,738.80
	40088618	08/09/2022	1002676	VERIZON WIRELESS	\$943.60
01	- Total				\$1,437,977.93
22	40088521	08/09/2022	007150	APPLE COMPUTER, INC	\$8,577.00
	40088546	08/09/2022	032540	DELL COMPUTER CORPORATION	\$10,167.80
22	- Total				\$18,744.80
27	40088544	08/09/2022	1000246	DEGLER-WHITING	\$8,000.00
	40088560	08/09/2022	1007706	GOSHEN MECHANICAL CONTRACTORS INC.	\$24,850.00
	40088593	08/09/2022	1008757	NORTHEAST STAGE LLC	\$15,580.00
27	- Total				\$48,430.00
30	40088531	08/09/2022	1004477	BLACKNEY HAYES ARCHITECTS	\$10,836.43
	40088533	08/09/2022	1008879	BLUEFIN LLC	\$8,280.00
	40088551	08/09/2022	1009151	FAIRBORN EQUIPMENT COMPANY INC	\$5,300.00
	40088563	08/09/2022	1009614	HILTZ PROPANE SYSTEMS INC	\$1,330.14
	40088573	08/09/2022	1004476	KCBA ARCHITECTS	\$4,455.72
	40088588	08/09/2022	1009028	METAL ALLIANCE INC	\$40,171.28
30	- Total				\$70,373.57
50	80040011	08/09/2022	091840	BALFOUR PUBLISHING	\$2,369.90
	80040012	08/09/2022	1006270	DAVID THOMAS TRANSPORTATION	\$400.00
	80040013	08/09/2022	1006978	DUVALL BUS SERVICE, LLC	\$2,400.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
50	80040014	08/09/2022	077190	MUSIC THEATRE INTERNATIONAL	\$909.00
50	- Total				\$6,078.90
51	80040015	08/09/2022	1007324	PROGRAPH INC	\$60.00
	80040016	08/09/2022	1005115	PURE WATER TECH OF CENTRAL PA INC	\$49.00
51	- Total				\$109.00
Overall - Total					\$1,581,714.20

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1005863	08/09/2022	1007696	AARDVARK PEST CONTROL SERVICES INC.	\$2,364.00
	V1005864	08/09/2022	017340	BSN SPORTS LLC	\$6,918.50
	V1005865	08/09/2022	1007441	C & S OPERATIONS INC	\$2,600.00
	V1005866	08/09/2022	021100	CAROLINA BIOLOGICAL	\$337.50
	V1005867	08/09/2022	1004703	COMSTAR TECHNOLOGIES	\$233.80
	V1005869	08/09/2022	032900	DEMCO INC	\$6,741.08
	V1005870	08/09/2022	036928	EAGLE POWER TURF & TRACTOR	\$41,647.74
	V1005871	08/09/2022	042300	FAULKNER PONTIAC BUICK	\$733.23
	V1005872	08/09/2022	1007609	FITNESS MACHINE TECHNICIANS	\$650.00
	V1005873	08/09/2022	043500	FLINN SCIENTIFIC	\$182.47
	V1005874	08/09/2022	051180	GOSHEN SIGN PRODUCTS	\$30.00
	V1005876	08/09/2022	057935	IMPACT APPLICATIONS, INC	\$928.00
	V1005877	08/09/2022	1002386	JOHNSON CONTROLS, INC.	\$13,525.00
	V1005878	08/09/2022	060970	JOHNSTONE SUPPLY INC	\$186.55
	V1005879	08/09/2022	064810	KNOX EQUIPMENT RENTALS INC	\$44.00
	V1005880	08/09/2022	065400	KURTZ BROS	\$371.73
	V1005881	08/09/2022	1004344	ROBERT E. LITTLE, INC.	\$486.04
	V1005882	08/09/2022	079394	NOODLE TOOLS INC.	\$1,080.00
01	- Total				\$73,959.64
22	V1005869	08/09/2022	032900	DEMCO INC	\$4,478.57
	V1005875	08/09/2022	054270	HERTZ FURNITURE SYSTEMS	\$3,786.00
	V1005880	08/09/2022	065400	KURTZ BROS	\$1,836.00
22	- Total				\$10,100.57
27	V1005868	08/09/2022	1006738	D.L. HOWELL AND ASSOCIATES	\$781.00
27	- Total				\$781.00
51	V5000500	08/09/2022	032900	DEMCO INC	\$5,566.86
	V5000501	08/09/2022	1008229	KCB PRINT RESOURCES	\$5,126.00
51	- Total				\$10,692.86
Overall - Total					\$100,634.07

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088619	08/15/2022	1008094	POSTMASTER OF EXTON	\$275.00
	40088620	08/15/2022	082830	POSTMASTER OF WEST CHESTER	\$1,250.80
	40088621	08/15/2022	082830	POSTMASTER OF WEST CHESTER	\$275.00
01 - Total					\$1,800.80
Overall - Total					\$1,800.80

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088622	08/16/2022	1007456	21ST CENTURY MEDIA NEWSPAPERS LLC	\$94.39
	40088623	08/16/2022	1004912	ALTA LANGUAGE SERVICES, INC.	\$117.50
	40088624	08/16/2022	007075	AQUA PA	\$204.40
	40088625	08/16/2022	1005754	ARAMARK SERVICES INC.	\$249,426.86
	40088626	08/16/2022	1009561	BAYARD RUSTIN HS SWIM DIVE BOOSTERS	\$240.00
	40088627	08/16/2022	1007468	BENEFIT RESOURCE, INC.	\$315.00
	40088628	08/16/2022	012700	BERKHEIMER ASSOC H A	\$3,823.55
	40088629	08/16/2022	015812	BRAD TAYLOR / SNAP-ON TOOLS	\$172.05
	40088630	08/16/2022	026710	COLLEGIUM CHARTER SCHOOL	\$319,437.69
	40088631	08/16/2022	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$3,396.00
	40088632	08/16/2022	1009622	CROOK, TODD & CRYSTAL	\$114.26
	40088633	08/16/2022	1008731	CROWN CASTLE	\$17,368.18
	40088634	08/16/2022	032540	DELL COMPUTER CORPORATION	\$538.42
	40088635	08/16/2022	1001584	DELTA-T GROUP, INC.	\$2,494.80
	40088636	08/16/2022	1009474	DISALVO, LAUREN & DEAN	\$5,329.85
	40088637	08/16/2022	1003001	EPS-SCHOOL SPECIALTY	\$232.65
	40088638	08/16/2022	1009244	FUSION LEARNING INC	\$31,405.00
	40088639	08/16/2022	1006249	GENERAL HEALTHCARE RESOURCES INC	\$5,567.90
	40088642	08/16/2022	050075	GREAT AMERICA FINANCIAL SERVICES	\$23,277.56
	40088643	08/16/2022	1009451	GROVE SCHOOL INC	\$4,284.00
	40088644	08/16/2022	1009592	HCC LIFE INSURANCE COMPANY	\$58,638.16
	40088645	08/16/2022	1007808	IMPERIAL BAG & PAPER	\$51,053.72
	40088646	08/16/2022	1009073	KELLY SERVICES INC	\$9,528.26
	40088647	08/16/2022	065790	LAMB MCERLANE PC	\$2,048.75
	40088650	08/16/2022	1008577	N-TECH SYSTEMS INC	\$414.86
	40088652	08/16/2022	1009550	ODP BUSINESS SOLUTIONS	\$10,215.73
	40088653	08/16/2022	079550	OFFICE DEPOT	\$238.64
	40088654	08/16/2022	079701	OLIVER FIRE PROTECTION AND SECURITY	\$3,155.00
	40088655	08/16/2022	081090	PASA	\$2,320.00
	40088656	08/16/2022	082150	PECO ENERGY COMPANY	\$164,929.76
	40088657	08/16/2022	1009631	PORT A BOWL RESTROOM CO	\$212.00
	40088658	08/16/2022	1009084	REID, MR & MRS JASON	\$4,195.00
	40088659	08/16/2022	1005844	RELIANCE STANDARD LIFE	\$22,821.60
	40088660	08/16/2022	1008721	RIVERSIDE INSIGHTS	\$7,900.00
	40088661	08/16/2022	085890	RYDIN DECAL	\$550.69
	40088662	08/16/2022	1009044	SCENARIO LEARNING LLC	\$1,673.20
	40088663	08/16/2022	1007259	SCHOOL SERVICE, INC.	\$57.74
	40088664	08/16/2022	086590	SDIC - SCHOOL DISTRICTS	\$337,621.76
	40088666	08/16/2022	088490	SIR SPEEDY PRINTING #7103	\$307.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088671	08/16/2022	091582	TALK INC	\$245.00
	40088672	08/16/2022	092110	TEACHER'S DISCOVERY	\$94.96
	40088673	08/16/2022	1008380	TELCO HOLDINGS INC	\$2,579.20
	40088674	08/16/2022	092342	TPS GRAPHICS	\$2,235.00
	40088675	08/16/2022	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$290.75
	40088676	08/16/2022	029320	TRUSTMARK HEALTH BENEFITS INC	\$1,606.44
	40088677	08/16/2022	082220	TURF EQUIPMENT AND SUPPLY COMPANY	\$979.81
	40088679	08/16/2022	093600	UNITED REFRIGERATION CO	\$12,127.88
	40088680	08/16/2022	1007699	US MEDICAL STAFFING, INC.	\$3,690.20
	40088681	08/16/2022	094880	VISUAL EXPANSION GALLERY	\$256.65
	40088682	08/16/2022	049790	W. W. GRAINGER, INC.	\$1,647.96
	40088683	08/16/2022	095412	WAREHOUSE BATTERY OUTLET	\$866.24
	40088684	08/16/2022	028984	WATERLOGIC EAST LLC	\$518.32
	40088685	08/16/2022	1008587	WEBALON LTD	\$750.00
	40088687	08/16/2022	1000115	WEST CHESTER UNIVERSITY	\$90.00
	40088688	08/16/2022	1005450	WEST CHESTER UNIVERSITY	\$64,500.00
	40088690	08/16/2022	1008120	WHITELAND BUSINESS PARK MANAGEMENT	\$1,160.39
	40088691	08/16/2022	097960	WIGGINS SHREDDING	\$795.00
	40088692	08/16/2022	1008068	WILLIAMS SCOTSMAN, INC	\$1,835.00
	40088693	08/16/2022	1003574	WILLIS TOWERS WATSON NORTHEAST INC	\$120.00
	40088694	08/16/2022	098060	WILSON LANGUAGE TRAINING CORP	\$1,702.08
	40088695	08/16/2022	1000225	WOODLYNDE SCHOOL	\$37,755.00
	40088696	08/16/2022	1007421	XTEL COMMUNICATIONS, INC.	\$1,829.44
	40088697	08/16/2022	082830	POSTMASTER OF WEST CHESTER	\$2,537.15
01	- Total				\$1,485,934.40
22	40088667	08/16/2022	1007842	SPHERO, INC.	\$13,393.90
	40088670	08/16/2022	1009583	STRAWBEES AB	\$14,349.00
22	- Total				\$27,742.90
27	40088648	08/16/2022	1009028	METAL ALLIANCE INC	\$40,171.28
	40088649	08/16/2022	1008757	NORTHEAST STAGE LLC	\$12,500.00
	40088668	08/16/2022	1007453	STANTEC CONSULTING SERVICES, INC.	\$3,025.74
	40088669	08/16/2022	1000221	STARLITE PRODUCTIONS	\$7,793.21
27	- Total				\$63,490.23
30	40088648	08/16/2022	1009028	METAL ALLIANCE INC	\$358,193.25
	40088665	08/16/2022	1007154	SHA-NIC, INC.	\$230,965.20
	40088686	08/16/2022	1006237	WESCOTT ELECTRIC COMPANY	\$162,396.00
	40088689	08/16/2022	097430	WESTTOWN TOWNSHIP	\$687.20

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
30	40088692	08/16/2022	1008068	WILLIAMS SCOTSMAN, INC	\$3,536.00
30	- Total				\$755,777.65
50	80040017	08/16/2022	097000	WEST GOSHEN TOWNSHIP	\$386.31
50	- Total				\$386.31
51	80040018	08/16/2022	086540	SCHOLASTIC BOOK FAIRS - 14	\$2,860.68
	80040019	08/16/2022	1009241	SCOOPS AND SMILES	\$575.00
51	- Total				\$3,435.68
80	50002110	08/16/2022	1005754	ARAMARK SERVICES INC.	\$41,797.46
80	- Total				\$41,797.46
Overall - Total					\$2,378,564.63

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1005883	08/16/2022	1004703	COMSTAR TECHNOLOGIES	\$233.80
	V1005885	08/16/2022	084465	REALLY GOOD STUFF	\$661.12
	V1005886	08/16/2022	1007124	REPUBLIC SERVICES, INC.	\$8,998.17
	V1005887	08/16/2022	002820	RIDDELL ALL AMERICAN SPORTS CORP	\$18,661.24
	V1005888	08/16/2022	086518	SCHOOL DATEBOOKS	\$709.02
	V1005889	08/16/2022	086710	SCHOOL SPECIALTY LLC	\$1,692.87
	V1005890	08/16/2022	1000679	SHERWIN WILLIAMS	\$7,976.45
	V1005891	08/16/2022	1003378	SOCIAL THINKING	\$2,117.11
	V1005892	08/16/2022	092000	TAYLORS MUSIC STORE	\$22,652.00
	V1005894	08/16/2022	1006367	WB MASON COMPANY	\$1,458.74
	V1005895	08/16/2022	095760	WEINSTEIN SUPPLY CORPORATION	\$78.30
	V1005896	08/16/2022	097010	WEST MUSIC CO.	\$49.85
	V1005897	08/16/2022	1004004	WORKPLACE CENTRAL	\$475.47
	V1005899	08/16/2022	093345	YALE ELECTRIC SUPPLY CO	\$4.92
01 - Total					\$65,769.06
22	V1005889	08/16/2022	086710	SCHOOL SPECIALTY LLC	\$4,141.30
	V1005892	08/16/2022	092000	TAYLORS MUSIC STORE	\$777.00
	V1005893	08/16/2022	094820	VIRCO INC.	\$5,801.50
	V1005897	08/16/2022	1004004	WORKPLACE CENTRAL	\$4,493.00
	V1005898	08/16/2022	098915	WORTHINGTON DIRECT	\$1,116.19
22 - Total					\$16,328.99
27	V1005884	08/16/2022	1006779	CRITERION LABORATORIES, INC.	\$2,405.00
27 - Total					\$2,405.00
30	V1005884	08/16/2022	1006779	CRITERION LABORATORIES, INC.	\$775.00
30 - Total					\$775.00
50	V5000502	08/16/2022	079297	NASSP	\$480.00
	V5000503	08/16/2022	092000	TAYLORS MUSIC STORE	\$134.10
	V5000504	08/16/2022	093337	TUTTLE MARKETING SVCS INC	\$1,772.50
50 - Total					\$2,386.60
Overall - Total					\$87,664.65

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088698	08/23/2022	1009618	15M MEDIA LLC	\$1,000.00
	40088699	08/23/2022	1000800	ABDO PUBLISHING CO.	\$140.75
	40088700	08/23/2022	1003432	AHOLD FINANCIAL SERVICES	\$728.63
	40088703	08/23/2022	1008943	AMAZON	\$15,431.40
	40088704	08/23/2022	1009303	AMPLIFY EDUCATION INC	\$3,536.00
	40088707	08/23/2022	007075	AQUA PA	\$347.67
	40088708	08/23/2022	007660	ARIANNA'S GOURMET CAFE	\$1,821.20
	40088709	08/23/2022	1006471	ASAP HYDRAULICS EXTON LLC	\$151.10
	40088710	08/23/2022	011473	BEARINGS, BELTS & CHAIN, INC	\$230.40
	40088711	08/23/2022	014300	BLICK ART MATERIALS	\$1,197.24
	40088712	08/23/2022	1007181	BUSINESSOLVER.COM, INC.	\$2,359.28
	40088713	08/23/2022	1006435	CAPSTONE	\$1,960.03
	40088714	08/23/2022	024252	CHESTER COUNTY RUNNING STORE	\$300.00
	40088715	08/23/2022	027050	COLONIAL VILLAGE MEAT MARKETS	\$245.85
	40088716	08/23/2022	1007203	CONSTELLATION NEW ENERGY GAS DIV.	\$7,030.79
	40088717	08/23/2022	1008482	CONTINUED.COM LLC	\$1,335.00
	40088718	08/23/2022	029668	COYLE, LYNCH & COMPANY	\$4,800.00
	40088719	08/23/2022	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$3,652.50
	40088720	08/23/2022	1009622	CROOK, TODD & CRYSTAL	\$294.85
	40088721	08/23/2022	1008424	CRYSTAL SPRINGS	\$77.94
	40088722	08/23/2022	1001584	DELTA-T GROUP, INC.	\$2,506.62
	40088723	08/23/2022	1005210	DIRECT ENERGY BUSINESS	\$11,720.82
	40088724	08/23/2022	1009474	DISALVO, LAUREN & DEAN	\$3,136.11
	40088725	08/23/2022	1001473	EDUCERE	\$20,880.00
	40088726	08/23/2022	1009149	ETHOS TREATMENT LLC	\$1,050.00
	40088727	08/23/2022	042490	FEDERAL EXPRESS CORP	\$110.30
	40088728	08/23/2022	1009567	FENCE SENSE LLC	\$2,400.00
	40088729	08/23/2022	042520	FERGUSON ENT., INC. #501	\$47.01
	40088730	08/23/2022	1007608	FICK EDUCATIONAL SERVICES, LLC	\$185.00
	40088731	08/23/2022	1008097	FINTIE LLC	\$1,200.00
	40088732	08/23/2022	1008368	FLEXIP SOLUTIONS INC	\$14,199.09
	40088733	08/23/2022	1001390	GALLAGHER SEPTIC	\$4,120.00
	40088734	08/23/2022	045690	GANDER PUBLISHING	\$109.89
	40088735	08/23/2022	1000942	GARNET VALLEY HIGH SCHOOL	\$325.00
	40088736	08/23/2022	1006249	GENERAL HEALTHCARE RESOURCES INC	\$13,674.18
	40088737	08/23/2022	049450	GOPHER SPORT	\$841.68
	40088738	08/23/2022	1009201	HACKETT, LARRY & CLAIRE	\$2,970.00
	40088739	08/23/2022	1002267	HAINES LANDSCAPING & TREE SERVICE	\$4,750.00
	40088740	08/23/2022	1005615	HENDERSON XC	\$250.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088741	08/23/2022	055560	HOME DEPOT CREDIT SERVICES	\$1,781.13
	40088742	08/23/2022	1007808	IMPERIAL BAG & PAPER	\$13,611.32
	40088743	08/23/2022	058225	INDUSTRIAL DIESEL POWER INC	\$1,581.15
	40088744	08/23/2022	1007714	INTRADO INTERACTIVE SERVICES CORP	\$21,330.54
	40088745	08/23/2022	1007905	ISOLVED HCM LLC	\$1,635.00
	40088746	08/23/2022	1009073	KELLY SERVICES INC	\$304.04
	40088747	08/23/2022	1007602	KENNETT ATHLETIC BOOSTER CLUB, INC.	\$200.00
	40088748	08/23/2022	065200	KRAPF JR & SON INC GEORGE	\$63,786.60
	40088749	08/23/2022	065710	LAKESHORE LEARNING MATERIALS	\$181.51
	40088750	08/23/2022	052170	LEARNING WITHOUT TEARS	\$1,630.64
	40088751	08/23/2022	1004209	LOWES COMMERCIAL SERVICES	\$106.81
	40088752	08/23/2022	1008444	M. SCHNOLL & SONS INC	\$33,900.00
	40088753	08/23/2022	1003502	MCIU 23/PATTAN	\$4,680.00
	40088754	08/23/2022	1009532	MECA	\$38,874.19
	40088755	08/23/2022	073290	MEDCO SUPPLY	\$87.05
	40088756	08/23/2022	1009550	ODP BUSINESS SOLUTIONS	\$238.64
	40088757	08/23/2022	079701	OLIVER FIRE PROTECTION AND SECURITY	\$2,550.00
	40088758	08/23/2022	079853	ON THE GO KIDS, INC	\$281,914.85
	40088759	08/23/2022	1006543	PAPCO, INC.	\$636.01
	40088760	08/23/2022	077475	NAPA AUTO PARTS	\$836.29
	40088761	08/23/2022	052305	PEARSON/HARCOURT ASSESSMENT	\$2,697.50
	40088762	08/23/2022	081280	PENNSYLVANIA ONE CALL SYSTEM	\$125.00
	40088763	08/23/2022	1008674	PENNSYLVANIA PAPER & SUPPLY CO. INC	\$2,260.05
	40088764	08/23/2022	081550	PEPPER & SON INC J W	\$82.00
	40088765	08/23/2022	1003736	PETROLEUM TRADERS CORP.	\$1,199.46
	40088766	08/23/2022	1009146	PICKUP PATROL LLC	\$689.40
	40088767	08/23/2022	082467	PIONEER ATHLETICS	\$1,008.30
	40088768	08/23/2022	1007600	POWERSCHOOL GROUP LLC	\$7,732.12
	40088769	08/23/2022	083820	PYRAMID SCHOOL PRODUCTS	\$4,647.00
	40088770	08/23/2022	1005267	RICOH USA, INC.	\$174.14
	40088771	08/23/2022	1008465	R-N-J PLAQUES AND ENGRAVING LLC	\$87.30
	40088772	08/23/2022	1009128	ROGUE FITNESS	\$1,575.00
	40088773	08/23/2022	1009628	SALT SOFTWARE LLC	\$218.65
	40088774	08/23/2022	088490	SIR SPEEDY PRINTING #7103	\$1,004.00
	40088775	08/23/2022	1009327	SMITH, ANNEESAH S.	\$900.00
	40088776	08/23/2022	1007160	STARFALL EDUCATION	\$355.00
	40088777	08/23/2022	090985	SUBSCRIPTION SERVICES	\$218.73
	40088778	08/23/2022	091390	SWANSON, INC., ROBERT S	\$1,380.00
	40088779	08/23/2022	091360	SWEET, STEVENS, KATZ & WILLIAMS	\$8,736.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088780	08/23/2022	091495	T MOBILE	\$2,779.50
	40088781	08/23/2022	1004984	TAYLOR & FRANCIS GROUP LLC	\$138.38
	40088782	08/23/2022	091970	TEACHER CREATED RESOURCES	\$162.58
	40088783	08/23/2022	1008819	TEACHER INNOVATIONS INC	\$135.00
	40088784	08/23/2022	1008422	TELESYSTEM	\$5,585.83
	40088785	08/23/2022	1009331	THE CLASSIC DINER CATERING	\$1,832.00
	40088786	08/23/2022	082220	TURF EQUIPMENT AND SUPPLY COMPANY	\$424.41
	40088787	08/23/2022	1007363	UNIONVILLE SPORTS COUNCIL	\$350.00
	40088788	08/23/2022	093600	UNITED REFRIGERATION CO	\$777.97
	40088789	08/23/2022	094403	US FOODSERVICE	\$3,095.85
	40088790	08/23/2022	1007699	US MEDICAL STAFFING, INC.	\$9,009.00
	40088791	08/23/2022	1006612	VALLEY FORGE EDUCATIONAL SERVICES	\$35,106.00
	40088792	08/23/2022	1008790	WEST CHESTER EAST FIELD HOCKEY	\$75.00
	40088793	08/23/2022	097000	WEST GOSHEN TOWNSHIP	\$386.31
	40088794	08/23/2022	097096	WEST WHITELAND TOWNSHIP	\$6,590.70
	40088795	08/23/2022	1003574	WILLIS TOWERS WATSON NORTHEAST INC	\$532,534.00
	40088796	08/23/2022	1001056	WPS	\$420.20
01	- Total				\$1,235,474.48
22	40088705	08/23/2022	007150	APPLE COMPUTER, INC	\$135,015.50
	40088756	08/23/2022	1009550	ODP BUSINESS SOLUTIONS	\$2,899.06
22	- Total				\$137,914.56
27	40088728	08/23/2022	1009567	FENCE SENSE LLC	\$19,000.00
27	- Total				\$19,000.00
30	40088706	08/23/2022	1009552	APPLIED TESTING & GEOSCIENCES LLC	\$8,451.50
	40088727	08/23/2022	042490	FEDERAL EXPRESS CORP	\$102.50
30	- Total				\$8,554.00
50	80040020	08/23/2022	1008943	AMAZON	\$561.34
	80040021	08/23/2022	1009408	TURNER, WILLIAM C.	\$1,800.00
50	- Total				\$2,361.34
Overall - Total					\$1,403,304.38

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1005900	08/23/2022	010830	BARNES & NOBLE INC.	\$500.00
	V1005901	08/23/2022	017340	BSN SPORTS LLC	\$786.22
	V1005902	08/23/2022	026352	COLLINS SPORTS MEDICINE	\$8,511.29
	V1005903	08/23/2022	1000680	COMMITTEE FOR CHILDREN	\$50.50
	V1005905	08/23/2022	030310	CRISIS PREVENTION INSTITUTE	\$600.00
	V1005906	08/23/2022	032900	DEMCO INC	\$235.80
	V1005907	08/23/2022	036928	EAGLE POWER TURF & TRACTOR	\$509.99
	V1005908	08/23/2022	042300	FAULKNER PONTIAC BUICK	\$17.32
	V1005909	08/23/2022	051180	GOSHEN SIGN PRODUCTS	\$20.00
	V1005911	08/23/2022	054645	HILLYARD, INC.	\$3,253.35
	V1005912	08/23/2022	057935	IMPACT APPLICATIONS, INC	\$1,856.00
	V1005913	08/23/2022	1001035	INFOBASE LEARNING	\$556.92
	V1005914	08/23/2022	060970	JOHNSTONE SUPPLY INC	\$169.72
	V1005915	08/23/2022	065400	KURTZ BROS	\$1,193.77
	V1005916	08/23/2022	084465	REALLY GOOD STUFF	\$3,841.63
	V1005917	08/23/2022	086775	SCHOOL NURSE SUPPLY	\$667.47
	V1005918	08/23/2022	086710	SCHOOL SPECIALTY LLC	\$9,660.92
	V1005919	08/23/2022	1000679	SHERWIN WILLIAMS	\$83.96
	V1005920	08/23/2022	1007460	THOMSON REUTERS-WEST PUBLISHING	\$328.82
	V1005921	08/23/2022	094345	UNRUH, TURNER, BURKE & FREES	\$19,573.50
	V1005922	08/23/2022	1004004	WORKPLACE CENTRAL	\$30.98
	01 - Total				
22	V1005904	08/23/2022	1004703	COMSTAR TECHNOLOGIES	\$52,079.12
	V1005906	08/23/2022	032900	DEMCO INC	\$2,850.69
	V1005910	08/23/2022	054270	HERTZ FURNITURE SYSTEMS	\$982.00
	V1005923	08/23/2022	098915	WORTHINGTON DIRECT	\$2,944.50
22 - Total					\$58,856.31
30	V1005921	08/23/2022	094345	UNRUH, TURNER, BURKE & FREES	\$4,440.46
30 - Total					\$4,440.46
51	V5000505	08/23/2022	093337	TUTTLE MARKETING SVCS INC	\$1,380.00
51 - Total					\$1,380.00
Overall - Total					\$117,124.93

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088797	08/30/2022	1007456	21ST CENTURY MEDIA NEWSPAPERS LLC	\$109.93
	40088798	08/30/2022	1004912	ALTA LANGUAGE SERVICES, INC.	\$85.00
	40088800	08/30/2022	1008943	AMAZON	\$8,590.91
	40088801	08/30/2022	006750	AMSTERDAM PRINTING & LITHO COR	\$246.00
	40088802	08/30/2022	007351	ARAMARK UNIFORM SERVICES	\$147.44
	40088803	08/30/2022	1008780	ART OF EDUCATION UNIVERSITY LLC	\$11,431.00
	40088805	08/30/2022	014300	BLICK ART MATERIALS	\$2,753.68
	40088806	08/30/2022	091740	TAX REFUNDS	\$572.52
	40088807	08/30/2022	1006435	CAPSTONE	\$36.98
	40088808	08/30/2022	024252	CHESTER COUNTY RUNNING STORE	\$300.00
	40088809	08/30/2022	028175	CONCEPT SCHOOL, THE	\$5,570.30
	40088810	08/30/2022	091740	TAX REFUNDS	\$1,890.36
	40088811	08/30/2022	091740	TAX REFUNDS	\$16,330.64
	40088812	08/30/2022	091740	TAX REFUNDS	\$268,927.27
	40088813	08/30/2022	10941	CORRENTI, DAN	\$73.00
	40088814	08/30/2022	1009033	DANIELS, MARY	\$337.26
	40088815	08/30/2022	091740	TAX REFUNDS	\$6,503.27
	40088816	08/30/2022	1009639	FRAME IT EASY	\$1,345.42
	40088817	08/30/2022	9269	FRATONI, JOSEPH	\$134.00
	40088818	08/30/2022	091740	TAX REFUNDS	\$3,276.80
	40088819	08/30/2022	1001396	GENWORTH FINANCIAL	\$817.47
	40088820	08/30/2022	049690	GOVCONNECTION, INC	\$12,325.00
	40088822	08/30/2022	050075	GREAT AMERICA FINANCIAL SERVICES	\$6,474.33
	40088823	08/30/2022	1006695	GUARANTEED ON SITE	\$2,937.26
	40088824	08/30/2022	1002267	HAINES LANDSCAPING & TREE SERVICE	\$5,050.00
	40088825	08/30/2022	052245	HANSON AGGREGATES PENNSYLVANIA	\$103.35
	40088826	08/30/2022	1009083	HAPPY NUMBERS INC	\$2,175.00
	40088827	08/30/2022	055560	HOME DEPOT CREDIT SERVICES	\$500.42
	40088828	08/30/2022	10157	HOOVEN, RICHARD	\$134.00
	40088829	08/30/2022	059620	ISTE	\$85.00
	40088830	08/30/2022	1007669	JOYLABZ	\$155.53
	40088831	08/30/2022	1003017	JSTOR-ITHAKA	\$1,170.00
	40088832	08/30/2022	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40088833	08/30/2022	062600	KEEN COMPRESSED GAS CO	\$106.55
	40088835	08/30/2022	1009073	KELLY SERVICES INC	\$27,958.83
	40088836	08/30/2022	10942	KEMPER, BOBBY	\$52.00
	40088837	08/30/2022	1007602	KENNETT ATHLETIC BOOSTER CLUB, INC.	\$300.00
	40088838	08/30/2022	065710	LAKESHORE LEARNING MATERIALS	\$115.16
	40088839	08/30/2022	065915	LANGUAGE SERVICES ASSOCIATES	\$3.75

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088840	08/30/2022	1004209	LOWES COMMERCIAL SERVICES	\$1,094.76
	40088841	08/30/2022	1001483	MARKET STREET PRINT AND COPY	\$582.56
	40088845	08/30/2022	1000348	METROPOLITAN LIFE INSURANCE CO.	\$50.00
	40088846	08/30/2022	075880	MONTGOMERY CO INTERMEDIATE UNT	\$200.00
	40088847	08/30/2022	1009242	NAVIGATE360	\$12,733.00
	40088848	08/30/2022	1007745	NEARPOD INC	\$20,900.00
	40088849	08/30/2022	9173	NG, RICHARD	\$73.00
	40088850	08/30/2022	079701	OLIVER FIRE PROTECTION AND SECURITY	\$9,225.00
	40088851	08/30/2022	091740	TAX REFUNDS	\$394.11
	40088852	08/30/2022	077475	NAPA AUTO PARTS	\$1,261.64
	40088853	08/30/2022	1007748	PAYSCHOOLS	\$23.00
	40088855	08/30/2022	081550	PEPPER & SON INC J W	\$177.98
	40088856	08/30/2022	081155	PIAA FOUNDATION	\$60.00
	40088857	08/30/2022	082424	PITSCO INC	\$773.85
	40088858	08/30/2022	1009576	POMODORO RISTORANTE INC	\$2,235.00
	40088859	08/30/2022	1000303	PROQUEST	\$5,304.50
	40088860	08/30/2022	083820	PYRAMID SCHOOL PRODUCTS	\$934.50
	40088861	08/30/2022	1005844	RELIANCE STANDARD LIFE	\$22,966.00
	40088862	08/30/2022	1005267	RICOH USA, INC.	\$303.88
	40088863	08/30/2022	10513	RILEY, JOHN	\$52.00
	40088864	08/30/2022	085750	ROTHWELL DOCUMENT SOLUTIONS	\$3,925.00
	40088865	08/30/2022	1009163	SAF-GARD SAFETY SHOE CO.	\$1,079.92
	40088866	08/30/2022	086650	SCHOLASTIC INC	\$1,031.50
	40088867	08/30/2022	1002114	SCHOOLWIDE INC	\$11,285.62
	40088868	08/30/2022	1009643	SENR WOOLY	\$427.50
	40088869	08/30/2022	091740	TAX REFUNDS	\$328.63
	40088870	08/30/2022	1008459	SHELLER OIL COMPANY	\$528.00
	40088871	08/30/2022	1003412	SIEMENS FIRE SAFETY DIVISION	\$845.00
	40088872	08/30/2022	091740	TAX REFUNDS	\$270.69
	40088873	08/30/2022	10154	SMITH, DOUGLAS	\$73.00
	40088874	08/30/2022	10204	SMITH, JAMES	\$73.00
	40088875	08/30/2022	091970	TEACHER CREATED RESOURCES	\$7.99
	40088876	08/30/2022	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$290.75
	40088877	08/30/2022	029320	TRUSTMARK HEALTH BENEFITS INC	\$1,664.52
	40088878	08/30/2022	082220	TURF EQUIPMENT AND SUPPLY COMPANY	\$327.37
	40088879	08/30/2022	093600	UNITED REFRIGERATION CO	\$482.16
	40088880	08/30/2022	1009544	UNITED STATES ROOFING CORP	\$4,300.00
	40088881	08/30/2022	1009623	VEDX SOLUTIONS INC	\$7,200.00
	40088882	08/30/2022	049790	W. W. GRAINGER, INC.	\$975.53

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40088883	08/30/2022	095412	WAREHOUSE BATTERY OUTLET	\$2,088.08
	40088885	08/30/2022	091740	TAX REFUNDS	\$43,614.97
	40088886	08/30/2022	1000058	TRUMARK FCU	\$1,180.73
	40088887	08/30/2022	1009087	WHITE MANOR COUNTRY CLUB	\$600.00
	40088888	08/30/2022	097960	WIGGINS SHREDDING	\$80.00
	40088889	08/30/2022	1004776	WINDVIEW ATHLETIC FIELDS	\$13,250.00
01	- Total				\$564,600.17
27	40088844	08/30/2022	1009028	METAL ALLIANCE INC	\$66,952.13
27	- Total				\$66,952.13
30	40088804	08/30/2022	1004477	BLACKNEY HAYES ARCHITECTS	\$9,439.56
	40088842	08/30/2022	1009571	MARSHALL DENNEHEY WARNER COLEMAN &	\$2,925.00
	40088844	08/30/2022	1009028	METAL ALLIANCE INC	\$179,096.62
	40088854	08/30/2022	082150	PECO ENERGY COMPANY	\$1,347.26
	40088884	08/30/2022	1008854	WATTS SERVICES LLC	\$10,000.00
30	- Total				\$202,808.44
40	40088843	08/30/2022	090800	STUDENT REFUNDS & REIMBURSMENT	\$100.00
40	- Total				\$100.00
50	80040022	08/30/2022	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	80040023	08/30/2022	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	80040024	08/30/2022	1008943	AMAZON	\$1,764.67
	80040025	08/30/2022	091840	BALFOUR PUBLISHING	\$4,147.95
	80040026	08/30/2022	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	80040027	08/30/2022	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	80040028	08/30/2022	1009104	CONCORD THEATRICALS CORP	\$4,896.17
	80040029	08/30/2022	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	80040030	08/30/2022	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
50	- Total				\$11,558.79
51	80040031	08/30/2022	1009258	GRYPHON CAFE	\$273.00
51	- Total				\$273.00
80	50002111	08/30/2022	090800	STUDENT REFUNDS & REIMBURSMENT	\$53.90
80	- Total				\$53.90
Overall - Total					\$846,346.43

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1005924	08/30/2022	020600	CAPP INC	\$690.57
	V1005926	08/30/2022	030755	DGF PRODUCTS	\$33,232.05
	V1005927	08/30/2022	036928	EAGLE POWER TURF & TRACTOR	\$844.90
	V1005928	08/30/2022	042300	FAULKNER PONTIAC BUICK	\$313.23
	V1005929	08/30/2022	043210	FISHER & SON COMPANY INC	\$252.00
	V1005930	08/30/2022	1003630	FUN AND FUNCTION	\$81.34
	V1005931	08/30/2022	1001035	INFOBASE LEARNING	\$1,454.54
	V1005932	08/30/2022	1002386	JOHNSON CONTROLS, INC.	\$9,460.00
	V1005933	08/30/2022	1005178	K. C. SIGN COMPANY	\$140.00
	V1005934	08/30/2022	065400	KURTZ BROS	\$210.00
	V1005935	08/30/2022	1000578	LEARNING A-Z	\$40,944.00
	V1005936	08/30/2022	075220	MUSIC & ARTS CENTERS	\$72.00
	V1005937	08/30/2022	084361	READ NATURALLY	\$3,990.00
	V1005938	08/30/2022	084465	REALLY GOOD STUFF	\$170.56
	V1005939	08/30/2022	086775	SCHOOL NURSE SUPPLY	\$172.69
	V1005940	08/30/2022	086710	SCHOOL SPECIALTY LLC	\$2,606.29
	V1005941	08/30/2022	1000679	SHERWIN WILLIAMS	\$3,582.55
	V1005942	08/30/2022	1007781	SOCIAL EXPRESS, THE	\$10,108.00
	V1005944	08/30/2022	1004004	WORKPLACE CENTRAL	\$527.23
	V1005945	08/30/2022	093345	YALE ELECTRIC SUPPLY CO	\$148.12
01	- Total				\$109,000.07
22	V1005925	08/30/2022	032900	DEMCO INC	\$1,371.38
	V1005934	08/30/2022	065400	KURTZ BROS	\$873.00
	V1005943	08/30/2022	094820	VIRCO INC.	\$1,004.50
22	- Total				\$3,248.88
Overall - Total					\$112,248.95

Student Activity Accounts

Budget Unit	Project	Project Title	August 31, 2022
50000221	005221	BEST BUDDIES	929.15
50000222	005222	BEST BUDDIES	364.27
50000223	005223	BEST BUDDIES	5,266.73
50000326	005326	BEST BUDDIES	2,203.76
50000327	005327	BEST BUDDIES	101.39
50000328	005328	BEST BUDDIES	2,527.34
50000221	006221	BLACK STUDENT UNION	9,502.67
50000222	006222	BLACK STUDENT UNION	1,932.80
50000223	006223	BLACK STUDENT UNION	1,331.47
50000223	007223	BRINGING HOPE HOME CLUB	1,220.00
50000327	008327	8 th GRADE DANCE	5.08
50000221	011221	CLASS OF 2022	677.52
50000222	011222	CLASS OF 2022	7,071.72
50000223	011223	CLASS OF 2022	1,773.25
50000221	012221	CLASS OF 2023	6,691.98
50000222	012222	CLASS OF 2023	8,305.93
50000223	012223	CLASS OF 2023	9,585.76
50000221	013221	CLASS OF 2024	1,413.92
50000222	013222	CLASS OF 2024	3,689.10
50000223	013223	CLASS OF 2024	5,554.72
50000221	014221	CLASS OF 2025	2,414.63
50000222	014222	CLASS OF 2025	1,875.42
50000223	014223	CLASS OF 2025	650.50
50000221	016221	MOCK TRIAL TEAM	24.99
50000221	017221	MODEL U.N.	653.87
50000223	017223	MODEL U.N.	179.19
50000221	018221	DECA	1,952.04
50000222	018222	DECA	7,862.71
50000223	018223	DECA	24,761.91
50000223	019223	IDRYO (LITERARY MAGAZINE)	49.51
50000222	020222	INTERACT	2,606.74
50000221	021221	MULTICULTURAL CLUB	529.04
50000221	022221	F.B.L.A. HENDERSON	1,011.16
50000222	023222	WVIK CLUB	368.80
50000223	023223	PHOTOGRAPHY CLUB	3,477.75
50000221	025221	ARTNERSHIPS	94.09
50000222	025222	RELAY FOR LIFE	700.09
50000221	032221	WORLD LANGUAGE HONOR SOCIETY	488.36
50000221	034221	NATIONAL HONOR SOCIETY	3,007.58
50000222	034222	NATIONAL HONOR SOCIETY	3,006.87
50000223	034223	NATIONAL HONOR SOCIETY	1,041.55
50000221	036221	NEWSPAPER	299.92
50000221	037221	SPEECH & DEBATE	31.22
50000221	038221	RED CROSS CLUB	194.10
50000222	038222	FASHION CLUB	525.14

Student Activity Accounts

Budget Unit	Project	Project Title	August 31, 2022
50000223	038223	FASHION CLUB	94.31
50000222	039222	HANDS TO HEARTS	22.52
50000221	040221	S.A.D.D.	43.82
50000222	040222	S.A.D.D.	964.99
50000223	040223	S.A.D.D.	1,616.22
50000221	041221	SCIENCE OLYMPIAD	2,494.75
50000222	041222	SCIENCE OLYMPIAD	394.79
50000223	041223	SCIENCE OLYMPIAD	2,892.05
50000221	042221	SKI CLUB	0.21
50000223	042223	SKI CLUB	1,643.65
50000326	042326	SKI CLUB	5,946.27
50000221	043221	PHYSICS OLYMPIAD	534.15
50000326	045326	CROSS COUNTRY	70.55
50000326	044326	SCIENCE OLYMPIAD	1,809.24
50000327	045327	ART CLUB	21.87
50000221	046221	NATIONAL ART HONOR SOCIETY	717.00
50000222	046222	NATIONAL ART HONOR SOCIETY	49.57
50000221	047221	DEFYING MENTAL ILLNESS	345.63
50000221	050221	STUDENT COUNCIL	2,757.36
50000222	050222	STUDENT COUNCIL	17,413.34
50000223	050223	STUDENT COUNCIL	4,732.76
50000326	050326	STUDENT COUNCIL	7,762.37
50000327	050327	STUDENT COUNCIL	3,929.20
50000328	050328	STUDENT COUNCIL	10,470.92
50000221	051221	GSA	27.91
50000222	051222	BREAST CANCER AWARENESS	1,027.50
50000223	051223	RUSTIN GSA	1,038.09
50000326	051326	GSA	266.24
50000222	052222	OPERATION SMILE	126.00
50000221	054221	HIGH SCHOOL YEARBOOK	598.63
50000222	054222	HIGH SCHOOL YEARBOOK	18,268.65
50000223	054223	HIGH SCHOOL YEARBOOK	7,157.80
50000327	054327	MIDDLE SCHOOL YEARBOOK	3,286.31
50000328	054328	MIDDLE SCHOOL YEARBOOK	4,126.23
50000221	055221	GLAMOUR GALS	85.00
50000222	056222	SCHOOL STORE	682.55
50000221	058221	ANIME CLUB	23.67
50000223	060223	GERMAN CLUB	870.56
50000221	061221	MU ALPHA THETA HONOR SOCIETY	628.06
50000222	061222	MATH CLUB	65.83
50000221	062221	ACADEMIC TEAM - HENDERSON	2,229.19
50000222	062222	NORSE CODE NEWSPAPER	507.00
50000223	062223	ACADEMIC TEAM - RUSTIN	145.32
50000221	063221	HHS NEUROSCIENCE	85.82
50000221	064221	WARRIORS CRICKET CLUB	203.00

Student Activity Accounts

Budget Unit	Project	Project Title	August 31, 2022
50000222	064222	ACADEMIC TEAM	250.00
50000223	064223	AMERICAN LATINO PROGRAM	211.14
50000221	065221	HOSA	315.03
50000221	070221	SCHOOL MUSICAL	20,087.92
50000222	070222	BROADWAY SHOW	12,765.25
50000223	070223	THEATER FUND	8,131.40
50000221	072221	CALLIOPE	678.08
50000326	073326	FOOTBALL ACTIVITY FUND	2,394.84
50000326	074326	CHEER CLUB	1,856.05
50000326	075326	WRESTLING ACTIVITY	48.67
50000326	076326	TRACK & FIELD ACTIVITY	820.98
50000221	077221	TRI-M MUSIC HONOR SOCIETY	1,055.58
50000221	078221	MUSIC DEPARTMENT FUND	2,404.62
50000222	078222	CHORAL FUND	814.68
50000223	078223	CHORAL FUND	7,239.61
50000222	086222	COMPUTER ACCOUNT	475.87
50000221	087221	ROBOTICS CLUB	2,228.54
50000221	090221	DRAMA CLUB	5,776.20
50000326	090326	DRAMA	26,457.03
50000327	090327	DRAMA	8,360.98
50000328	090328	DRAMA	21,312.30
50000221	093221	STUDENTS HELPING STUDENTS	1,104.96
50000222	093222	KARE - EAST	935.40
50000326	093326	PEIRCE PROUD KIDS	1,497.69
50000328	093328	FUGETT CARES	129.00
50000223	094223	MEGA CLUB	733.74
50000221	095221	FEMPOWERMENT CLUB	166.64
50000221	096221	KINDNESS CLUB	863.38
50000222	098222	FORGN LANG HONOR SOCIETY	1,250.48
Total Fund 50 Projects			366,498.70
51000221	130221	ENVIRONMENTAL CLUB	266.55
51000327	142327	SKI CLUB	1,303.40
51000330	164330	ACTIVITY FUND	5,416.36
51000432	164432	ACTIVITY FUND	956.85
51000437	164437	ACTIVITY FUND	556.07
51000438	164438	ACTIVITY FUND	3,329.62
51000440	164440	ACTIVITY FUND	11,692.71
51000444	164444	ACTIVITY FUND	12,687.29
51000445	164445	ACTIVITY FUND	2,069.30
51000447	164447	ACTIVITY FUND	4,969.64
51000448	164448	ACTIVITY FUND	3,467.05
51000451	164451	ACTIVITY FUND	6,112.50
51000452	164452	ACTIVITY FUND	10,879.00
51000453	164453	ACTIVITY FUND	1,149.67
51000454	164454	ACTIVITY FUND	982.84

Student Activity Accounts

Budget Unit	Project	Project Title	August 31, 2022
51000931	164931	ACTIVITY FUND	676.29
51000955	164955	ACTIVITY FUND	350.77
51000980	164980	CYBER ACTIVITY FUND	337.76
51000451	179451	PHYSICAL EDUCATION	2,205.15
51000221	180221	CLEARING ACCOUNT	7,638.68
51000222	180222	CLEARING ACCOUNT	3,097.74
51000223	180223	CLEARING ACCOUNT	6,529.31
51000326	180326	CLEARING ACCOUNT	3,143.09
51000327	180327	CLEARING ACCOUNT	449.54
51000328	180328	CLEARING ACCOUNT	5,919.06
51000955	182955	COLLEGE SCHOLRSHP FD ADM	4,366.62
51000326	190326	DRAMA	105.00
51000222	191222	SCHOOL SIGN EHS	3,875.14
51000452	193452	LIFE SKILLS SUPPORT	22.05
51000437	194437	FIELD TRIP FUND	5,486.23
51000440	194440	FIELD TRIP ACCT	19,772.19
51000454	194454	FIELD TRIP FUND	59.25
51000327	195327	FIELD TRIP STET 6	3,010.14
51000327	196327	FIELD TRIP STET 7	1,570.41
51000327	197327	FIELD TRIP STET 8	487.71
51000221	202221	IMPROVEMENT FUND	12,610.39
51000222	202222	IMPROVEMENT FUND	33,479.10
51000223	202223	IMPROVEMENT FUND	975.16
51000326	202326	IMPROVEMENT FUND	97.83
51000327	202327	IMPROVEMENT FUND	1,670.51
51000328	202328	IMPROVEMENT FUND	886.32
51000222	203222	HEART MONITOR/PE ACCT	3,908.35
51000223	203223	PE HEART MONITORS	196.55
51000222	209222	ENGLISH DEPT	4,858.82
51000222	210222	LIBRARY FUND	1,019.96
51000223	210223	LIBRARY FUND	327.42
51000326	210326	LIBRARY FUND	776.85
51000327	210327	LIBRARY FUND	1,972.14
51000328	210328	LIBRARY FUND	2,596.82
51000438	210438	LIBRARY FUND	3,105.90
51000440	210440	LIBRARY FUND	437.19
51000444	210444	LIBRARY FUND	7,600.26
51000445	210445	LIBRARY FUND	515.56
51000447	210447	LIBRARY FUND	99.91
51000448	210448	LIBRARY FUND	4,626.90
51000451	210451	LIBRARY FUND	114.23
51000452	210452	LIBRARY FUND	7,625.64
51000453	210453	LIBRARY FUND	2,132.16
51000454	210454	LIBRARY FUND	107.35
51000221	211221	HEALTH FITNESS/HRM	2,291.54

Student Activity Accounts

Budget Unit	Project	Project Title	August 31, 2022
51000326	214326	MUSIC FUND	10,928.24
51000327	214327	MUSIC FUND	848.98
51000328	214328	MUSIC FUND	9,503.77
51000448	214448	MUSIC FUND	11.65
51000222	216222	PAVE THE WAY	1,652.62
51000221	234221	STUDENT ASSISTANCE FUND	7,782.19
51000222	234222	STUDENT ASSISTANCE FUND	16,296.77
51000223	234223	STUDENT ASSISTANCE FUND	3,818.78
51000328	234328	STUDENT ASSISTANCE FUND	3,113.98
51000221	250221	BRUNO SCHOLARSHIP	7,581.15
51000953	250953	ACTIVITY FEE WAIVER FUND STUDENT	108.94
51000221	251221	RICK MAERKER MEMORIAL SCHOLARSHIP	12,101.58
51000223	251223	ARSCOTT SOCCER SCHOLARSHIP	119.29
51000221	252221	B REED HNDERSON SCHOLARSHIP	61,099.53
51000221	253221	VICKY AHLUM MEMORIAL SCHOLARSHIP	4,231.50
51000221	254221	PEER BEST BUDDIES SCHOLARSHIP	10.00
51000222	254222	CLASS OF 2005 SCHOLARSHIP	2,262.34
51000221	255221	BOYS LACROSSE BOOSTERS AWARD	5,806.32
51000222	255222	RECYCLING SCHOLARSHIP	494.04
51000221	257221	JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP	4.96
51000223	258223	BIANCA ROBERSON SCHOLARSHIP	8,863.67
51000955	259955	MATLACK MEMORIAL TRUST FUND	5,083.32
51000221	261221	TRAPNELL SCHOLARSHIP	114,999.91
51000223	263223	CHARLES COGNATO SCHOLARSHIP	18,185.00
51000221	265221	TUKLOFF MEMORIAL TRUST	25.08
51000222	268222	WENKE SCHOLSP FUND	8,697.76
51000221	269221	THOMAS WEEKS SCHOLARSHIP	267.66
51000221	276221	CLASS OF 2020 SCHOLARSHIP	4,600.00
51000955	290955	UNDISTRIBUTED INCOME	2,082.98
Total Fund 51 Projects			539,555.85
Fund 50 / 51 - Combined Project Totals			906,054.55
Fund 50 / 51 - Combined Accounts Payable			1,247.13
Fund 50 / 51 - Due to / from other funds			15,064.92
Total Student Activity and Agency Funds			922,366.60
Fund 50 / 51 - Cash Account Balances as of August 31, 2022			Total Cas 922,366.60
Total Student and Agency Activity Funds			922,366.60

WEST CHESTER AREA SCHOOL DISTRICT
 FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT
 AUGUST 31, 2022

OPERATING CASH

CASH BALANCE JULY 31, 2022 \$ 35,190.26

RECEIPTS AUGUST 1, 2022 - AUGUST 31, 2022

DEPOSITS	5,488.45	
DEPOSITS ON ACCOUNT	39,324.11	
INTEREST	460.68	
SALE OF EQUIPMENT	-	
POS FEES RECEIVED	-	
ARAMARK REIMBURSEMENT	-	
TRANSFER FROM INVESTMENTS ACCOUNT	450,000.00	
TOTAL RECEIPTS		495,273.24

DISBURSEMENTS AUGUST 1, 2022 - AUGUST 31, 2022

BANK FEES	49.55	
POS SERVICE CHARGES	227.18	
EQUIPMENT PURCHASES	-	
ARAMARK PAYMENTS	41,797.46	
STUDENT REFUNDS	-	
ARAMARK MAINTENANCE SUPPLIES	-	
CUSTODIAL SERVICES	-	
OTHER	-	
TOTAL DISBURSEMENTS		42,074.19

CASH BALANCE AUGUST 31, 2022 \$ 488,389.31

INVESTMENTS

INVESTMENT BALANCE JULY 31, 2022 \$ 2,910,128.40

RECEIPTS AUGUST 1, 2022 - AUGUST 31, 2022

TRANSFERS FROM CHECKING ACCOUNT:		
STATE SUBSIDY:	-	
INTEREST:	4,583.39	
TOTAL ADDITIONS		4,583.39

DISBURSEMENTS AUGUST 1, 2022 - AUGUST 31, 2022

TRANSFER TO CHECKING ACCOUNT	450,000.00	
TOTAL DISBURSEMENTS		450,000.00

INVESTMENT BALANCE AUGUST 31, 2022 \$ 2,464,711.79

PREPAID STUDENT ACCOUNTS

PREPAID STUDENT ACCOUNTS BALANCE JULY 31, 2022 \$ 178,554.71

ADD: RECEIVED ON ACCOUNT	\$ 131,002.63	
TOTAL ADDITIONS		131,002.63

DEDUCT: PREPAIDS USED	\$ 18,158.20	
TOTAL DEDUCTIONS		18,158.20

PREPAID STUDENT ACCOUNTS BALANCE AUGUST 31, 2022 \$ 291,399.14

WEST CHESTER AREA SCHOOL DISTRICT
SEPTEMBER 27, 2022
STATEMENT OF DISBURSEMENTS SUMMARY
FOR THE PERIOD AUGUST 1, 2022 - AUGUST 31, 2022

GENERAL FUND DISBURSEMENTS	122,569,137.89
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	18,569,137.89
INVESTMENTS	104,000,000.00
CAPITAL RESERVE FUND	500,650.38
CAPITAL PROJECTS FUND	1,550,476.27
SPECIAL REVENUE - Athletics	0.00
TRUST FUNDS	180.00
CAFETERIA	41,851.36
STUDENT ACTIVITY FUND DISBURSEMENTS	23,125.93
TRUST AND AGENCY FUND DISBURSEMENTS	<u>16,222.85</u>
TOTAL DISBURSEMENTS	<u>124,701,644.68</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

WEST CHESTER AREA SCHOOL DISTRICT

September 27, 2022 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

Approval of the August 31, 2022 Financial Report

Approval is requested for the West Chester School District Financial Report for the month ending August 31, 2022.

I so move.

2022-23 General Fund Financial Analysis

The expenses and revenues as of August 2022 represent 2 months of financial activity for the District. To date we have collected \$157.0 million in real estate taxes, we have \$22.4 million more in taxes to collect to achieve our budget. Our YTD current real estate tax collections are ahead last year due to the timing of tax payments received from the mortgage companies.

We have received local revenues totaling \$163.5 million or 77.48% of our budget. This amount is slightly ahead of last year as a % of total budget. Based on local revenues trends from the previous year, we have increased our revenues projections for earned income tax (EIT) by \$1.55 million, transfer tax by \$613,740 and investment earnings by \$250,000. The Governor did approve a PA state budget in June that included increases in state-wide Basic Education (BEF) and Special Education funding (SEF) that resulted in an increase in BEF of \$1.4 million and an increase in SEF of \$131,605. Transportation subsidy is calculated as a reimbursement formula based on the previous year actual costs, we have reduced our projected transportation subsidy by \$137,583 due to decreased costs in the previous year.

On the expense side for 2022-23, we have revised our projections for salaries and benefits related to average teacher salary in the amount of \$985,533, reduced our charter school tuitions by \$2.0 million due to lower than anticipated enrollment and tuition rates and revised our debt service expense in the amount of \$100,000. At this point we have not revised any of our other expense categories for the 202-23 year.

And as you can see on the statement, we have budgeted \$296.9 million in expenses and \$263.4 million in revenues this year and we budgeted to use \$33.5 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$56.8 million at June 30th 2023, but we are currently anticipating a \$3.2 million budget gap after an Act 1 index tax increase for the 2023-24 school year.

This concludes the financial report.

John T. Scully, School Board Treasurer

West Chester Area School District

2022-23 General Fund Including Technology and Federal Programs

Revenue for the Month Ending August 31, 2022

	CURRENT YR BUDGET	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD RECEIPTS CURR VS. PRIOR YR	BUDGET RECEIVED CURRENT YR	% OF BUDGET RECEIVED VS. PRIOR YR
CURRENT REAL ESTATE	179,425,846.00	157,044,237.35	22,381,608.65	23,309,194.66	87.53%	76.14%
INTERIM R. E. TAXES	799,830.00	165,376.29	634,453.71	(269,704.20)	20.68%	52.84%
PUBLIC UTILITY R. T.	180,000.00	-	180,000.00	-	0.00%	0.00%
EARNED INCOME TAXES	22,682,367.00	3,947,934.17	18,734,432.83	207,651.17	17.41%	18.81%
REAL ESTATE TRANSFER	3,886,260.00	1,501,557.74	2,384,702.26	514,912.51	38.64%	25.90%
DELIQU TAX LEVIED	2,858,800.00	153,808.38	2,704,991.62	(47,927.13)	5.38%	7.06%
EARNINGS-INVESTMENTS	362,863.00	398,125.10	(35,262.10)	391,065.58	109.72%	1.97%
PARKING FEES	65,000.00	54,589.19	10,410.81	20,446.04	83.98%	52.53%
RENTALS	245,000.00	129,085.55	115,914.45	87,763.67	52.69%	16.87%
CONTRIBUTIONS	-	-	-	-	0.00%	0.00%
SUMMER SCHL TUITION	51,000.00	1,640.00	49,360.00	(49,333.83)	3.22%	99.95%
RCPTS OTHER LEA'S PA	53,000.00	-	53,000.00	-	0.00%	0.00%
OUTDOOR EDU. TUITION	-	-	-	-	0.00%	0.00%
MISCELLANEOUS REVENU	76,000.00	1,699.81	74,300.19	1,699.81	2.24%	0.00%
REF PRIOR YR EXPEN.	10,000.00	-	10,000.00	-	0.00%	0.00%
ACTIVITY FEE REVENUE	294,490.00	86,194.00	208,296.00	(2,231.00)	29.27%	30.03%
ADVERTISING REVENUE	-	-	-	-	0.00%	0.00%
LOCAL REVENUES	210,990,456.00	163,484,247.58	47,506,208.42	24,163,537.28	77.48%	68.17%
BASIC INSTR. SUBSIDY	9,575,763.00	1,541,816.00	8,033,947.00	230,152.00	16.10%	15.57%
TUITION ORPHANS	100,000.00	-	100,000.00	-	0.00%	0.00%
MIGRATORY CHILDREN	-	-	-	-	0.00%	0.00%
SPECIAL ED FUNDING	5,843,253.00	812,589.00	5,030,664.00	20,313.00	13.91%	13.43%
PRRI/APS DIRECT PAYMENTS	-	-	-	-	0.00%	0.00%
TRANSPORTATION SUB.	3,087,583.00	224,411.00	2,863,172.00	83.00	7.27%	7.27%
RENT SUBSIDY	879,499.00	1,845.67	877,653.33	(26,942.97)	0.21%	2.67%
MEDICAL-DENTAL SVCS.	253,931.00	-	253,931.00	-	0.00%	0.00%
BASIC ED REIM SUPP	4,282,501.00	2,141,251.00	2,141,250.00	2,141,251.00	50.00%	0.00%
SCHOOL SAFETY AND SECURITY	-	-	-	-	0.00%	0.00%
READY TO LEARN BLOCK GRANT	399,095.00	-	399,095.00	-	0.00%	0.00%
OTHER STATE GRANTS	-	-	-	-	0.00%	0.00%
SOC SEC/MED SUBSIDY	4,325,678.00	-	4,325,678.00	-	0.00%	0.00%
RETIREMENT SUBSIDY	19,922,360.00	-	19,922,360.00	-	0.00%	0.00%
STATE REVENUES	48,669,663.00	4,721,912.67	43,947,750.33	2,364,856.03	9.70%	5.13%
IDEA 619 FUNDS	7,605.00	-	7,605.00	-	0.00%	0.00%
IDEA PASS THROUGH	1,614,144.00	-	1,614,144.00	-	0.00%	0.00%
TITLE I	555,223.00	-	555,223.00	-	0.00%	0.00%
TITLE II	236,327.00	-	236,327.00	-	0.00%	0.00%
TITLE III LEP/IMMIGRAN	101,031.00	-	101,031.00	-	0.00%	0.00%
TITLE IV	43,216.00	14,411.53	28,804.47	14,411.53	33.35%	0.00%
OTHER FEDERAL GRANTS	-	-	-	-	0.00%	0.00%
CARES ACT	-	-	-	-	0.00%	0.00%
GOV'S EMERGENCY ED RELIEF	-	-	-	-	0.00%	0.00%
ESSERII CRRSA	-	196,984.96	(196,984.96)	196,984.96	0.00%	0.00%
ARP ESSER III	100,976.00	78,042.49	22,933.51	78,042.49	77.29%	0.00%
OTHER CARES ACT	-	3,320.10	(3,320.10)	3,320.10	0.00%	0.00%
ARP ESSER LLSA	-	4,332.60	(4,332.60)	4,332.60	0.00%	0.00%
ARP ESSER SSSA	-	866.52	(866.52)	866.52	0.00%	0.00%
ARP ESSER ASSA	-	866.53	(866.53)	866.53	0.00%	0.00%
ARP HCY	-	2,272.00	(2,272.00)	2,272.00	0.00%	0.00%
MA DIRECT SERVICES	970,000.00	18,107.57	951,892.43	18,107.57	1.87%	0.00%
MA ADMIN TIME STUDY	22,000.00	-	22,000.00	-	0.00%	0.00%
FEDERAL PROGRAMS	3,650,522.00	319,204.30	3,331,317.70	319,204.30	8.74%	0.00%
TOTAL REVENUES	263,310,641.00	168,525,364.55	94,785,276.45	26,847,597.61	64.00%	55.81%

DATE: 09/13/2022
 TIME: 14:39:58

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAIL

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 2/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
111	REG SALARIES ADMIN	10,560,308.00	1,656,299.72	.00	2,397,929.18	8,162,378.82	22.71
ACCOUNT-121	REG SALARIES PROF						
121	REG SALARIES PROF	80,675,323.00	7,174,791.37	.00	7,174,791.37	73,500,531.63	8.89
ACCOUNT-123	EXTRA ASSIGN PROF						
123	EXTRA ASSIGN PROF	1,643,200.00	1,047,775.95	7,818.00	1,390,615.60	244,766.40	85.10
ACCOUNT-124	SABBATICL LV PROF						
124	SABBATICL LV PROF	300,000.00	21,093.32	.00	21,093.32	278,906.68	7.03
ACCOUNT-125	SUBJ CHRPRSN PROF						
125	SUBJ CHRPRSN PROF	530,792.00	55,764.58	.00	55,764.58	475,027.42	10.51
ACCOUNT-127	RETIREMT SEV PROF						
127	RETIREMT SEV PROF	392,000.00	.00	.00	.00	392,000.00	.00
ACCOUNT-135	SUPPLEMTL CONTR PROF						
135	SUPPLEMTL CONTR PRO	2,167,000.00	282,160.46	.00	282,160.46	1,884,839.54	13.02
ACCOUNT-141	REG SALARIES TECHNCL						
141	REG SALARIES TECHNC	4,185,980.00	406,038.73	.00	810,373.61	3,375,606.39	19.36
ACCOUNT-143	EXTRA ASSIGN TECHNCL						
143	EXTRA ASSIGN TECHNC	2,700.00	356.37	.00	1,289.31	1,410.69	47.75
ACCOUNT-151	REG SALARIES OFFICE						
151	REG SALARIES OFFICE	3,116,125.00	334,131.26	.00	436,066.64	2,680,058.36	13.99
ACCOUNT-152	TEMP SALARIES OFFICE						
152	TEMP SALARIES OFFIC	.00	2,335.32	.00	2,925.98	-2,925.98	.00
ACCOUNT-153	O/T SALARIES OFFICE						
153	O/T SALARIES OFFICE	55,690.00	21,079.93	.00	26,044.08	29,645.92	46.77
ACCOUNT-154	SALARIES AIDES						
154	SALARIES AIDES	588,596.00	3,515.07	.00	3,515.07	585,080.93	.60
ACCOUNT-158	TECH AIDES						
158	TECH AIDES	626,763.00	47,928.55	.00	59,864.24	566,898.76	9.55
ACCOUNT-161	REG SALARIES O & M						
161	REG SALARIES O & M	5,382,213.00	556,051.26	.00	711,412.98	4,670,800.02	13.22
ACCOUNT-162	TEMP SALARIES O & M						
162	TEMP SALARIES O & M	85,000.00	14,746.20	.00	20,231.40	64,768.60	23.80
ACCOUNT-163	O/T SALARIES O & M						
163	O/T SALARIES O & M	194,000.00	19,705.05	.00	28,167.82	165,832.18	14.52
ACCOUNT-167	CUSTODIAL SEVERANCE						
167	CUSTODIAL SEVERANCE	40,000.00	.00	.00	.00	40,000.00	.00
ACCOUNT-168	TECH TRADE/CRAFTS						
168	TECH TRADE/CRAFTS	586,245.00	42,080.31	.00	53,009.19	533,235.81	9.04
ACCOUNT-171	NEW HIRES						
171	NEW HIRES	.00	3.50	.00	729.05	-729.05	.00
ACCOUNT-173	EXPENSE REPORTS						
173	EXPENSE REPORTS	.00	1,000.00	.00	692.64	-692.64	.00
ACCOUNT-191	REG SALARIES INSTRL AIDES						
191	REG SALARIES INSTRL	2,331,751.00	9,757.25	.00	9,845.64	2,321,905.36	.42
ACCOUNT-193	O/T INSTRUCTIONAL AIDES						
193	O/T INSTRUCTIONAL A	57,900.00	40,907.04	.00	58,190.24	-290.24	100.50
ACCOUNT-211	MEDICAL INSURANCE						

DATE: 09/13/2022
 TIME: 14:39:58

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
 EXPSTAIL

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 2/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
211	MEDICAL INSURANCE	15,789,278.00	1,803,810.59	.00	2,010,478.97	13,778,799.03	12.73
ACCOUNT-212	DENTAL INSURANCE						
212	DENTAL INSURANCE	1,390,997.00	103,879.86	.00	119,551.65	1,271,445.35	8.59
ACCOUNT-213	LIFE INSURANCE						
213	LIFE INSURANCE	218,471.00	22,006.42	.00	29,182.78	189,288.22	13.36
ACCOUNT-214	INC. PROT. INS.						
214	INC. PROT. INS.	243,340.00	13,716.58	.00	16,838.37	226,501.63	6.92
ACCOUNT-215	EYE CARE INS						
215	EYE CARE INS	207,132.00	16,782.51	.00	19,693.26	187,438.74	9.51
ACCOUNT-216	PRESCRIPTION INS						
216	PRESCRIPTION INS	3,978,284.00	170,519.35	.00	197,230.75	3,781,053.25	4.96
ACCOUNT-220	SOCIAL SECURITY CONT						
220	SOCIAL SECURITY CON	8,651,356.00	867,660.31	.00	997,179.97	7,654,176.03	11.53
ACCOUNT-230	RETIREMENT CONTRIBS						
230	RETIREMENT CONTRIBS	39,844,719.00	3,968,390.69	.00	4,507,342.53	35,337,376.47	11.31
ACCOUNT-231	RETIREMENT CONTR - DC						
231	RETIREMENT CONTR -	.00	27,249.71	.00	33,506.90	-33,506.90	.00
ACCOUNT-240	TUITION REIMBURSE						
240	TUITION REIMBURSE	600,000.00	90,262.36	.00	136,853.36	463,146.64	22.81
ACCOUNT-250	UNEMPLOYMENT COMP						
250	UNEMPLOYMENT COMP	370,182.00	.00	.00	.00	370,182.00	.00
ACCOUNT-260	WORKMEN'S COMPENS						
260	WORKMEN'S COMPENS	938,942.00	337,621.76	.00	445,247.76	493,694.24	47.42
ACCOUNT-290	OTHER EMPLOYEE BEN						
290	OTHER EMPLOYEE BEN	.00	.00	.00	54,299.81	-54,299.81	.00
ACCOUNT-302	PURCH PROF AIDES						
302	PURCH PROF AIDES	3,328,371.00	43,433.42	.00	55,075.34	3,273,295.66	1.65
ACCOUNT-303	PURCH PROF TSS CCIU						
303	PURCH PROF TSS CCIU	212,007.00	.00	.00	.00	212,007.00	.00
ACCOUNT-304	PURCH PROF TSS CONTRACTED						
304	PURCH PROF TSS CONT	1,396,208.00	.00	.00	.00	1,396,208.00	.00
ACCOUNT-310	OFFICIAL/ADMIN SVCS						
310	OFFICIAL/ADMIN SVCS	667,499.00	108,677.92	.00	125,516.44	541,982.56	18.80
ACCOUNT-315	PURCH PROF TEACHER SUBS						
315	PURCH PROF TEACHER	2,673,676.00	1,795.58	.00	1,795.58	2,671,880.42	.07
ACCOUNT-316	PURCH PROF AIDES SUBS						
316	PURCH PROF AIDES SU	150,000.00	1,032.00	.00	1,032.00	148,968.00	.69
ACCOUNT-317	PURCH PROF ADM SUPPRT SUB						
317	PURCH PROF ADM SUPP	100,000.00	10,074.16	.00	10,074.16	89,925.84	10.07
ACCOUNT-322	PROF ED SVCS IU'S						
322	PROF ED SVCS IU'S	6,861,879.00	.00	.00	.00	6,861,879.00	.00
ACCOUNT-323	PROF ED SVCS OTHER						
323	PROF ED SVCS OTHER	1,413,235.00	19,058.34	.00	201,081.89	1,212,153.11	14.23
ACCOUNT-324	PROF ED SRVS EMPL TRAIN.						
324	PROF ED SRVS EMPL T	216,553.00	2,378.73	11,868.00	3,128.73	201,556.27	6.93
ACCOUNT-329	PROF. EDUC. SVCS- OTHER						

DATE: 09/13/2022
 TIME: 14:39:58

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 3
 EXPSTAI1

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 2/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
329	PROF. EDUC. SVCS- 0	442,000.00	7,251.60	.00	7,251.60	434,748.40	1.64
ACCOUNT-330	OTHER PROF SERVICES						
330	OTHER PROF SERVICES	2,196,120.00	167,656.81	14,759.64	275,830.60	1,905,529.76	13.23
ACCOUNT-340	TECHNICAL SERVICES						
340	TECHNICAL SERVICES	20,000.00	.00	3,000.00	.00	17,000.00	15.00
ACCOUNT-348	PROF SVCS - TECHN LGY						
348	PROF SVCS - TECHN LG	104,278.00	39,545.00	19,865.13	39,545.00	44,867.87	56.97
ACCOUNT-350	SECURITY/SAFETY SVCS						
350	SECURITY/SAFETY SVC	378,075.00	386.31	.00	386.31	377,688.69	.10
ACCOUNT-360	EMPLOYEE TRAINING AND DEV						
360	EMPLOYEE TRAINING A	2,000.00	.00	.00	.00	2,000.00	.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	384,562.00	2,300.82	119.50	2,611.03	381,831.47	.71
ACCOUNT-422	ELECTRICITY						
422	ELECTRICITY	2,148,300.00	151,244.68	.00	151,244.68	1,997,055.32	7.04
ACCOUNT-424	WATER/SEWAGE						
424	WATER/SEWAGE	662,160.00	32,367.11	307,655.90	36,774.57	317,729.53	52.02
ACCOUNT-430	REPAIRS & MAINT SVCS						
430	REPAIRS & MAINT SVC	986,330.70	188,371.69	520,927.25	195,332.95	270,070.50	72.62
ACCOUNT-432	REPAIRS & MAINT- SVC EQUI						
432	REPAIRS & MAINT- SV	8,800.00	.00	9,506.00	.00	-706.00	108.02
ACCOUNT-438	REPAIRS & MAINT- TECH						
438	REPAIRS & MAINT- TE	215,300.00	467.60	2,682.40	617.60	212,000.00	1.53
ACCOUNT-441	RENTAL - LAND & BLDGS						
441	RENTAL - LAND & BLD	141,000.00	1,835.00	15,781.00	1,835.00	123,384.00	12.49
ACCOUNT-442	EQUIPMENT RENTAL						
442	EQUIPMENT RENTAL	188,519.00	27,789.09	150,684.51	27,789.09	10,045.40	94.67
ACCOUNT-449	OTHER RENTAL						
449	OTHER RENTAL	5,025.00	293.00	.00	293.00	4,732.00	5.83
ACCOUNT-513	CONTRACTED CARRIERS						
513	CONTRACTED CARRIERS	14,258,505.00	345,701.45	-563.37	345,701.45	13,913,366.92	2.42
ACCOUNT-516	FROM THE I.U.						
516	FROM THE I.U.	25,000.00	.00	.00	.00	25,000.00	.00
ACCOUNT-521	FIRE INSURANCE						
521	FIRE INSURANCE	235,000.00	75,202.00	.00	75,202.00	159,798.00	32.00
ACCOUNT-522	AUTO LIABLTY INS						
522	AUTO LIABLTY INS	60,500.00	58,750.00	.00	58,750.00	1,750.00	97.11
ACCOUNT-523	GNRL PROP & LIAB INS						
523	GNRL PROP & LIAB IN	232,000.00	365,958.00	.00	365,958.00	-133,958.00	157.74
ACCOUNT-525	BONDING INSURANCE						
525	BONDING INSURANCE	7,762.00	120.00	.00	120.00	7,642.00	1.55
ACCOUNT-529	OTHER INSURANCE						
529	OTHER INSURANCE	88,500.00	32,624.00	.00	32,624.00	55,876.00	36.86
ACCOUNT-530	TELEPHONE & POSTAGE						
530	TELEPHONE & POSTAGE	328,758.00	35,142.42	57,929.86	60,531.82	210,296.32	36.03
ACCOUNT-538	COMMUNICATIONS-TECH						

DATE: 09/13/2022
 TIME: 14:39:58

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 2/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
538	COMMUNICATIONS-TECH	187,626.00	22,208.34	239,024.63	53,517.55	-104,916.18	155.92
ACCOUNT-540	ADVERTISING						
540	ADVERTISING	17,800.00	204.32	3,795.68	204.32	13,800.00	22.47
ACCOUNT-550	PRINTING AND BINDING						
550	PRINTING AND BINDIN	63,489.00	835.00	18,467.96	835.00	44,186.04	30.40
ACCOUNT-560	TUITION						
560	TUITION	630,000.00	.00	.00	.00	630,000.00	.00
ACCOUNT-561	TUIT TO LEA WITHIN						
561	TUIT TO LEA WITHIN	223,000.00	.00	.00	.00	223,000.00	.00
ACCOUNT-562	TUITION - CHARTER SCHOOLS						
562	TUITION - CHARTER S	8,547,725.00	522,391.63	.00	869,359.45	7,678,365.55	10.17
ACCOUNT-563	TUIT TO PRIV SCHOOLS						
563	TUIT TO PRIV SCHOOL	934,500.00	147,885.59	.00	289,610.59	644,889.41	30.99
ACCOUNT-564	TUIT TO AREA VO-TECH						
564	TUIT TO AREA VO-TEC	2,859,354.00	651,241.00	.00	651,241.00	2,208,113.00	22.78
ACCOUNT-567	TUITION TO APP PRIV. SCHL						
567	TUITION TO APP PRIV	2,210,000.00	35,106.00	.00	290,840.10	1,919,159.90	13.16
ACCOUNT-568	TUITION PRRI, ALT ED,DTEN						
568	TUITION PRRI, ALT E	10,000.00	.00	.00	.00	10,000.00	.00
ACCOUNT-569	TUITION OTHER						
569	TUITION OTHER	50,000.00	20,880.00	.00	20,880.00	29,120.00	41.76
ACCOUNT-580	TRAVEL EXPENSES						
580	TRAVEL EXPENSES	197,761.00	-1,602.11	500.00	654.79	196,606.21	.58
ACCOUNT-581	TRAVEL-PROF. DEVELOPMENT						
581	TRAVEL-PROF. DEVELO	154,771.00	-478.21	4,483.22	1,355.00	148,932.78	3.77
ACCOUNT-594	I.U. PAYMNT BY W.H SP CL						
594	I.U. PAYMNT BY W.H	6,000.00	.00	.00	.00	6,000.00	.00
ACCOUNT-595	I.U. PAYMNT BY W/H						
595	I.U. PAYMNT BY W/H	130,194.00	.00	.00	.00	130,194.00	.00
ACCOUNT-610	GENERAL SUPPLIES						
610	GENERAL SUPPLIES	3,601,401.30	335,446.79	1,206,121.63	350,365.13	2,044,914.54	43.22
ACCOUNT-618	SUPPLIES-TECHNOLOGY						
618	SUPPLIES-TECHNOLOGY	7,127.00	.00	.00	.00	7,127.00	.00
ACCOUNT-621	NATURAL GAS						
621	NATURAL GAS	1,029,500.00	32,439.64	73,385.00	32,439.64	923,675.36	10.28
ACCOUNT-626	GASOLINE & DIESEL						
626	GASOLINE & DIESEL	67,000.00	5,903.71	63,458.29	5,903.71	-2,362.00	103.53
ACCOUNT-627	DIESEL FUEL						
627	DIESEL FUEL	12,000.00	279.17	11,477.83	279.17	243.00	97.98
ACCOUNT-635	FOOD MEALS & REFRESHMENTS						
635	FOOD MEALS & REFRES	81,504.00	8,604.87	2,426.10	11,709.47	67,368.43	17.34
ACCOUNT-640	BOOKS & PERIODICALS						
640	BOOKS & PERIODICALS	1,531,332.00	124,515.89	861,765.85	124,362.63	545,203.52	64.40
ACCOUNT-648	BOOKS -TECHNOLOGY						
648	BOOKS -TECHNOLOGY	650.00	.00	.00	.00	650.00	.00
ACCOUNT-650	SUPPLIES & FEES- TECH REL						

DATE: 09/13/2022
 TIME: 14:39:58

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 2/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
650	SUPPLIES & FEES- TE	2,266,424.00	389,237.99	308,406.61	696,803.92	1,261,213.47	44.35
ACCOUNT-750	EQUIP - ORIG & ADDT'L						
750	EQUIP - ORIG & ADDT	3,000.00	.00	16,113.88	.00	-13,113.88	537.13
ACCOUNT-752	CAP EQUIP- ORIG. OR ADD						
752	CAP EQUIP- ORIG. OR	133,300.00	.00	40,266.13	.00	93,033.87	30.21
ACCOUNT-758	EQUIPMENT-TECHNOLOGY						
758	EQUIPMENT-TECHNOLOG	4,703.00	.00	.00	.00	4,703.00	.00
ACCOUNT-760	EQUIPMENT - REPLACEMENT						
760	EQUIPMENT - REPLACE	25,000.00	353.68	2,045.29	353.68	22,601.03	9.60
ACCOUNT-762	CAP EQUIP- REPLACE						
762	CAP EQUIP- REPLACE	283,500.00	41,568.80	64,169.81	41,568.80	177,761.39	37.30
ACCOUNT-768	EQUIP REPLACE-TECHNOLOGY						
768	EQUIP REPLACE-TECHN	3,750.00	.00	.00	.00	3,750.00	.00
ACCOUNT-810	DUES AND FEES						
810	DUES AND FEES	220,286.00	21,805.95	49,888.72	26,284.57	144,112.71	34.58
ACCOUNT-811	MEMBERSHIPS						
811	MEMBERSHIPS	116,984.00	9,357.99	15,994.97	26,584.03	74,405.00	36.40
ACCOUNT-832	INT SERIAL BONDS						
832	INT SERIAL BONDS	10,341,906.00	635,912.65	.00	650,179.21	9,691,726.79	6.29
ACCOUNT-880	REFNDS OF PR YRS RCP						
880	REFNDS OF PR YRS RC	55,000.00	4,021.80	.00	4,021.80	50,978.20	7.31
ACCOUNT-899	STUDENT ACTIVITY						
899	STUDENT ACTIVITY	4,869,123.00	.00	.00	.00	4,869,123.00	.00
ACCOUNT-912	SERIAL BNDS PRN PYMT						
912	SERIAL BNDS PRN PYM	17,615,000.00	.00	.00	.00	17,615,000.00	.00
ACCOUNT-932	CAP RESERVE FD TRANS						
932	CAP RESERVE FD TRAN	12,457,496.00	.00	.00	.00	12,457,496.00	.00
TOTAL REPORT		296,840,416.00	23,886,998.60	4,103,825.42	28,337,574.91	264,399,015.67	10.93

DATE: 09/13/2022
TIME: 14:38:30

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTAIL

SELECTION CRITERIA: orgn.fund='22'
ACCOUNTING PERIOD: 2/23

SORTED BY: ACCOUNT
TOTALED ON:
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6500	EARNINGS-INVESTMENTS	75,000.00	86,726.48	.00	133,875.04	-58,875.04	178.50
ACCOUNT-R9310	GENRL FND TRANSFERS						
R9310	GENRL FND TRANSFERS	10,134,319.00	.00	.00	.00	10,134,319.00	.00
ACCOUNT-R9400	SALE OF FIXED ASSETS						
R9400	SALE OF FIXED ASSETS	.00	80,671.50	.00	80,671.50	-80,671.50	.00
TOTAL REPORT		10,209,319.00	167,397.98	.00	214,546.54	9,994,772.46	2.10

DATE: 09/13/2022
 TIME: 14:40:56

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTAIL

SELECTION CRITERIA: orgn.fund='22'
 ACCOUNTING PERIOD: 2/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
330	OTHER PROF SERVICES	.00	.00	1,356.00	.00	-1,356.00	.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	5,000,000.00	.00	78,408.68	.00	4,921,591.32	1.57
ACCOUNT-529	OTHER INSURANCE						
529	OTHER INSURANCE	.00	-100.00	.00	-100.00	100.00	.00
ACCOUNT-757	NON CAP TECH EQUIP-ORIG						
757	NON CAP TECH EQUIP-	612,720.00	52,079.12	40,417.86	52,079.12	520,223.02	15.10
ACCOUNT-760	EQUIPMENT - REPLACEMENT						
760	EQUIPMENT - REPLACE	100,000.00	42,998.19	54,694.89	43,848.16	1,456.95	98.54
ACCOUNT-766	CAP TECH HARDWARE REPLACE						
766	CAP TECH HARDWARE R	475,000.00	.00	482,352.32	.00	-7,352.32	101.55
ACCOUNT-767	NON CAP TECH EQUIP-REPLAC						
767	NON CAP TECH EQUIP-	2,995,541.00	179,897.20	138,259.34	245,908.60	2,611,373.06	12.82
ACCOUNT-810	DUES AND FEES						
810	DUES AND FEES	.00	3.50	.00	3.50	-3.50	.00
TOTAL REPORT		9,183,261.00	274,878.01	795,489.09	341,739.38	8,046,032.53	12.38

DATE: 09/13/2022
TIME: 14:38:53

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='27'
ACCOUNTING PERIOD: 2/23

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R9310	GENRL FND TRANSFERS	2,323,177.00	.00	.00	.00	2,323,177.00	.00
TOTAL REPORT		2,323,177.00	.00	.00	.00	2,323,177.00	.00

DATE: 09/13/2022
 TIME: 14:41:16

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='27'
 ACCOUNTING PERIOD: 2/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
300	PRCHSD PRO&TECH SVS	.00	-14,766.00	5,978.74	10,330.00	-16,308.74	.00
ACCOUNT-330	OTHER PROF SERVICES						
330	OTHER PROF SERVICES	.00	12,500.00	52,773.80	12,500.00	-65,273.80	.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	.00	-48,093.03	1,095,618.60	141,879.59	-1,237,498.19	.00
ACCOUNT-430	REPAIRS & MAINT SVCS						
430	REPAIRS & MAINT SVC	.00	.00	12,770.00	.00	-12,770.00	.00
ACCOUNT-610	GENERAL SUPPLIES						
610	GENERAL SUPPLIES	.00	.00	2,739.58	.00	-2,739.58	.00
ACCOUNT-750	EQUIP - ORIG & ADDT'L						
750	EQUIP - ORIG & ADDT	.00	11,381.00	2,119.11	19,781.00	-21,900.11	.00
ACCOUNT-752	CAP EQUIP- ORIG. OR ADD						
752	CAP EQUIP- ORIG. OR	2,323,177.00	.00	.00	.00	2,323,177.00	.00
ACCOUNT-891	RETAINAGE						
891	RETAINAGE	.00	6,212.26	57,740.31	-9,707.44	-48,032.87	.00
TOTAL REPORT		2,323,177.00	-32,765.77	1,229,740.14	174,783.15	918,653.71	60.46

DATE: 09/13/2022
TIME: 14:39:12

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTAI1

SELECTION CRITERIA: orgn.fund='29'
ACCOUNTING PERIOD: 2/23

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6710	GATE RECEIPTS	131,500.00	10,547.00	.00	10,547.00	120,953.00	8.02
TOTAL REPORT		131,500.00	10,547.00	.00	10,547.00	120,953.00	8.02

DATE: 09/13/2022
 TIME: 14:41:33

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='29'
 ACCOUNTING PERIOD: 2/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
350	SECURITY/SAFETY SVC	3,340.00	.00	.00	.00	3,340.00	.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	63,930.00	.00	.00	.00	63,930.00	.00
ACCOUNT-513	CONTRACTED CARRIERS						
513	CONTRACTED CARRIERS	3,080.00	.00	.00	.00	3,080.00	.00
ACCOUNT-580	TRAVEL EXPENSES						
580	TRAVEL EXPENSES	2,010.00	.00	.00	.00	2,010.00	.00
ACCOUNT-610	GENERAL SUPPLIES						
610	GENERAL SUPPLIES	35,690.00	-500.00	7,389.01	-1,470.00	29,770.99	16.58
ACCOUNT-762	CAP EQUIP- REPLACE						
762	CAP EQUIP- REPLACE	18,060.00	.00	.00	.00	18,060.00	.00
ACCOUNT-810	DUES AND FEES						
810	DUES AND FEES	5,390.00	.00	.00	.00	5,390.00	.00
TOTAL REPORT		131,500.00	-500.00	7,389.01	-1,470.00	125,580.99	4.50

**WEST CHESTER AREA SCHOOL DISTRICT
CAPITAL PROJECTS FUND
Month Ending August 31, 2022**

Project	Description	Project Budget	Project to Date Expenses at Prior 6/30	Current Fiscal Year to Date Expenses	Total Expenses	Budget Balance
Current Projects						
C033	Exton Renovations/Additions	18,202,584.08	17,912,813.79	0.00	17,912,813.79	289,770.29
C034	East Goshen Design and Construction	17,750,000.00	17,625,891.07	14,006.79	17,639,897.86	110,102.14
C035	Mary C Howse Design and Construction	11,900,000.00	53,376.67	0.00	53,376.67	11,846,623.33
C036	Glen Acres Design and Construction	17,700,000.00	2,267,847.11	525,814.59	2,793,661.70	14,906,338.30
C037	Hillsdale Design and Construction	10,400,000.00	0.00	0.00	0.00	10,400,000.00
C038	Starkweather Design and Construction	10,400,000.00	477,546.31	169.57	477,715.88	9,922,284.12
C057	New Elementary School Design and Construction	27,500,000.00	26,674,522.98	17,401.49	26,691,924.47	808,075.53
C059	Westtown-Thornbury Addition	2,500,000.00	2,595,115.30	3,231.00	2,598,346.30	(98,346.30)
C064	EHS Fire Panel Replacement	145,000.00	137,470.00	0.00	137,470.00	7,530.00
C065	HHS Front Entrance Redesign	53,080.00	14,771.00	0.00	14,771.00	38,309.00
C068	FMS Fire Panel Replacement	75,000.00	49,150.00	0.00	49,150.00	25,850.00
C069	RHS Phase 2 Roof Replacement	1,313,750.00	1,313,750.00	0.00	1,313,750.00	0.00
C070	RHS Phase 3 Roof Replacement	1,350,611.00	477,620.33	545,569.87	1,023,190.20	327,420.80
C999	2012-2023 Labor	4,915,221.54	4,258,627.74	46,168.55	4,304,796.29	610,425.25
Total Current Projects		163,095,112.28	111,643,108.88	1,152,361.86	112,795,470.74	50,299,641.54

WEST CHESTER AREA SCHOOL DISTRICT
 FOOD SERVICES FUND
 AUGUST 31, 2022

<u>REVENUE</u>	2022-23 CONTRACT BUDGET	ACTUAL AUGUST 2022	2022-23
CAFETERIA SALES *	2,725,673	4,200	4,200
GOVERNMENT REIMBURSEMENTS	769,873	29,200	29,200
TOTAL REVENUE	3,495,545	33,400	33,400
<u>EXPENDITURES</u>			
COST OF FOOD	1,205,102	35,154	27,401
<i>COMMODITY USAGE</i>	<i>(101,150)</i>	-	-
LABOR	1,568,170	38,080	73,736
ADMINISTRATIVE EXPENSE	66,495	-	-
MANAGEMENT FEE	61,380	-	-
OTHER DIRECT EXPENSES **	413,684	6,531	20,426
TOTAL EXPENDITURES	3,213,680	79,765	121,563
PROFIT/LOSS	281,865	(46,365)	(88,163)

* Includes Catering

** Includes Catering Expense

WEST CHESTER AREA SCHOOL DISTRICT
August 2022

	452 EB	440 EG	438 EX	444 FH	445 GA	454 GES	451 HILLS	437 MCH	448 PW	453 SS	447 WT	Total Elementary	328 F.M.	326 P.M.	327 S.M.	223 RUSTIN	222 EAST	221 HEND.	Total Secondary	OTHER	TOTAL			
Kindergarten	69	79	61	44	63	84	80	82	59	83	69	773										773	Kindergarten	
Special Education - Kinder	2	11	11	8	13	1	3	1	8	14	10	82										82	Special Education - Kinder	
Grade 1	61	76	70	72	63	71	90	81	59	73	68	784										784	Grade 1	
Special Education - Grade 1	10	6	11	8	12	10	7	8	7	10	11	100										100	Special Education - Grade 1	
Grade 2	80	64	70	54	77	93	77	70	85	86	79	835										835	Grade 2	
Special Education - Grade 2	8	6	12	5	10	10	6	6	6	17	10	96										96	Special Education - Grade 2	
Grade 3	70	85	54	68	81	66	80	69	75	82	91	821										821	Grade 3	
Special Education - Grade 3	9	10	15	13	12	14	9	8	10	10	10	120										120	Special Education - Grade 3	
Grade 4	62	71	58	47	58	91	93	87	59	105	87	818										818	Grade 4	
Special Education - Grade 4	9	11	7	7	21	14	11	11	9	11	11	122										122	Special Education - Grade 4	
Grade 5	72	80	57	58	69	67	76	67	74	67	85	772										772	Grade 5	
Special Education - Grade 5	19	13	21	10	14	13	11	9	12	17	12	151										151	Special Education - Grade 5	
Grade 6													252	302	241							795	Grade 6	
Special Education - Grade 6													54	42	39							135	Special Education - Grade 6	
Grade 7													233	260	217							710	Grade 7	
Special Education - Grade 7													45	58	53							156	Special Education - Grade 7	
Grade 8													282	301	236							819	Grade 8	
Special Education - Grade 8													45	55	64							164	Special Education - Grade 8	
Grade 9																249	259	310				818	Grade 9	
Special Education - Grade 9																54	60	59				173	Special Education - Grade 9	
Grade 10																235	259	332				826	Grade 10	
Special Education - Grade 10																49	54	45				148	Special Education - Grade 10	
Grade 11																259	266	288				813	Grade 11	
Special Education - Grade 11																46	50	58				154	Special Education - Grade 11	
Grade 12																265	264	307				836	Grade 12	
Special Education - Grade 12																53	49	37				139	Special Education - Grade 12	
Regular Education	414	455	370	343	411	472	496	456	411	496	479	4,803	767	863	694	1,008	1,048	1,237			5,617	10,420	Regular Education	
Special Education	57	57	77	51	82	62	47	43	52	79	64	671	144	155	156	202	213	199			1,069	1,740	Special Education	
In - District Total	471	512	447	394	493	534	543	499	463	575	543	5,474	911	1,018	850	1,210	1,261	1,436			6,686	12,160	In - District Total	
Out of District Totals																								
Alternative Ed, Reg. Ed.																					10	10	Alternative Ed, Reg. Ed.	
Alternative Ed, Special Ed.																					154	154	Alternative Ed, Special Ed.	
Charter Schools																								
Achievement Cyber																						1	1	Achievement Cyber
Agora Cyber																						3	3	Agora Cyber
Avon Grove																						-	-	Avon Grove
Chester County Family Academy																						15	15	Chester County Family Academy
Chester Community Charter																						-	-	Chester Community Charter
Collegium																						220	220	Collegium
Commonwealth Connections - Cyber																						27	27	Commonwealth Connections - Cyber
Insight																						6	6	Insight
PA Distance																						-	-	PA Distance
Pa Leadership - Cyber																						113	113	Pa Leadership - Cyber
Pennsylvania Cyber																						3	3	Pennsylvania Cyber
Pa Virtual - Cyber																						6	6	Pa Virtual - Cyber
Reach Cyber																						6	6	Reach Cyber
Renaissance Academy																						3	3	Renaissance Academy
21st Century - Cyber																						10	10	21st Century - Cyber
Outside PA																						-	-	Outside PA
GRAND TOTAL	471	512	447	394	493	534	543	499	463	575	543	5,474	911	1,018	850	1,210	1,261	1,436			6,686	577	12,737	

WEST CHESTER AREA SCHOOL DISTRICT

September 27, 2022

Other Business

ACTION ITEMS

Approval of 2022-23 Board Goals

Approval is requested of 2022-23 Board Goals.

I so move.

Approval of Final Payment to E.R. Stuebner in Accordance with the Terms Reached During the Commonwealth Court Mediation Session

Approval is requested of final payment in the amount of \$2,550,000 to E.R. Stuebner in accordance with the terms reached during the Commonwealth Court Mediation Session.

I so move.

West Chester Area School District

Board Goals Work Session

Monday, August 15

Start: 8:45 pm – Finish: 8:47 pm

Meeting Minutes

Attending Board Members

Gary Bevilacqua Joyce Chester Daryl Durnell

Laura Detre Karen Fleming Karen Herrmann

Kate Shaw Sue Tiernan Stacey Whomsley

Attending Administration

Robert Sokolowski Kalia Reynolds Wayne Birster Melissa Kleiman

Sara Missett John Scully Jeff Ulmer Michael Wagman

Public Comment: no public comment

Items on Agenda:

- Board Goals for 2022-23

Actions and Outcomes

President Tiernan stated that the board was rescheduling this meeting for Monday, August 22, 2022 at 6 pm and by voice vote, all members present voted 'aye'.

West Chester Area School District

Board Goals Work Session

Monday, August 22, 2022

(rescheduled from August 15, 2022)

Start: 6:06 pm – Finish: 6:49 pm

Meeting Minutes

Attending Board Members

- Gary Bevilacqua Joyce Chester Daryl Durnell
 Laura Detre *(via Zoom)* Karen Fleming *(via Zoom)* Karen Herrmann
 Kate Shaw Sue Tiernan Stacey Whomsley *(via Zoom)*

Attending Administration

- Robert Sokolowski *(via Zoom)* Kalia Reynolds Wayne Birster
 Melissa Kleiman Sara Missett John Scully Jeff Ulmer Michael Wagman

Public Comment:

Name	Subject of Testimony
Judi DiFonzo	Board Goals – Fiscal Responsibility

Items on Agenda:

- Board Goals for 2022-23

Actions and Outcomes:

The board reviewed the Student Achievement goal area before recessing to begin the monthly board meeting. The board will meet again in September to continue reviewing goals for 2022-23.

West Chester Area School District

Board Goals Work Session

Monday, September 12, 2022

Start: 5:30 pm – Finish: 6:25 pm

Meeting Minutes

Attending Board Members

- Gary Bevilacqua Joyce Chester Daryl Durnell
 Laura Detre Karen Fleming Karen Herrmann
 Kate Shaw Sue Tiernan Stacey Whomsley

Attending Administration

- Robert Sokolowski Kalia Reynolds Wayne Birster Melissa Kleiman
 Sara Missett John Scully Jeff Ulmer Michael Wagman

Public Comment:

Name	Subject of Testimony
Judi DiFonzo	Board Goals

Items on Agenda:

- Board Goals for 2022-23

Actions and Outcomes

Board Goals:

The 2022-23 School Board Goals include the following areas: Student Achievement, Equity, Board Engagement, Accountability, Innovation, and Fiscal Responsibility. Each goal area was reviewed and edits were made to the goals and assessment of goals.

The final version will appear as an action item under Other Business on the September 27, 2022 board agenda. The goals will be posted on line after approval, and progress will be monitored.



2022-23 School Board Goals

Comprehensive Plan Goals:

- Goal One (1):** Access to District Programming | **Goal Two (2):** Innovative Teaching and Learning
Goal Three (3): Student Involvement | **Goal Four (4):** Fiscal and Capital Planning

Student Achievement - The Board will assess district progress on improved student achievement and involvement.

GOALS	ASSESSMENT	PROGRESS	COMP PLAN GOAL
<p>1. Improve student progress as evidenced by local effectiveness measures and assessments in comparison to the 21-22 school year.</p> <p>Measurements of Priority:</p> <ol style="list-style-type: none"> 1. A 5% decrease in the percentage of all students with 16 or more cumulative absences (600 students). A 7% decrease in the percentage of African American and Hispanic and low-income students with 16 or more cumulative absences (115 students). 2. A 5% decrease in the percentage of students with 2 or more Level II or III disciplinary infractions (600 students). A 7% decrease in the percentage of African American and Hispanic and low-income students with 2 or more Level II or III disciplinary infractions (115 students). 3. A 3% Increase in the percentage of students participating in funded activities (365 students). A 7% increase in the 	<p>Progress toward end-of-year local effectiveness measures and assessments will show improvement in comparison to the 2021-22 school year.</p> <p>Local effectiveness measures will be disaggregated to assess progress for different sub-groups of students (race/ethnicity, gender, learning identification, and economically disadvantaged).</p> <p>Progress towards improvement in local effectiveness measures and assessments will be reported to the Education Committee mid-year and at the end of the school year.</p>		1,3



2022-23 School Board Goals

Comprehensive Plan Goals:

Goal One (1): Access to District Programming | **Goal Two (2):** Innovative Teaching and Learning
Goal Three (3): Student Involvement | **Goal Four (4):** Fiscal and Capital Planning

Student Achievement - The Board will assess district progress on improved student achievement and involvement.

	GOALS	ASSESSMENT	PROGRESS	COMP PLAN GOAL
	<p>percentage of African American and Hispanic and low-income students participating in funded activities (115 students).</p> <p>4. A 3% Increase in the percentage of students participating in at least one extracurricular activity (365 students). A 7% increase in the number of African American and Hispanic and low-income students participating in at least one extracurricular activity (115 students).</p> <p>5. Current 5th grade students will perform at pre-pandemic levels on Schoolwide reading assessments.</p> <p>6. Current 5th grade students will perform as well or better than 5th grade students last year on STAR math assessments.</p> <p>7. At least 80% of kindergarten students overall and minority and low-income students will be reading at/above grade level by May.</p>			
2.	Engagement from the Superintendent and	Survey results will establish baseline data from these		3



2022-23 School Board Goals

Comprehensive Plan Goals:

Goal One (1): Access to District Programming | **Goal Two (2):** Innovative Teaching and Learning
Goal Three (3): Student Involvement | **Goal Four (4):** Fiscal and Capital Planning

Student Achievement - The Board will assess district progress on improved student achievement and involvement.

	GOALS	ASSESSMENT	PROGRESS	COMP PLAN GOAL
	District Leadership in at least 3 Listening Sessions with various student groups across the district.	<p>Listening Sessions and will indicate that 80% of participants reported active listening and positive engagement.</p> <p>The Superintendent and the Cabinet will develop actionable plans to address common points of concern/ideas.</p>		
3.	<p>Improve district performance on state and national assessments as indicators of student progress.</p> <p>Measurements of Priority:</p> <ol style="list-style-type: none"> 90% of the Class of 2023 will meet the Keystone Exam requirements. Gaps in performance for minority and low-income students will be eliminated. SAT and ACT exam scores will remain at or near historically high levels. Gaps in performance for minority and low-income students will be eliminated. PSSA scores in all tested areas will improve by 3% or more. Percentage of students scoring Below Basic and Basic will be reduced to pre-pandemic levels. Gaps in performance for low-income and African American and Hispanic in all 	<p>State and National testing data will be disaggregated to indicate progress for different sub-groups of students.</p> <p>The percentage of the Class of 2023 meeting the Keystone Exam requirements will be presented at the August Education Committee meeting and again in the Spring of 2023.</p> <p>SAT and ACT results will be disaggregated and reported out in the Fall of 2022.</p> <p>The district will remain in the top 5% to 7% in Niche, US News & World Reports, and School Digger ratings.</p>		1,2



2022-23 School Board Goals

Comprehensive Plan Goals:

Goal One (1): Access to District Programming | **Goal Two (2):** Innovative Teaching and Learning
Goal Three (3): Student Involvement | **Goal Four (4):** Fiscal and Capital Planning

Student Achievement - The Board will assess district progress on improved student achievement and involvement.

	GOALS	ASSESSMENT	PROGRESS	COMP PLAN GOAL
	<p>PSSA categories will be reduced by 10%.</p> <p>4. AP/accelerated honors course enrollment will improve by 3%. Gaps in AP/ accelerated honors course enrollment among African American and Hispanic and low-income students will be reduced by 10%</p>			
4.	<p>The administration will monitor the progress of personalized professional learning plans to ensure that goals align with Comprehensive Plan priorities.</p>	<p>The Board will receive a year-end report on personalized professional development plans.</p> <p>Staff survey of professional development will indicate an 85% satisfaction rate.</p>		1,2
5.	<p>Implement Social-Emotional Learning (SEL) in the district as evidenced by:</p> <ul style="list-style-type: none"> The district will provide a minimum of 8 staff trainings. The district will hold a minimum of 2 student voice groups at each secondary school. The district will hold a minimum of two parent SEL Connection Groups at each secondary school. Building walkthrough assessments will see a 20% increase of buildings 	<p>Progress towards the implementation of Social-Emotional Learning will be reported to the Pupil Services Committee mid-year and at the end of the school year.</p>		1,2,3



2022-23 School Board Goals

Comprehensive Plan Goals:

- Goal One (1):** Access to District Programming | **Goal Two (2):** Innovative Teaching and Learning
Goal Three (3): Student Involvement | **Goal Four (4):** Fiscal and Capital Planning

Student Achievement - The Board will assess district progress on improved student achievement and involvement.

	GOALS	ASSESSMENT	PROGRESS	COMP PLAN GOAL
	<p>receiving a score of average or above average as compared to 2021-22 scores.</p> <ul style="list-style-type: none"> Teacher survey data will indicate 90% or above of training participants agreeing or strongly agreeing that the training met their needs. 			

Equity - The Board will support programs that promote and ensure equity for all students.

	GOALS	ASSESSMENT	PROGRESS	COMP PLAN GOAL
1.	<p>The district will continue efforts to increase the hiring and retention of highly qualified teachers, staff, and administrators who are reflective of our student population (i.e. race, gender, country of origin, disability, language).</p> <p>Improve access to district programming as outlined in Goal Area One of the 2022-25 Comprehensive Plan as evidenced by an increase in access and performance.</p> <p>Measurements of Priority:</p>	<p>The Human Resources Department will deliver September, mid-year, and end of year personnel reports that will review the data on hiring candidates who are reflective of our student population (i.e. race, gender, country of origin, disability, language).</p> <p>Networking for bringing candidates who are reflective of our student population (i.e. race, gender, country of origin, disability, language) from other school districts to WCASD will be monitored monthly.</p>		1,2



2022-23 School Board Goals

Comprehensive Plan Goals:

- Goal One (1):** Access to District Programming | **Goal Two (2):** Innovative Teaching and Learning
Goal Three (3): Student Involvement | **Goal Four (4):** Fiscal and Capital Planning

Equity - The Board will support programs that promote and ensure equity for all students.

	GOALS	ASSESSMENT	PROGRESS	COMP PLAN GOAL
	<ol style="list-style-type: none"> 1. Department will participate in at least 4 recruiting opportunities throughout the 2022-2023 school year. 2. The department will increase by 2% the hiring of candidates who are reflective of our student population (i.e. race, gender, country of origin, disability, language) in our professional/administrative staff 3. The district will maintain its commitment to hiring educators of color by placing all applicants of color in front of principals for round 1 interviews. 4. The department will offer exit interviews with 100% of our retirees and resignations to see how we can improve and grow as a district 			
2.	<p>The district will maintain its commitment to developing an administrative team that more closely reflects the diverse composition of our student body and community by conducting a wide-reaching search for candidates as cabinet level positions become open.</p>			



2022-23 School Board Goals

Comprehensive Plan Goals:

Goal One (1): Access to District Programming | **Goal Two (2):** Innovative Teaching and Learning
Goal Three (3): Student Involvement | **Goal Four (4):** Fiscal and Capital Planning

Equity - The Board will support programs that promote and ensure equity for all students.

GOALS		ASSESSMENT	PROGRESS	COMP PLAN GOAL
3.	Continue to review curriculum to ensure inclusion of culturally relevant materials and resources as evidenced by the curriculum review cycle.	The Assistant Superintendent, Director of Elementary Education, Director of Equity and Assessment, and the Assistant Directors for Teaching and Learning will continue to work to determine curricular areas in need of culturally relevant materials and resources. These areas will be identified in the 2023-24 Curriculum Proposals.		1,2
4.	The Superintendent or designee will conduct Parent Listening Sessions across all 17 schools. The Superintendent and Cabinet will collect and report out to the community qualitative and quantitative data that is inclusive of Parent Listening Sessions and Parent Surveys.	The Superintendent will report at Education Committee Meetings on the outcomes of Parent Listening Sessions with the goal of establishing actionable steps.		1,2



2022-23 School Board Goals

Comprehensive Plan Goals:

Goal One (1): Access to District Programming | **Goal Two (2):** Innovative Teaching and Learning
Goal Three (3): Student Involvement | **Goal Four (4):** Fiscal and Capital Planning

Board Engagement - The Board will be actively engaged in improving communications internally and externally.

GOALS		ASSESSMENT	PROGRESS	COMP PLAN GOAL
1.	Every Board member will participate in an “Adopt-A-School” program and be assigned a group of schools whose functions they will attend. District based organizations will also be included such as WCA Education Foundation and PTOC.	Each board member will attend at least two functions at each of his/her assigned group of schools.		1,2,3
2.	The Superintendent and Cabinet will establish monthly opportunities for board members to visit school buildings and classrooms during the school day.	Each board member will attend at least two school visits.		1,2,3,4

Accountability – Board members will hold themselves accountable for their role as a school board official by acting in an ethical and responsible manner.

GOALS		ASSESSMENT	PROGRESS	COMP PLAN GOAL
1.	The Board will continue to review Board Policies through respective committees to maintain an up-to-date policy manual. The School Board will consider the creation of a separate Policy Committee.	Policies will be updated monthly at respective committee meetings. The creation of a Policy Committee will be in effect for the second half of the school year.		1,2,4



2022-23 School Board Goals

Comprehensive Plan Goals:

- Goal One (1):** Access to District Programming | **Goal Two (2):** Innovative Teaching and Learning
Goal Three (3): Student Involvement | **Goal Four (4):** Fiscal and Capital Planning

Accountability – Board members will hold themselves accountable for their role as a school board official by acting in an ethical and responsible manner.

GOALS		ASSESSMENT	PROGRESS	COMP PLAN GOAL
2.	The Board will monitor the implementation of the new high school master schedule to establish priority targets for access to enrichment opportunities and interventions as evidenced by participation data in lunch and learn and survey data from students, families, and staff.	Student participation data from Flextime Manager reporting. Feedback from survey results - beginning and end of year.		3
3.	Review the 2022-23 Health and Safety Plan.	A November update will be reviewed by the Board and presented to the community.		1

Innovation - The Board will support innovative programs to foster student achievement.

GOALS		ASSESSMENT	PROGRESS	COMP PLAN GOAL
1.	There will be a 5% increase in the number of students taking dual enrollment courses with West Chester University or other colleges and universities. African American and Hispanic and low-income students will participate in dual enrollment courses at the same level as the	A report on Dual Enrollment will be shared at the November and June Education Committee Meetings.		1,2



2022-23 School Board Goals

Comprehensive Plan Goals:

Goal One (1): Access to District Programming | **Goal Two (2):** Innovative Teaching and Learning
Goal Three (3): Student Involvement | **Goal Four (4):** Fiscal and Capital Planning

Innovation - The Board will support innovative programs to foster student achievement.

GOALS		ASSESSMENT	PROGRESS	COMP PLAN GOAL
	district overall. A minimum of 20% of Title IV funding will be allocated to students in need of scholarship funding for dual enrollment.			
2.	Staff surveys will show an 85% satisfaction rate with professional development in the area of planning for instructional technology.	Survey administered in Spring 2023.		1,2
3.	Reduce the number of students attending charter schools by 2% based on June 30, 2022 enrollment of 447.	Charter school enrollments will show a decrease of at least 2% enrolled in cyber or charter schools. This decrease will reflect a tuition expenditure reduction of at least \$200,000 as compared to the 2021-22 school year.		1,2,4
4.	Teacher and student survey data will show proficiency or better in the Instructional Practices section of the Bright Bytes Clarity III survey with specific focus on teaching of the 4C's - creativity, communication, collaboration, and critical thinking skills.	Observation data from walkthroughs. Student work products shared with the Education Committee at a regularly scheduled meeting. Clarity 3 survey instrument administered to both teachers and students in Spring 2023.		1,2,3



2022-23 School Board Goals

Comprehensive Plan Goals:

Goal One (1): Access to District Programming | **Goal Two (2):** Innovative Teaching and Learning
Goal Three (3): Student Involvement | **Goal Four (4):** Fiscal and Capital Planning

Fiscal Responsibility - The Board will approve a balanced budget without compromising the quality of education for students.

GOALS		ASSESSMENT	PROGRESS	COMP PLAN GOAL
1.	Approve a balanced budget without adversely impacting the quality of education.	The Board will pass a budget within the Act 1 guidelines. The Board and administration will prioritize any expenditure reductions to protect the integrity of classroom instruction.		4
2.	Ensure adequate funding for areas in the Comprehensive Plan.	The budget will include funding to support the initiatives in the Comprehensive Plan.		4
3.	Approve the Federal ESSER funding and associated expenditures.	A report detailing the allocations and areas of spending will be shared with the Board and Community by April 2023.		4
4.	Fund the following elementary projects associated with the Capital plan: <ul style="list-style-type: none"> Construction of the Glen Acres renovation Design phase for Mary C. Howse Review the current Capital Plan and approve revisions as necessary based on student enrollment and school safety.	Capital projects to be completed to address enrollment/safety and renovations include: <ul style="list-style-type: none"> Glen Acres Mary C. Howse Conduct analysis with townships to identify potential residential growth.		4
5.	Administration will identify and the Board will accept alternative funding sources from at least three sources to offset expenses.	In addition to the state grants for coronavirus, the school district will obtain funding from at least three other sources.		4